

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN **THE COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON **MONDAY 8<sup>TH</sup> JULY 2024** AT **7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Ditton  
AYLESFORD  
Kent ME20 6AH

(Mrs) Nicola Greenaway  
Clerk of the Council

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4<sup>th</sup> July 2024

### **AGENDA**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTERESTS**
4. **CASUAL VACANCY**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3<sup>RD</sup> JUNE 2024**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING JUNE 2024**

For Confirmation and Signing

- (a) Community Centre Committee, 17<sup>th</sup> June 2024 – herewith
- (b) Planning, Highways & Transportation Committee, 17<sup>th</sup> June 2024 – herewith
- (c) Open Spaces & Amenities Committee, 17<sup>th</sup> June 2024 – herewith



## 8. **CORRESPONDENCE**

### (a) For Noting

Ditton Twinning Assoc.: Minutes of Meeting held on 18/06/2024

Clerks & Councils Direct: July 2024

KALC: Newsletter, June & July 2024

Aylesford School: Invitation to Art Exhibition 11/07/2024

TriConnex: Temporary Roadworks various roads in Ditton

### (b) For Decision [nothing received to date]

## 9. **FINANCE**

### (a) Accounts For Payment

#### **June Payroll Summary**

<i>Monthly</i>	<i>Gross</i>	<i>£28,640.76</i>
	<i>Net</i>	<i>£21,518.74</i>

#### **June BACS Payments (not previously listed)**

05.06.24	Triple A Events	Staging – Music Event	£1,419.00
07.06.24	Mark Lancely	Kilnbarn Entertainment	£230.00
18.06.24	EDF	Electric NRRG	£119.33
20.06.24	RB Plumbing	Repairs – Pre-school	£470.00
20.06.24	Kent & Sussex	Bar Stock	£1,451.03
20.06.24	M Matei	Bar Services	£137.28
20.06.24	Glass & Mirror Co	Window Repair	£234.00
20.06.24	Worknest	HR Support	£1,140.00
21.06.24	HMRC	PAYE/NI	£4,616.19
21.06.24	KCC	Pension Contributions	£1,385.46
25.06.24	M Beautridge	Bar Services	£197.01
27.06.24	Strictly Tables & Chairs	Chairs – Final Instalment	£11,145.00
28.06.24	HMRC	PAYE/NI	£4,326.55
28.06.24	KCC	Pension Contributions	£1,359.91

#### **June Deposit Refunds**

04.06.24	Carman Room - 26.05.24	£71.50
17.06.24	Carman Room - 09.06.24	£50.00
26.06.24	Carman Room - 22.06.24	£50.00

#### **Imprest Payments**

29.05.24	Music Event – Cash	£1,450.00
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(b) Direct Debits - Paid During July 2024

**June Direct Debits**

31.05.24	Natwest	Bank Charges	£174.23
31.05.24	Paymentsense	Receipt Rolls	£77.70
03.06.24	BT	Telephone	£157.33
03.06.24	TMBC	Business Rates	£349.00
04.06.24	Carlsberg	Bar Stock	£3,142.80
07.06.24	SKY	Sky Sports	£433.86
10.06.24	Rentokil Initial	Washroom Services	£175.39
11.06.24	Commercial Services	Electricity	£12,917.67
11.06.24	Carlsberg	Bar Stock	£865.82
14.06.24	FDMS	Card Charges	£425.38
17.06.24	Bankline	Monthly Charges	£104.09
17.06.24	Safety Effect	H&S	£114.00
17.06.24	Sage	Monthly Subscription	£236.40
17.06.24	DHFE	Till Rental	£369.60
17.06.24	WEX	Fuelcard	£116.63
18.06.24	Carlsberg	Bar Stock	£2,156.42
20.06.24	BT	Telephone	£158.03
21.06.24	Hugo Fox	Website	£23.99
24.06.24	WEX	Fuelcard	£1.80
24.06.24	Host My Office	IT Support	£402.12
24.06.24	NEST	Pension Contributions	£963.08
25.06.24	Everflow	Water Consumption	£289.37
25.06.24	BOC	Bar Gas	£313.30
25.06.24	Carlsberg	Bar Stock	£3,535.35
26.06.24	Focus	Telephone	£91.32
26.06.24	Focus	Telephone Lease	£165.00
26.06.24	TNT Sports	Sports TV	£445.44
28.06.24	Natwest	Bank Charges	£133.62
28.06.24	Paymentsense	Card Charges	£81.42
28.06.24	Veolia	Refuse Collection	£533.00

(c) BACs Payments - Paid During July 2024

**Accounts (approved and paid 07.06.24)**

Community Centre				
KCS	Stationary Consumables Cleaning Supplies		66.86	
			3.95	
			176.88	
			73.27	
		VAT	64.19	£377.46
Protech Doors	Annual Service		160.00	
		VAT	32.00	£192.00
Gallagher Insurance	Engineering & Construction		636.33	
		VAT	101.15	£737.48
Capital	Cleaning Supplies		7.16	
			96.35	
		VAT	20.70	£124.21

Sunbelt	Barriers – Music in the Park	VAT	71.51 14.30	£85.81
S&J	Cleaning Supplies	VAT	23.00 4.60	£27.60
Kent & Sussex	Bar Hire – Music in the Park		550.00	£550.00
Envirocure	Legionella Testing Overpayment Payment	VAT	48.75 (42.91) £1.16	£7.00
<b>Bar</b>				
Lansdell	Bar Stock Bar Stock/Consumables Bar Stock/Consumables	VAT	231.16 170.34 666.86 207.59	£1,275.95
Marmax	Picnic Benches	VAT	866.00 173.20	£1,039.20
Kent Asphalt	Roof Repairs	VAT	4060.00 812.00	£4,872.00
Kent & Sussex	Bar Stock	VAT	176.64 573.65 467.02 667.86 377.06	£2,262.23
<b>F&amp;A</b>				
DCK	Year End Accounts	VAT	2228.70 445.74	£2,674.44
Aquaid	Water Cooler	VAT	24.80 4.96	£29.76
Imagink	Ditton Gazette		997.00	£997.00
<b>OSA</b>				
CPRE	Annual Membership		84.00	£84.00
Trevor May	Completion of MUGA	VAT	6451.00 1290.20	£7,741.20

(d) Debit Card Payments – July 2024

**June Debit Card**

03.06.24	Tesco	Raffle Prizes/Consumables	£76.49
04.06.24	Amazon	Euro Decorations	£5.49
10.06.24	Amazon	Prime Subscription	£8.99
18.06.24	LED Bulbs	Light Bulbs	£32.70
21.06.24	Amazon	Ant Traps/Airer	£64.84
21.06.24	Toolstation	Work Boots	£96.96
26.06.24	Amazon	Fans	£89.97
28.06.24	Tesco	Consumables	£70.35
28.06.24	Amazon	Water Filter	£43.44

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM NEIGHBOURHOOD POLICING TEAM** [if available]

12. **DATE SENSITIVE PLANNING & HIGHWAYS MATTERS**

(a) Plans Received for Comment

24/01001/PA - UNIT 2, Newsprint Avenue, Panattoni Park, Aylesford, ME20 7XH

Details of conditions 17 (surface water drainage) & 29 (foul and surface water sewerage disposal) pursuant to Planning permission TM/20/01820/OAEA Outline Application: Hybrid planning application for the following development: Outline planning permission (all matters reserved) for the erection of flexible B1c/B2/B8 use class buildings and associated access, servicing, parking, landscaping, drainage, remediation and earthworks; and, Full planning permission for erection of two warehouse buildings for flexible B1c/B2/B8 use class, realignment of Bellingham Way link road, creation of a north/south spine road, works to the embankment of Ditton Stream, demolition of existing gatehouse and associated servicing, parking, landscaping, drainage, infrastructure and earthworks

24/01029/PA – 56 Acorn Grove, Ditton, Aylesford, Kent ME20 6EW

Demolition of existing conservatory. Construction of single storey rear extension, garage conversion, single storey front extension and changes to fenestration.

24/01030/PA – 52 Acorn Grove, Ditton, Aylesford, Kent ME20 6EW

Proposed conversion of existing garage into ground floor bedroom with en-suite and associated works.

(b) Date Sensitive Plan considered between meetings

24/00919/PA – 1 Cobdown Park, Ditton, Aylesford, Kent ME20 6DD

4 x Beech trees marked 2 to 5 on sketch, will be reduced in height by appx 5-7 metres to match the height of trees 6 & 7 on attached plan of works. Trees in desperate need of pruning. 1 x Beech tree marked number 1 on sketch. To be removed to its stump due to its unstable condition due to roots restricted by adjacent stream bank and fixed concrete manhole as stated above. There are no works proposed for trees 6 and 7. All standing withing G3 of TPO 90/10283

**NO OBJECTION** subject to TMBC Tree Officer's Approval

(c) Plans dealt with by TMBC Area 3 Committee

23/03408 - 31, Ditton Place, Ditton, AYLESFORD, ME20 6SX

Porch extension at the front which makes the garage roof enlarged

**APPROVED 27 Jun 2024**

23/03298 - DEVELOPMENT SITE SOUTH OF BRAMPTON FIELD BETWEEN

BRADBOURNE LANE AND, Kiln Barn Road, Ditton, Aylesford

S73 application to vary Condition 27 of planning permission TM/23/00807/FL to allow the occupation of 50 dwellings before the junction works at the A20/Station Road/New Road are substantially completed

**APPROVED 28 Jun 2024**

(d) Orchard Mill [Ditton Edge] [update if available]

Lifting of condition to allow occupation of first 50 dwellings [per item 12(b)]

(e) Bradbourne Development [update if available]

13. **REMEMBRANCE DAY – SERVICES & PARADE**

14. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

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Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.  
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15. **STAFF MATTERS**

16. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.