

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN **THE COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON **MONDAY 3RD NOVEMBER 2025 AT 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council

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30th October 2025

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCY**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 6TH OCTOBER 2025**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING OCTOBER 2025**
 - (a) Community Centre Committee, 13th October 2025 *[herewith]*
 - (b) Planning, Highways & Transportation Committee, 20th October 2025 *[to follow]*
 - (c) Open Spaces & Amenities Committee, 20th October 2025 *[to follow]*

Allotment Increase notice for 26/27
8. **CORRESPONDENCE**
 - (a) For Noting

Twining Assoc:	<u>Minutes of Meetings held on 2nd October & 28th October 2025</u>
KALC T&M Area:	<u>Minutes of meeting held on 09/10/2025</u> <u>Current list of Beat Officers and their Wards</u>
HOKH:	<u>October Newsletter</u>

(b) For Decision [none received to date]

9. **FINANCE**

(a) Payments to be Ratified

October Payroll Summary

Monthly	Gross	£32,865.93
	Net	£23,246.35

Accounts (approved and paid 31.10.25)

Community Centre				
KCS	Line Marker (OSA)		139.90	
	Cleaning & Consumables		29.99	
			166.69	
			91.95	
		VAT	85.71	£514.24
Envirocure	Legionella monitoring		48.75	
		VAT	9.75	£58.50
TH Electrical	5 Year EICR Inspection		2000.00	
		VAT	400.00	£2,400.00
Capital	Cleaning & Consumables		132.94	
			162.85	
		VAT	59.16	£354.95
Dorrell Floors	Cleaning & Consumables		60.00	
		VAT	12.00	£72.00
Bar				
Lansdell	Bar Stock		141.96	
			222.32	
			119.51	
			(18.99)	
			219.74	
			18.49	
			(18.99)	
			353.58	
		VAT	178.34	£1,215.96
Chubb	Alarm Contract		1053.71	
		VAT	210.74	£1,264.45
Kent & Sussex	Bar Stock		95.39	
			1291.61	
		VAT	277.38	£1,664.38
OSA				
Lister Wilder	Chainsaw service		214.66	
	Chainsaw service		242.73	
			188.33	
		VAT	129.16	£744.88
Play Inspection	Annual Playground Inspection		252.00	
		VAT	50.40	£302.40
KCPFA	Annual Subscription		20.00	£20.00
F&A				
C Stanley	Bastille Day Wreath		44.05	£44.05

Accounts (paid 16.10.25)

Community Centre				
Maidstone Ind Cleaners	Window Cleaning		260.00	£260.00
BDS Building & Maintenance	Fire Proofing Boiler Room		989.00	
	Various Maintenance Jobs		2462.94	£3,451.94
Bar				
KD Drainage	Pipework		700.00	
	Unblocking/Descaling	VAT	140.00	£840.00
BSS Stocktaking	Stocktake		150.00	£150.00
BDS Building & Maintenance	Boarding High Level Windows		848.00	£848.00
Kent & Sussex	Bar Stock		710.53	
			561.01	
			1238.52	
		VAT	502.00	£3,012.06
OSA				
A&F Services	Hedge Cutting		300.00	
		VAT	60.00	£360.00

October Deposit Refunds

08.10.25	Oaken Hall - 14.09.25	£50.00
17.10.25	Carman Room – 12.10.25	£50.00
22.10.25	Carman Room – 18.10.25	£65.00
22.10.25	Oaken Hall – 19.10.25	£50.00
22.10.25	Carman Room – 19.10.25	£50.00
29.10.25	Carman Room - 26.10.25	£50.00
29.10.25	Oaken Hall – 25.10.25	£80.00

(b) Direct Debits Paid During October 2025

October Direct Debits

01.10.25	O2	Mobile Phone	£14.18
01.10.25	TMBC	Business Rate	£838.00
03.10.25	Carlsberg	Bar Stock	£2,523.38
08.10.25	Commercial Services	Energy Supply	£341.60
08.10.25	Rentokil Initial	Washroom Services	£331.50
08.10.25	SKY	SKY TV	£477.24
10.10.25	Carlsberg	Bar Stock	£1,531.22
13.10.25	WEX	Fuelcard	£70.95
14.10.25	Siemens	Photocopy Lease	£1,044.13
14.10.25	FDMS	Card Charges	£381.89
15.10.25	Natwest	Bankline	£101.50
15.10.25	Safety Effect	Health & Safety	£126.00
15.10.25	DHFE	Till Rental	£369.60
16.10.25	SAGE	Software Subscription	£307.86
17.10.25	Commercial Services	Energy Supply	£176.46
17.10.25	Carlsberg	Bar Stock	£1,297.18
21.10.25	Hugo Fox	Website	£65.49
24.10.25	Host My Office	Computer Support	£764.04
24.10.25	NEST	Pension Contributions	£1,203.76
24.10.25	BOC	Bar Gas	£263.16

24.10.25	TNT	TNT Sports	£525.80
24.10.25	Carlsberg	Bar Stock	£2,123.26
27.10.25	WEX	Fuelcard	£55.70
28.10.25	Veolia	Refuse Collection	£456.30
29.10.25	Focus	Telephone Charges	£91.46
29.10.25	Focus	Telephone Lease	£165.00
30.10.25	O2	Mobile Phone	£14.18

(c) BACs Payments made During October 2025

October BACS Payments (not previously listed)

17.10.25	Affinity Eco Clean	Cooker Extraction Clean	£400.00
24.10.25	M Beautridge	Bar Services	£57.20
24.10.25	D Beautridge	Playground Locking	£20.00
30.10.25	HMRC	PAYE/NI	£6,937.88
30.10.25	KCC Pension	Pension Contributions	£1,506.95

(d) Debit Card Payments – October 2025

October Debit Card

02.10.25	Christmas World	Christmas Decorations	£183.92
02.10.25	Poppy Shop	Poppy Wreaths	£79.96
06.10.25	Halfords	Screen Wash	£5.99
07.10.25	Amazon	Wall Planner	£28.57
07.10.25	Amazon	Wall Planner	£6.98
07.10.25	Amazon	Diary	£7.75
07.10.25	Catering Appliance	Ice Machine	£1,197.53
08.10.25	Lidl	Ice	£6.54
10.10.25	Amazon	Ear Defenders/Gloves	£24.97
10.10.25	Amazon	Work Gloves	£16.14
13.10.25	Amazon	Fire Warden Jackets	£39.96
13.10.25	Catering Appliance	Water Filter	£243.53
13.10.25	Tesco	Refreshments	£46.45
14.10.25	DVLA	Vehicle Tax	£345.00
20.10.25	Tesco	Refreshments	£65.49
27.10.25	Tesco	Refreshments	£61.75
27.10.25	B&Q	Plants	£75.00
28.10.25	Amazon	Leaf Collector	£19.99
28.10.25	Amazon	Leaf Collector	£19.99
28.10.25	Amazon	Stationary	£9.43
28.10.25	North West Turf	Turf	£181.35
29.10.25	Amazon	Whiteboard	£81.95

(e) CCLA Property Fund – Dividend for 30/09/2025

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM NEIGHBOURHOOD POLICE**

12. **DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**

(a) Plans for Comment

25/01676/PA - UNIT 1, Newsprint Avenue, Panattoni Park, Aylesford, ME20 7XH

Lawful Development Certificate Proposed: Internal alterations to the existing warehouse

25/01682/PA - DEVELOPMENT SITE SOUTH OF BRAMPTON FIELD BETWEEN BRADBOURNE LANE AND, Kiln Barn Road, Ditton, Aylesford

Non-Material Amendment to planning permission TM/22/00557/RM (Reserved Matters application (appearance, landscaping, layout and scale) pursuant to Condition 1 of outline permission TM/18/02966/OA (construction of 300 dwellings and associated car parking, open space and infrastructure along with details of phasing strategy) (Condition 5), site levels (Condition 6), landscaping and boundary treatment (Condition 7), parking plan (Condition 8), Electric vehicle parking strategy (Condition 9), pedestrian and cycle routes (Condition 10), refuse and recycling (Condition 11), ecology mitigation and enhancement (Condition 12), air quality mitigation (Condition 13), areas of open space and child play provision (Condition 14), cycle parking storage (Condition 25)) for amendments to the approved elevations of some dwellings and minor amendments to some of the dwellings' footprints.

25/01722/PA - 42, NEW ROAD, DITTON, AYLESFORD, ME20 6AD

Prior Notification: Change of use of ground floor from Class E(g)(i)) (Office) to Class C3 (Dwellings) to form 4 flats

(b) Plans dealt with by Area 3 Committee

25/01450/PA - 38, RAGSTONE COURT, DITTON, AYLESFORD, ME20 6AJ

Convert single garage into bedroom with en-suite

Approved – 24/10/2025

(c) Tonbridge & Malling Local Plan – Regulation 18 Consultation

(d) KCC Proposed Diversion of part of Public Footpaths MR491 and MR492

13. **REMEMBRANCE SERVICE**

14. **WINTER GAZETTE**

15. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

16. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.