

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE OPEN SPACES & AMENITIES COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 18th SEPTEMBER 2017**

PRESENT: CLLRS A PIPER (CHAIR), MRS A THROSSELL, MRS J DEARDEN, MRS K DENNISON, A MULCUCK
MR N SAUNDERS (Grounds Supervisor)
MRS P ALEXANDER (Administrative Assistant)

221. OPENING OF MEETING

The meeting was opened by the Chair at 7.50pm. He later spoke of the vacancy for this Committee upon the departure from the Council and this Committee of Cllr Richard Price. This would be addressed at the next Full Council Meeting.

222. APOLOGIES FOR ABSENCE

Apologies were **RECEIVED** from Cllr Mrs J Thwaites (Vice Chair), the previously notified reason for absence was recorded in the Absence Book Ref: 370 and **ACCEPTED** and **APPROVED**.

223. DECLARATION OF MEMBERS' INTEREST

Cllr Mrs J Dearden declared a personal interest in Item 226(a)(ii) as she lives beside this footpath. Cllr A Piper declared a personal interest in Item 228 as he keeps an allotment.

224. FINANCE

(a) Financial Analysis Month 3 & 4

The financial analysis previously circulated were **READ** and **NOTED**.

RESOLVED to check the figures for budget 4048 (Tractor/Mower Repairs) for the next meeting.

225. GROUNDS WORK UPDATE

The previously circulated Report from the Grounds Staff Supervisor was **READ** and **NOTED** on the upcoming and completed works.

226. ITEMS BROUGHT FORWARD FROM PREVIOUS MEETINGS

(a) Footpath Protection (Open Spaces Society) Update (Jul 2017, Page 66, Item 161(a))

i) Quarry Circular Footpath

It was **NOTED** that the footpath had been highlighted in the latest Gazette and that the questionnaires needed for evidence were ready to be collected from the Parish Office. A reply from La Farge had been received requesting a site meeting to discuss the route.

RESOLVED to arrange a site meeting between members of this Committee and La Farge Tarmac.

RESOLVED to inform the Lothbury Group who manage the Tesco portion of the land about the intention to register the circular footpath.

ii) Woodlands Road/Linkway

A final reply from the Property Lawyer acting for the Housing Group was **READ** and **NOTED** stating they are not aware of any rights of way through the sold land.

RESOLVED for a site meeting to be arranged for the Sub-Committee to view this walkway and another identified during the meeting between Golding Close and Woodlands Road.

- (b) Public Spaces Protection Order Consultation Update (Jul 2017, Page 66, Item 161(b))
It was **NOTED** that TMBC will be holding a meeting on the 4th October to consider the additional individual P.S.P.O.'s.

227. **RECREATION GROUNDS MATTERS**

- (a) Annual Multi Sports Booking Review (Jul 2017, Page 66, Item 162(b))

It was **READ** and **NOTED** that the Community Centre's Terms and Conditions were now being progressed through a Sub-Committee and that Open Spaces & Amenities Terms and Conditions of booking can be included within that to ensure consistency.

RESOLVED that the current booking form for the above be used until the Terms and Conditions are reviewed as part of the Community Centre Sub-Committee progressing the Community Centre's Terms and Conditions.

- (b) Recreation Ground – Large Event Fees Update (Jul 2017, Page 66, Item 162(c))

The Chair reported that the meeting had taken place between the Chair and Administrator of the Open Spaces & Amenities Committee, and the Community Centre Committee Administrator. The below was agreed upon and has also been discussed and agreed at the Community Centre Committee.

- £250 per day for large events which preclude the use of the Community Centre to other hirers.
- If a room is required then normal hire rates would apply.
- Mobile toilets are required at the expense of the hirer for the duration of the event.
- Programmes are only to be sold on the field, not in the car park. (To eradicate any confusion over whether anyone is paying to park

A further suggestion was put forward for the Community Centre Committee to consider placing more picnic benches outside the Kilbarn Bar area to take advantage of the numbers of people at the large outside events and promote awareness of the Bar and Centre.

RESOLVED to agree to the above conditions of use and that a set of Terms and Conditions for the use/hire of the Parish's Open Spaces be included in the review where the Community Centre Sub-Committee are progressing the Community Centre's Terms and Conditions.

- (c) Ditton Minors Football Club – Refurbished NRRG Changing Rooms Update (Jul 2017, Page 67, Item 162(d))

The barbed wire is to be cut down and replaced with single wire shortly and painted with anti climb paint to retain the security of the changing rooms. It was **READ** and **NOTED** that Ditton Minors would like to appeal against repainting the garage door in neutral colours and that they had had an unofficial fire risk assessment carried out on the building.

RESOLVED for a proper Fire Risk Assessment to be performed on the changing rooms.

RESOLVED that the decision taken by this Committee to repaint the changing room doors a neutral colour is upheld.

(d) Gate Security of Recreation Grounds (Jul 2017, Page 67, Item 162(f))

Ideas put forward were discussed. Cllr Mulcuck requested the cost of keys being purchased for all members of the Bowls Club.

RESOLVED for the cost of keys to be forwarded to the Bowls Club and to secure quotes for an adjustable height barrier on the second gates to put forward to the Estimates Meeting for consideration in the 2018/19 budget.

(e) MultiSports - Change of Surface

The current declining use of the multisports cage was discussed.

RESOLVED for a review of the current state of the multisports surface to be undertaken.

(f) Children's Play Area Annual Inspection Report

The previously **CIRCULATED** report was **READ** and **NOTED**.

(g) Ditton Minors Request for Events in 2017/18 season

Ditton Minors put forward a request to hold the annual main tournament on 9th & 10th June 2018 and an Under 6 and Mini Adult Tournament on 21st April 2018.

RESOLVED to accede to these requests subject to the revised event hire fees and terms and conditions noted above in Item 227(b).

228. **ALLOTMENT MATTERS**

It was **NOTED** that a Quarterly Allotment Inspection Report was due in preparation for the Estimates Meeting.

(a) Tenancy Issues Update

It was **READ** and **NOTED** that a plot was being cleared by volunteer allotment plot-holders in preparation for a new tenant.

229. **QUARRY LNR MATTERS**

The Grounds Supervisor updated the meeting regarding the cutting, baling and tedding of the meadows.

230. **TREES**(a) Kent Men Of The Trees - Judges Report

The previously **CIRCULATED** report was **READ** and **NOTED**.

231. **CORRESPONDENCE FOR DECISION – GENERAL**

NOTED, none received.

232. **CORRESPONDENCE FOR NOTING**

The following correspondence was **READ** and **NOTED**.

<u>Mr & Mrs Easterbrook</u>	Thank you for the new play equipment in New Road Recreation Ground Playground.
<u>The Journal of the Kent Men of the Trees</u>	Arbor – Summer 2017
<u>The National Allotment Society</u>	National Allotments Week August 2017 Allotment Officers Forum
<u>FIT Fields in Trust</u>	July 2017 Ezine
<u>Open Spaces Society</u>	August 2017 Ezine
<u>CPRE Countryside Voice</u>	Summer 2017

233. **CLOSURE**

The meeting closed at 8.45pm.

Chairman
16th October 2017