

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 3RD MARCH 2025 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH
Tel: 01732 844749

N Greenaway

(Mrs) Nicola Greenaway
Clerk of the Council

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27th February 2025

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 3RD FEBRUARY 2025**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2025**
 - (a) For Confirmation & Signing
 - (i) PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE, 17TH FEBRUARY 2025 – herewith
 - (ii) OPEN SPACES & AMENITIES COMMITTEE. 17TH FEBRUARY 2025 – herewith
 - Matter Arising – Trees on KBBRG – Quotations [Page 170, Item 403,(b)]
7. **CORRESPONDENCE**
 - (a) For Noting

Ditton Twinning Assoc:	<u>Agenda for Meeting 04/03/2025</u>
TMBC Parish Partnership Panel:	<u>Update on English Devolution White Paper</u>
KALC:	<u>Training Bulletin</u>

(b) For Decision - [none received to date]**8. FINANCE**(a) Payments to be Ratified**February Payroll Summary**

Monthly	Gross	£32,167.23
	Net	£23,638.17

February Deposit Refunds

07.02.25	Oaken Hall - 02.02.25	£50.00
07.02.25	Carman Room – 02.02.25	£51.50
07.02.25	Oaken Hall – 02.02.25	£50.00
11.02.25	Oaken Hall – 26.01.25	£97.75
12.02.25	Carman Room – 09.02.25	£50.00
13.02.25	Oaken Hall– 13.02.25	£100.00
27.02.25	Oaken Hall – 22.02.25	£80.00
27.05.25	Carman Room – 22.02.25	£50.00

Accounts (approved and paid 28.02.25)

Community Centre				
S & J Cleaning	Cleaning Supplies		68.10	
		VAT	13.62	£81.72
KCS	Cleaning Supplies/Stationary		229.10	
		VAT	45.82	£274.92
Capital	Cleaning Supplies		98.78	
		VAT	19.76	£118.54
Envirocure	Legionella Testing		48.75	
		VAT	9.75	£58.50
Bar				
Kent & Sussex	Bar Stock		1132.99	
			1735.46	
		VAT	573.70	£3,442.15
Lansdell	Bar Stock		266.58	
			114.02	
			191.13	
		VAT	104.67	£676.34
F&A				
Gallagher	Insurance		60.94	£60.94
Safety Effect	H&S		10.00	
		VAT	2.00	£12.00
OSA				
A & F	Hedge Cutting		360.00	
		VAT	72.00	£432.00
Carter Jonas	Quarry Lease		100.00	£100.00

(b) Direct Debits

February Direct Debits

31.01.25	Natwest	Bank Charges	£109.20
31.01.25	Paymentsense	Card Machines/Stationary	£213.24
31.01.25	Carlsberg	Bar Stock	£1,028.38
03.02.25	WEX	Fuelcard	£149.82
04.02.25	HMRC	Gaming Machine Duty	£540.52
05.02.25	Carlsberg	Cellar Services	£187.20
07.02.25	Kent Commercial Services	Gas Supply	£1,450.39
07.02.25	SKY	Sky Sports	£443.15
07.02.25	Carlsberg	Bar Stock	£2,096.72
10.02.25	Rentokil Initial	Washroom Services	£182.77
14.02.25	Kent Commercial Services	Electric Supply	£85.72
14.02.25	Open Space Society	Subscription	£45.00
14.02.25	Carlsberg	Bar Stock	£1,540.66
14.02.25	FDMS	Card Charges	£347.04
17.02.25	Bankline	Monthly Charge	£102.94
17.02.25	Safety Effect	H&S	£114.00
17.02.25	Sage	Monthly subscription	£264.00
17.02.25	DHFE	Till Rental	£369.60
21.02.25	Hugo Fox	Website	£23.99
24.02.25	WEX	Fuelcard	£3.60
24.02.25	Host My Office	IT Support	£754.44

(c) BACS Payments

February BACS Payments (not previously listed)

31.01.25	KCC Pension	Monthly Contributions	£1,490.98
31.01.25	HMRC	PAYE/NI Contributions	£5,065.79
06.02.25	Lansdell	Bar Stock	£117.47
06.02.25	Kent & Sussex	Bar Stock	£1,447.12
06.02.25	Aquaid	Water Coolers	£29.99
06.02.25	M Matei	Cleaning Services	£56.00
06.02.25	JPS	Fire Doors	£939.60
13.02.25	Tree Monkeys	Tree Work	£3,432.00
14.02.25	M Lancely	Kilnbarn Entertainment	£230.00
25.02.25	M Beautridge	Bar Services	£107.46

(d) Debit Card Payments

February Debit Card

06.02.25	Amazon	Projector & Stand	£630.26
06.02.25	Safelincs	Fire Door Retainers	£134.82
06.02.25	RIBA	War Memorial Photo's	£36.00
10.02.25	Amazon	Prime	£8.99
14.02.25	Amazon	Machine Oil	£85.72
18.02.25	KALC	Training Course	£60.00
20.02.25	Defibstore	Defib Battery	£174.00
25.02.25	Everflow	Water Charges	£1,185.15
25.02.25	BOC	Bar Gas	£311.08
26.02.25	TNT	TNT Sports	£487.31

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORTS FROM NEIGHBOURHOOD POLICE & KCC WARDEN TEAM**

11. **DATE SENSITIVE PLANNING MATTERS**

(a) Plans Received for Comment

25/00198/PA - 548, COBDOWN HOUSE, LONDON ROAD, Ditton, Aylesford

"Group of trees on a mound, over-sailing the Annexe car-park and buildings.

T1 Quercus robur - Pendunculate oak: Heavily leaning tree in the direction of the parking bays; - REDUCE the crown of the tree, removing volume and mass, by the selective removal of between 4.5-5 metres from the branch tips depending on the opportunities for cutting back to suitable live growth in each instance. -REMOVE major deadwood, over target area (greater than 25mm) from the crown. Height reduction 15-10m radial spread from 6-3m

T2 Quercus robur - Pendunculate oak: Early mature tree standing over the car-park and footpath to the offices; -PRUNE to give 2.5-3m clearance of the street furniture. -REMOVE major deadwood, over target area (greater than 25mm) from the crown.

T3 Quercus robur - Pendunculate oak: Early mature tree standing closest to the corner of the offices and over the footpath; -PRUNE to give 2.5-3m clearance of the street furniture. - REDUCE the crown of the tree on the building elevation side only, by the selective removal of between 2.5-3 metres from the branch tips depending on the opportunities for cutting back to suitable live growth in each instance. -REMOVE major deadwood over target area (greater than 25mm) from the crown Height reduction 15-12m radial spread from 6-3m.

T4 Quercus robur - Pendunculate oak: Early mature tree (1 or 2 in close proximity) standing further back from the office; -REDUCE the crown of the tree on the building elevation side only, by the selective removal of between 2.5-3.5 metres from the branch tips depending on the opportunities for cutting back to suitable live growth in each instance. -REMOVE major deadwood over target area (greater than 25mm) from the crown radial spread from 6-3m

T's1-4 -SEVER & STRIP the ivy. Justification Under BS 3998:2010

The proposed works comply with the following key principles of BS 3998:2010 (Tree Work – Recommendations): -Crown Reduction (7.7.2) – Selective pruning will reduce mass and end weight, mitigating risks associated with overextended branches, structural imbalances, and proximity to buildings. All cuts will be made to suitable growth points to promote healthy regrowth and long-term stability. -Risk Management (7.4.2, 7.6.5) – Reductions in crown spread and height are necessary to prevent encroachment on buildings and public spaces, minimising the likelihood of branch failure or conflict with structures. -Crown Lifting & Clearance Pruning (7.8.2) – Raising the canopy will prevent obstruction of footpaths, parking areas, and office entrances, ensuring safe access while retaining tree integrity. -Ivy Management (7.10.5) – The removal of ivy will improve tree inspection visibility and reduce competition for light, water, and nutrients, supporting the trees' overall health. -Deadwood Removal (7.6.3) – The removal of large deadwood is necessary to mitigate risks in high-use areas, such as car parks and footpaths, where falling debris could pose a hazard. Standing in Area A1 of Tree Preservation Orders"

(b) Decisions from TMBC Area 3

24/02080/PA - 52, BRADBOURNE LANE, DITTON, AYLESFORD, ME20 6PD

Prior Notification for Larger Home Extension (Part 1 Class A): Single storey rear extension to a depth of 5m, maximum roof height of 3.15m, and eaves height of 2.95m

Prior Approval Not Required - 18 Feb 2025

24/01468/PA - 47, Acorn Grove, Ditton, Aylesford, ME20 6EL

1 x Beech on boundary (marked as T1 on applicant's sketch) - Fell and re-plant with a more suitable native woodland tree in the vicinity. Standing in Woodland W1 of Tree Preservation Order

Approved - 20 Feb 2025

(c) Tonbridge and Malling Local Plan - Land Availability Assessment Call for Sites

(d) Orchard Mill (Ditton Edge) [Update if available]

(e) Bradbourne – EMT Proposal [Update if available]

12. **ANNUAL PARISH MEETING**

13. **DITTON GAZETTE – SPRING EDITION**

14. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

15. **CONFIDENTIAL MEMORANDUM**

16. **CONFIDENTIAL ITEM**

17. **CLOSURE**

<p>N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting may exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.</p>
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