

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE **COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON **MONDAY 6TH OCTOBER 2025 AT 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council

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1st October 2025

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCY**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 8TH SEPTEMBER 2025**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING SEPTEMBER 2025**
 - (a) Community Centre Committee, 15th September 2025 – herewith
 - (b) Open Spaces & Amenities Committee, 22nd September 2025 – herewith
8. **CORRESPONDENCE**
 - (a) For Noting

KCC Cllr Kennedy:	<u>Carols by Candlelight – 17th December</u>
SLCC:	<u>The Clerk, September 2025</u>
KALC:	<u>Training Bulletin</u> <u>Community Award Scheme</u> <u>AGM 22/11/2025</u>

Gallagher Insurance: Community Matters

Ron Bailey, UK Parliament: Webinar and Grant Scheme [Lithium-ion batteries]

(b) For Decision

TMBC: Public Space Protection Order Consultation

9. **FINANCE**

(a) Accounts for Payment

September Payroll Summary

Monthly	Gross	£35,243.46
	Net	£24,763.47

Accounts (approved and paid 26.09.25)

Community Centre				
MPR	Replacement emergency light		90.00	
		VAT	18.00	£108.00
Glass & Mirror Co	Thumbturn locks		285.00	
		VAT	57.00	£342.00
Envirocure	Legionella testing		48.75	
		VAT	9.75	£58.50
1 st A Pest Control	Quarterly pest control		60.00	
		VAT	12.00	£72.00
KCS	Cleaning & consumables		188.89	
		VAT	37.78	£226.67
Capital Cleaning	Cleaning & consumables		76.99	
			12.71	
			17.94	£107.64
Bar				
KD Drainage	Emergency Drain callout		450.00	
		VAT	90.00	£540.00
BDS	Disabled Toilet Refurbishment		5761.00	£5761.00
All Chilled	Glasswasher Repair		222.04	
	Ice Machine Repair		147.34	
		VAT	73.88	£443.26
Kent & Sussex	Bar Stock		812.68	
		VAT	162.53	£975.21
Lansdell	Bar Stock		236.98	
			158.46	
			(18.78)	
			226.81	
			(18.49)	
			292.78	
			(13.19)	
		VAT	149.95	£1,014.52
Chubb	Alarm Battery		72.19	
		VAT	14.44	£86.63

F&A				
NCS	Photocopy charges	VAT	99.50 19.90	£119.40
Pulse Training	Fire Warden Training	VAT	430.00 86.00	£516.00
Aquaid	Water coolers	VAT	45.96 9.19	£55.15

September Deposit Refunds

04.09.25	Carman Room - 30.08.25	£50.00
11.09.25	Carman Room – 07.09.25	£50.00
18.09.25	Oaken Hall – 13.09.25	£50.00

(b) Direct Debits Paid During September 2025

September Direct Debits

01.09.25	WEX	Fuelcard	£3.60
01.09.25	TMBC	Business Rates	£838.00
08.09.25	WEX	Fuelcard	£91.42
08.09.25	Rentokil Initial	Washroom Services	£381.90
09.09.25	SKY	Sky Sports	£477.24
12.09.25	Commercial Services		£1,231.62
12.09.25	FDMS	Card Charges	£460.57
15.09.25	Bankline	Bank Charges	£101.83
15.09.25	Safety Effect	H&S	£126.00
15.09.25	DHFE	Till Rental	£369.60
16.09.25	Sage Software	Software Subscription	£264.00
22.09.25	Hugo Fox	Website Subscription	£23.99
23.09.25	Host My Office	IT Support	£764.04
25.09.25	Everflow	Water Charges	£1,059.44
25.09.25	BOC	Bar Gas	£281.98
25.09.25	TNT	TNT Sports	£525.80
26.09.25	Paymentsense	Card Charges	£84.00
26.09.25	Carlsberg	Bar Stock	£172.22
29.09.25	WEX	Fuelcard	£30.40
29.09.25	Focus	Telephone Charges	£94.39
29.09.25	Focus	Telephone Lease	£165.00
29.09.25	NEST	Pension Contributions	£1,260.96
29.09.25	Veolia	Refuse Collection	£392.40

(c) BACs Payments made During September 2025

September BACS Payments (not previously listed)

02.09.25	DS Commercials	Van MOT	£54.85
18.09.25	Southern Pat Test	Annual Pat Testing	£365.04
18.09.25	Kent & Sussex	Bar Stock	£2,973.84
25.09.25	D Beautridge	Playground Locking	£40.00
25.09.25	J Cowin	Caretaking Services	£48.84
25.09.25	M Beautridge	Bar Services	£101.68
30.09.25	KCC Pension	Pension Contributions	£1,664.92
30.09.25	HMRC	PAYE/NI	£7,554.10

(d) Debit Card Payments – September 2025

September Debit Card

02.09.25	Paul J Rowland	Donation	£50.00
02.09.25	Firstaid4less	First Aid Supplies	£80.28
03.09.25	Amazon	Locks/Keys	£13.77
04.09.25	Barmans Ltd	Bar Supplies	£50.65
04.09.25	Astra Security	Key Cutting	£32.00
11.09.25	Timpsons	Key Cutting	£27.00
11.09.25	Timpsons	Key Cutting	£64.00
11.09.25	Amazon	Computer Mouse	£9.49
11.09.25	Tesco	Refreshments	£58.00
15.09.25	Brandon Hire	Tool Hire	£171.68
15.09.25	Safety signs 4 less	Fire Signs	£70.76
18.09.25	Ransom Spares	Tumble Dryer Parts	£34.50
18.09.25	Chemisphere	Beer Line Cleaner	£97.38
18.09.25	Proton	Beer Nozzle Cleaner	£23.39
25.09.25	B&Q	Postcrete	£13.50
29.09.25	Tesco	Refreshments	£63.72

(e) Conclusion of External Audit/Annual Return

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

KCC Member Community Grant

11. **REPORT FROM NEIGHBOURHOOD POLICE**

12. **REMEMBRANCE DAY**

13. **DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**

(a) Plans for Comment

25/01526/PA - 537, LONDON ROAD, DITTON, AYLESFORD, ME20 6DL

Operation description: Single store rear/side extension

Lawful Development Certificate Proposed

25/01563/PA - 61, FERNLEIGH RISE, DITTON, AYLESFORD, ME20 6BS

Retrospective planning consent for garden home office.

(b) Plans dealt with by Area 3 Committee

25/01026/PA - 157, 159, 163 and 165, Woodlands Road, Ditton, Aylesford, ME20 6HA

5 x Sweet Chestnut (applicants ref. T1 - standing at 165 Woodland Road, T2 and T3 – standing at 163 Woodland Road, T4 - standing at 159 Woodland Road and T5 - standing at 157 Woodland Road) - Reduce height by approx. 5m, Cut back over hanging branches to boundary of 27 Birch Crescent. All standing in Woodland W1 of Tree Preservation Orders 64/00021/TPO and 64/10006/TPO.

APPROVED – 23/09/2025

25/01319/PA - COBDOWN SPORTS GROUND, STATION ROAD, Ditton, Aylesford

Full planning permission for development at Cobdown Park to provide a football training

centre (sui generis), comprising of the demolition and redevelopment of existing Clubhouse building, refurbishment of existing Academy building; demolition of ancillary buildings and structures across the Site; provision of new grounds maintenance building and service area; refurbishment of existing pavilion building to provide upgraded changing and kitchen facilities; provision of new upgraded grass football pitches and upgrade of existing synthetic surface; new areas for car and cycle parking; upgrade to existing sports lighting; boundary treatment and hard and soft landscaping and associated site infrastructure and site plant.

APPROVED BY AREA 3 COMMITTEE 25/09/2025

(c) Orchard Mill [update if available]

(d) Proposed Bradbourne Development [update if available]

(e) KCC Highways And Transportation Autumn Parish Seminars

14. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 17 minutes to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.