

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER
AT DITTON COMMUNITY CENTRE ON MONDAY 3RD AUGUST 2026

PRESENT: CLLRS M J PORTER [VICE-CHAIR], MRS A THROSSELL, J COX, MRS L COX,
& A LAIDOUCCI
MRS N GREENAWAY [CLERK OF THE COUNCIL]

153. **OPENING OF MEETING**

The Vice-Chairman opened the meeting at 7.30pm.

154. **APOLOGIES FOR ABSENCE**

Apologies were **RECEIVED** from Cllrs Newman, Mrs Newman, Waters, Adlington, Mulcuck and White. The previously notified reasons for absence were recorded in the absence book Ref: 620 and **ACCEPTED** and **APPROVED**. Apologies were also received from TMBC Cllr Cannon.

155. **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

156. **CASUAL VACANCIES**

NOTED no enquiries had been received.

157. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6TH JULY 2026**

The minutes of the above meeting were **CONFIRMED** and **SIGNED** as a true record.

158. **MATTERS ARISING**

The Clerk advised that there was one matter arising in relation to item 123, CM457 and this would be reported under the confidential item.

159. **MINUTES OF MEETINGS HELD DURING JULY 2026**

For Confirmation and Signing

(a) Community Centre Committee, 13th July 2026

The minutes of the above meeting were presented by Cllr Porter and signed as a true record.

(b) Planning, Highways & Transportation Committee, 20th July 2026

The minutes of the above meeting were presented by Cllr Porter and signed as a true record.

(c) Open Spaces & Amenities Committee, 20th July 2026

The minutes of the above meeting were presented by Cllr Cox and signed as a true record

Matters arising:

(i) Replacement mower attachment for Kubota

It was **NOTED** that several options had been considered for a replacement mower attachment for the Kubota. The Grounds Supervisor had expressed a preference for the Wessex CRX150 as it was felt it would be more robust and suitable for the council's needs. It was also **NOTED** that it had been agreed that this item could be funded from the OSA EMR for replacement machinery.

RESOLVED to purchase the Wessex CRX150 at £4,262.00 plus VAT.

(ii) Security Bollard on Track o/s Grounds Compound

It was **NOTED** that a quotation to supply and fit a new "removable" bollard further along the track had been considered by the OSA Committee. However as two previous bollards had been damaged in quick succession the Clerk questioned whether it would worthwhile installing another bollard which would likely have the same outcome of being damaged. Also the proposed location was adjacent to the gate on the track so there is already a barrier to restrict access at this point.

RESOLVED not to proceed with purchasing this bollard at this time but to keep the track and its security under review. It was agreed the old damaged bollard should be removed.

160. **CORRESPONDENCE**(a) For Noting

The following items were **CIRCULATED, READ** and **NOTED**:

Ditton Twinning Assoc: Minutes of Meeting, 30th June 2026

T&M KALC: Local Police Report

SLCC The Clerk: Magazine July 2026

TMBC Planning Cttee: Minutes of Meeting held 24/06/2026

(b) For Decision

NOTED none received to date.

161. **FINANCE**(a) Accounts For Payment**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**July Payroll Summary**

<i>Monthly</i>	<i>Gross</i>	<i>£34,784.16</i>
	<i>Net</i>	<i>£25,437.67</i>

July BACS Payments (not previously listed)

01.07.26	G Davies	May/June Salary	£311.41
10.07.26	Worknest	HR Services	£1,260.00
10.07.26	N Greenaway	Reimbursement	£27.10
10.07.26	DPC	Card Machine Test	£0.01
10.07.26	DPC	Card Machine Test	£0.01
13.07.26	DPC	Card Machine Test	£1.60
17.07.26	NCS	Photocopy Charges	£911.87
17.07.26	M Lancley	Kilnbarn Entertainment	£250.00
24.07.26	D Beautridge	Playground Locking	£45.00
30.07.26	KCC Pension	Pension contributions	£1,266.90

July Deposit Refunds

06.07.26	Carman Room 27.06.26	£82.50
07.07.26	Carman Room 26.06.26	£50.00
08.07.26	Carman Room 04.07.26	£50.00
22.07.26	Carman Room 13.09.26	£50.00
28.07.26	Carman Room 18.07.26	£50.00

(c) Direct Debits - Paid During July 2026**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**July Direct Debits**

30.06.26	Natwest	Bank Charges	£135.78
01.07.26	O2	Mobile phone	£15.28
01.07.26	TMBC	Business Rates	£1,085.00
02.07.26	Carlsberg	Cellar Equipment	£201.60
02.07.26	Carlsberg	Bar Stock	£2,756.21
08.07.26	Rentokil Initial	Washroom Services	£371.97
08.07.26	SKY	Sky TV	£510.60
10.07.26	Kent Commercial Services	Gas Supply	£759.05
10.07.26	Carlsberg	Bar Stock	£1,484.40
13.07.26	WEX	Fuelcard	£14.86
14.07.26	Siemens	Photocopy Lease	£972.13
14.07.26	FDMS	Card Charges	£578.03
15.07.26	Bankline	Bank Charges	£107.38
15.07.26	The Safety Effect	H&S	£126.00
15.07.26	DHFE	Till Rental	£369.60

16.07.26	SAGE	Sage subscription	£367.80
17.07.26	Carlsberg	Bar Stock	£2,484.72
20.07.26	WEX	Fuelcard	£12.80
21.07.26	Hugo Fox	Website – DPC	£23.99
21.07.26	Hugo Fox	Website - CC	£4.79
23.07.26	HMRC	PAYE/NI	£8,171.47
24.07.26	Host My Office	IT Support	£840.12
24.07.26	BOC	Bar Gas	£265.49
24.07.26	TNT Sports	TNT Sport TV	£525.80
24.07.26	Carlsberg	Bar Stock	£2,877.60
27.07.26	NEST	Pension Contributions	£1,339.32
28.07.26	Veolia	Refuse Collection	£525.26
28.07.26	Everflow	Water Charges	£847.86
29.07.26	Focus	Telephone Charges	£101.06
29.07.26	Focus	Telephone Lease	£165.00
30.07.26	O2	Mobile phone	£15.28

(d) BACs Payments - Paid During July 2026**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**Accounts (paid 10.07.26)**

Community Centre				
TH Electrical	Light replacement Outside lights – Bar		125.00 183.00 36.60	£369.60
		VAT		
BAR				
Kent & Sussex	Bar Stock		397.03 500.93 179.59	£1,077.55
		VAT		
Lansdell	Bar Stock		78.94 207.65 194.19 86.78	£567.56
BSS Stocktaking	Stocktake		150.00	£150.00
OSA				
Mower Plant	Hedge cutter Service		227.28 45.47	£272.75
		VAT		
CW Milner	Barrier repairs		1,037.00 207.40	£1,244.40
		VAT		
F&A				
Imagink	Ditton Gazette		1098.00	£1,098.00

Accounts (approved and paid 31.07.26)

Community Centre				
KCS	Cleaning Supplies/Stationary		72.27 243.35 63.12	£378.74
		VAT		
Envirocure	Legionella Testing		58.00 11.60	£69.60
		VAT		

Capital Cleaning	Cleaning Supplies	VAT	161.67 32.33	£194.00
KBC	Gas Safety/Boiler Service	VAT	662.00 132.40	£794.40
Bar				
Lansdells	Bar Stock	VAT	190.25 290.57 (18.49) 240.06 125.53	£827.92
Kent & Sussex	Bar Stock	VAT	550.82 517.59 213.65	£1,282.06
F&A				
All Chilled	Air Conditioning	VAT	4207.79 841.56	£5,049.35
TH Electrical Services	A/C Electric Supply	VAT	1238.95 247.79	£1,486.74
OSA				
Chubb	Alarm Contract	VAT	344.80 68.96	£413.76

(e) Debit Card Payments – July 2026**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**July Debit Card**

30.06.26	Tesco	Refreshments	£62.50
01.07.26	Amazon	Toilet Flush	£12.28
06.07.26	Manutan	Fire Cabinet	£298.80
08.07.26	Amazon	Torch	£8.98
14.07.26	Amazon	Allen Keys/Cellophane	£21.37
14.07.26	Amazon	Storage Basket	£6.83
14.07.26	Amazon	Hammer	£9.23
15.07.26	Amazon	Cabinet Hinges	£7.49
17.07.26	Amazon	Door Knobs	£6.38
20.07.26	Tesco	Refreshments	£64.63
24.07.26	Amazon	Batteries	£12.94
24.07.26	Amazon	Light Bulbs	£9.49
24.07.26	Amazon	Batteries	£13.58
24.07.26	Amazon	Laundry Bags	£4.98
27.07.26	Amazon	Chainsaw Cover	£11.99
28.07.26	Amazon	Face Masks	£9.98
28.07.26	Amazon	Sharps Bin	£15.98
28.07.26	Timpson	Key Cutting	£18.00

(f) CCLA – Dividend for 30/06/2026

It was **NOTED** the dividend received on the CCLA investment at 30th June 2026 was £5,069.06.

(g) CCTV Contract Renewal

It was **NOTED** that the Maintenance Agreement for the CCTV is due for renewal. Two quotes had been received, one from the current provider and one from an alternative.

RESOLVED to approve the quotation of £1600.00 from Fyrfly for the CCTV Maintenance for the 12 months from 1st September.

(h) Investment Strategy

NOTED the Chairman will review this document.

162. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

The Clerk **READ** an email from TMBC Cllr Cannon. He thanked the parish council for the submission of all the information in objection to the Bradbourne application. He advised that the application is likely to be called in by Angela Rayner which according to the senior Counsel at the meeting will mean some form of public enquiry.

He advised he will be raising the residents issues passed to him regarding Orchard Mill with the site manager on his return from leave.

He also advised that there was no news to report from TMBC apart from confirmation of the chosen option for local government reform.

163. REPORT FROM NEIGHBOURHOOD POLICING TEAM

NOTED no report available from the local team. The Clerk advised that there was a report on local police issues that was circulated at a recent T&M Area KALC meeting contained in the correspondence for noting.

164. DATE SENSITIVE PLANNING & HIGHWAYS MATTERS(a) Plans Received for Comment

TM/26/01305/LDP - 56 Bell Lane Ditton Aylesford Kent ME20 6BT

Lawful Development Certificate Proposed: conversion of garage into bedroom with en-suite shower room

RESOLVED this council would comment that the proposed adaptation would result in the removal of a car parking facility in a road/area that already has parking issues.

TM/26/01349/FL - Land North Of London Road And South Of East Park Road And East Of Coldharbour Lane Aylesford Kent [COSTCO Application / Aylesford]

Erection of a Warehouse Club (Sui Generis) including, tyre installation and sales, a petrol filling station, car parking, accesses, landscaping, engineering and associated works
Comments from the Chair suggesting it would be useful to learn how the neighbouring parishes of Aylesford and East Malling & Larkfield are going to respond and also to express concern about the £5million spent by KCC Highways on the roundabout and the impact of traffic. It was also noted he would like the opportunity to discuss the full application with the Planning Committee Vice Chair.

RESOLVED to delegate to the Chair and Vice-Chair of Planning in consultation with the Clerk, the drafting of a response to this application.

(b) Plans dealt with by TMBC Area 3 Committee**NOTED** none listed to date.(c) Orchard Mill [Ditton Edge]**NOTED** several resident concerns had been forwarded on to TMBC Cllr Cannon to raise with the site manager.(d) Bradbourne Development**NOTED** that the planning committee had refused the application but it would now likely be called in by the Secretary of State.(e) Delegation of Planning Comments during August Recess**RESOLVED** to delegate power to the Chair and Vice Chair of the Planning Committee in consultation with the Clerk to review any non-contentious applications that are received during the August recess.(f) KCC Highways – Highway Information Pack 2026/27**NOTED** this was not yet available for review.165. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

There were no matters arising.

 Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman moved that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

166. **CONFIDENTIAL ITEM**

Details contained in CM458.

167. **CLOSURE**

The meeting closed at 8.02pm.

Chairman
 7th September 2026

