

## DITTON PARISH COUNCIL

**MINUTES OF AN EXTRA-ORDINARY MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 27<sup>TH</sup> NOVEMBER 2017**

PRESENT: CLLRS M J PORTER (CHAIRMAN), P DALTON, MRS A THROSSELL,  
MRS J THWAITES & J LOVER (AS AN OBSERVER)  
MRS N GREENAWAY (CLERK OF THE COUNCIL)

345. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm. The Chairman advised that the matter to be discussed would usually be dealt with by a complaints committee but as this Parish Council did not have a complaints committee it fell to the Finance and Administration Committee [which is authorised to make recommendations with regard to any other matter that is not the responsibility of another Committee (item 9 of F&A TOR)] to deal with the matter.

The Chairman asked members present if they would prefer another member to take the Chair for the remainder of the meeting as he had raised the complaint. **Proposed** by Cllr Mrs Throssell and **Seconded** by Cllr Dalton that Cllr Porter remain in the Chair. CARRIED UNANIMOUSLY.

It was **NOTED** that Cllr Lover had been invited to attend as the issue to be discussed at this meeting was closely linked to that to be discussed at the Personnel Committee meeting to be held immediately after the F&A Meeting.

**RESOLVED** to approve Cllr Lover's presence at the meeting and that he be co-opted onto the F&A Committee at the next full council meeting.

346. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

347. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

-----  
Pursuant to S.1(2) of the Public Bodies (Admission to Meetings) Act 1960 & Standing Orders 27 & 50 the Chairman moved that due to the confidential nature of the next item the Press and Public be excluded from the meeting.  
-----

348. **COMPLAINT**

The Chairman **REPORTED** that following the Full Council meeting held on 6<sup>th</sup> November when unauthorised activities by a council member were **NOTED**, there had been further issues that had given cause for concern, resulting in advice being sought and a complaint being raised.

Further information is contained in Confidential Memorandum Ref. 401.

349. **CLOSURE**

The meeting closed at 8.00pm.

Chairman  
4<sup>th</sup> December 2017

