

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN **THE DON CARMAN HALL** AT DITTON COMMUNITY CENTRE ON **MONDAY 5TH OCTOBER 2020 AT 7.00PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council

Tel: 01732 844749
Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

30th September 2020

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 7th SEPTEMBER 2020**
6. **MATTERS ARISING**
 - (a) Electric Vehicle Charging Point [Page 20, Item 25(b)]
 - (b) Local Authority Emergency Assistance Grant [Page 25, Item 27(c)]
7. **CORRESPONDENCE**
 - (a) For Noting

KALC:	<u>Minutes of T&M Area Meeting held 23.07.2020</u>
NALC:	<u>Chief Executive's Bulletins</u>
S E Water:	<u>Works in area from 05.10.2020</u>
S&SEiB:	<u>South East in Bloom Results 2020</u>
Came & Co:	<u>Update</u>

SLCC: The Clerk Magazine August 2020

Local Councils: Update October 2020

(b) For Decision

D THORNEWELL: Housing Standard Methodology

BOUNDARY COMM: Electoral Review of Tonbridge & Malling

8. **FINANCE**

(a) Accounts for Payment

September Payroll Summary

Monthly	Gross	£26,192.19
	Net	£17,687.70

September Accounts (approved and paid 25.09.20)

Community Centre				
Capital	Cleaning supplies		48.50	
			16.00	
		VAT	44.92	
			16.00	
			164.37	
			51.55	£341.34
Business Stream	Waste Water		859.42	£859.42
1 st A Pest Control	Quarterly inspection		60.00	
		VAT	12.00	£72.00
Astra Security	Key cutting		28.25	
		VAT	5.65	£33.90
Envirocure	Legionella testing		48.33	
			68.37	
		VAT	23.34	£140.04
Bar				
Lansdell	Bar Stock		201.34	
		VAT	130.90	
			59.78	£392.02
F&A				
Commercial Services	Vehicle Lease		302.78	
		VAT	60.56	£363.34
KCS	Stationary/ cleaning sundries		52.55	
		VAT	10.51	£63.06
Aquaid	Water Coolers		44.95	
		VAT	8.99	£53.94
OSA				
KCS	Line marker		102.18	
		VAT	20.44	£122.62
Martin Holman	Hanging Baskets		240.00	£240.00
Fields in Trust	Annual membership		65.00	£65.00

September Hirer Refunds (Cancelled bookings due to closure)

03.09.20	Oaken Hall – 04.04.20	£227.50
04.09.20	Carman Room – 11.09.20	£155.00
16.09.20	Carman Room – 16.09.20	£176.00
16.09.20	Oaken Hall – 16.09.20	£162.00
16.09.20	Carman Room – various dates	£684.00
17.09.20	Carman Room – 17.09.20	£50.00

(b) Direct Debits Paid During September 2020**September Direct Debits**

01.09.20	WEX	Fuelcard	£1.80
01.09.20	O2	Mobile phone	£28.43
02.09.20	BT	Broadband	£108.36
08.09.20	Commercial Services	Gas supply	£343.14
08.09.20	Rentokil Initial	Washroom services	£230.06
14.09.20	Commercial Services	Electricity supply	£3673.10
14.09.20	FDMS	Card charges	£27.94
15.09.20	Bankline	Monthly charges	£44.43
15.09.20	The Safety Effect	Health and Safety	£114.00
15.09.20	DHFE	Refund on till hire	-£117.60
15.09.20	Paytek	Card machine hire	£54.00
16.09.20	Sage	Monthly subscription	£153.00
16.09.20	Commercial Services	Electricity supply	£170.55
21.09.20	Rentokil Initial	Washroom services	£29.32
21.09.20	BT	Phone services	£105.12
21.09.20	Heineken	Bar stock	£372.02
23.09.20	Siemens	Telephone rental	£188.46
25.09.20	Host My Office	IT Support	£350.40
25.09.20	BOC	Bar Gas	£58.68
28.09.20	WEX	Fuelcard	£84.48
28.09.20	BT	BT Sport	£379.16
28.09.20	NEST	Pension contributions – August	£448.38
29.09.20	Veolia	Waste services – September	£522.40
30.09.20	O2	Mobile phone	£25.73
30.09.20	NCS	Telephone lease	£24.16
30.09.20	NCS	Telephone calls	£41.78
30.09.20	NCS	Photocopy charges	£157.20

(c) BACs Payments made During September 2020**September BACS Payments (not previously listed)**

16.09.20	The Community Heartbeat	Defibrillator Annual support	£162.00
24.09.20	HMRC	PAYE & NI - August	£3351.50
24.09.20	KCC Pension	Pension contributions – August	£2777.69

(d) Debit Card Payments – September 2020

September Debit Card

02.09.20	Amazon	Bar supplies	£35.05
02.09.20	Leisure Controls	Multisports token box	£34.80
08.09.20	Landmark Trading	Tree Tags	£39.42
25.09.20	Nisbets	Serving trays – Bar	£31.39

(d) Business Update – Community Centre and Kilnbarn Bar

(i) Hirer request re full day/full centre rate

(e) CCLA Property Fund Update (update if available)

(f) Internal Audit Visit 1 2020/21 [report if available]

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM NEIGHBOURHOOD POLICE/KCC WARDEN**

11. **DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**

(a) Plans for Comment

TM/20/01917/RD	Details of condition 24 (archaeological investigation) Submitted pursuant to planning permission TM/19/02841/FL (Demolition of existing buildings and erection of Class A1 food store with associated parking, landscaping and access works and installation of pedestrian crossing on London Road.)	675 London Rd
TM/20/01937/RD	Details of conditions 14 (safety audit) and 15 (parking Restrictions) submitted pursuant to planning permission TM/19/02841/FL (Demolition of existing buildings and erection of Class A1 food store with associated parking, landscaping and access works and installation of pedestrian crossing on London Road.)	675 London Rd
TM/20/01970/RD	Details of condition 3 (external materials) and 11 (demolition and construction) submitted pursuant to planning permission TM/19/02841/FL (Demolition of existing buildings and erection of Class A1 food store with associated parking, landscaping and access works and installation of pedestrian crossing on London Road.)	675 London Rd
TM/20/01929/TPOC	T1 and T2 Lawson Cyprus Trees – felling of both trees	663 London Rd
TM/20/02015/TPOC	Ash T1 to cut back approx. 2m from 3 east facing branches	5 Ditton Ct Cl

(b) Plans dealt with by Area 3 Committee

TM/20/01424/FL	Demolition of existing outbuildings and erection of one chalet bungalow (disabled accessible), being a revised scheme to that approved under ref. TM/19/00482/FL APPROVED ON 15.09.2020	427 London Rd
TM/20/01825/DEN	Prior demolition notification: Proposed demolition Of redundant sprinkler tank and plant room PRIOR APPROVAL NOT REQUIRED	Unit 3 Larkfield Mill
TM/20/01575/FL	Single storey front/double storey side/part double REFUSED ON 11.09.2020	4 Fernleigh Rs

(c) 'B' Lists

14.09.2020 / 21.09.2020 / 28.09.2020

(d) Ditton Edge

- (i) Update (if available)
- (ii) Further Communication re S.106 payments

(e) TMBC Local Plan Examination Dates [update if available]

(f) Aylesford Newsprint [info from Cllr Rook and D Thornewell/EM&L PC herewith]

(g) Adoption of Kent Mineral Sites Plan [info for noting herewith]

12. **REMEMBRANCE DAY**

13. **MEETINGS - BUDGET SETTING**

14. **ANNUAL PHOTO**

15. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

16. **DITTON COURT QUARRY** [update if available]

17. **STAFF MATTERS**

18. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 17 minutes to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.