

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN **THE ACORN ROOM** AT DITTON COMMUNITY CENTRE ON **MONDAY 6TH SEPTEMBER 2021** AT **7.00PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council

Tel: 01732 844749
Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

2nd September 2021

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 9th AUGUST 2021**
6. **MATTERS ARISING**
 - (a) Boundary Fence Request [page 43, Item 102(a)] – update if available
 - (b) NHS LTS in Community Centre Car Park [Page 43, Item 102(b)]
 - (c) Ditton Minors Defibrillator Request for Assistance [Page 43, Item 102(c)]
7. **CORRESPONDENCE**
 - (a) For Noting

Twining Committee: Agenda for meeting 07.09.2021, 2pm in Don Carman Hall

Local Councils: Update September 2021

Clerks & Councils: Direct – September 2021

(b) For Decision

KALC: Emergency Plans/Questionnaire
Report of KALC T&M Meeting if Available

TMBC PPP: Report of Meeting if Available

8. **FINANCE**

(a) Accounts for Payment

August Payroll Summary

<i>Monthly</i>	<i>Gross</i>	<i>£16,762.55</i>
	<i>Net</i>	<i>£22,713.80</i>

August Accounts (approved and paid 27.08.21)

Community Centre				
Chubb	Fire Alarm service		283.48	
		VAT	56.69	£340.17
KCC	Fire Risk Assessment		475.00	
		VAT	95.00	£570.00
Capital	Cleaning Supplies		20.00	
			91.12	
		VAT	22.22	£133.34
Maidstone Glass	Window maintenance		1630.00	
		VAT	326.00	£1,956.00
Business Stream	Waste water		517.33	£517.33
Bar				
Lansdell	Bar Stock		156.43	
			257.56	
			74.25	
		VAT	92.19	£580.43
BSS Stocktaking	Stocktake		120.00	£120.00
F&A				
Aquaid	Water Cooler Overpayment		101.92	
			(16.80)	
		VAT	13.63	£81.76
Commercial Services	Vehicle Lease		302.78	
		VAT	60.56	£363.34
Wiley Wheels	Repair to Parish Vehicle		299.65	£299.65
OSA				
Fields in Trust	Annual subscription		65.00	£65.00
Play Inspections	Annual play equipment inspection		230.00	
		VAT	46.00	£276.00
Ernest Doe	Tractor parts		67.95	
		VAT	13.59	£81.54
C W Milner	New footpath		3752.00	
		VAT	750.40	£4,502.40

August BACS Payments (not previously listed)

05.08.21	Complete Weed Control	Recreation ground treatment	£702.00
05.08.21	Atlas FM	Alarm Activation	£49.61
16.08.21	HMRC	PAYE/NI contributions	£3,265.33
16.08.21	KCC Pension	Pension contributions	£1,882.20
18.08.21	Kent & Sussex Drinks	Bar Stock	£1,798.00
19.08.21	N Saunders	Reimbursement	£16.42
20.08.21	SGB Prestige (Ark Trading)	Work Uniform	£504.17

August Deposit Refunds

17.08.21	Carman Room – 31.08.21	£50.00
17.08.21	Carman Room – 07.08.21	£50.00
19.08.21	Oaken Hall – 20.11.22 (cancelled booking)	£140.00
19.08.21	Oaken Hall – 19.11.23 (cancelled booking)	£125.00
24.08.21	Acorn Room – 21.08.21 (cancelled booking)	£82.50
27.08.21	Carman Room – 14.08.21	£50.00
27.08.21	Carman Room – 25.08.21	£50.00

August Imprest Payments

31.08.2021	Kent County Playing Fields Assoc	£20.00
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(b) Direct Debits Paid During June/July/August 2020**August Direct Debits**

02.08.21	WEX	Fuelcard	£1.80
02.08.21	TMBC	Business Rates	£442.00
09.08.21	WEX	Fuelcard	£90.15
09.08.21	Rentokil Initial	Washroom services	£239.57
09.08.21	Sky	Sky TV	£338.40
12.08.21	Kent Commercial Services	Energy supply	£394.82
13.08.21	FDMS	Card Charges	£107.37
16.08.21	Bankline	Monthly charge	£49.61
16.08.21	Safety Effect	Monthly H&S	£114.00
16.08.21	Sage	Monthly subscription	£153.00
16.08.21	DHFE	Till rental	£459.60
16.08.21	Paymentsense	Card charges	£54.00
20.08.21	Heineken	Bar Supplies	£7,127.64
23.08.21	WEX	Fuelcard	£51.81
23.08.21	EDF	Streetlight energy	£97.13
25.08.21	BOC	Bar Gas	£99.12
26.08.21	NEST	Pension contribution	£461.53
27.08.21	Paymentsense	Card charges	£17.82
31.08.21	BT Group	BT Sports	£284.38
31.08.21	Veolia	Refuse collection	£240.54
31.08.21	FDMS	MUGA Key Deposit refund	£25.00
31.08.21	NCS	Telephone charges	£40.91

(c) Debit Card Payments – August 2021

August Debit Card

11.08.21	Screwfix	OSA supplies	£43.73
12.08.21	Zoom	Monthly subscription	£11.99
16.08.21	Drink Warehouse	Bar Stock	£2,163.22
16.08.21	Argos	Bar TV's	£1,798.00
19.08.21	Argos	Bar blinds	£40.00
19.08.21	Mesh Direct	MUGA – repairs	£154.91
23.08.21	Screwfix	Protective clothing	£37.96

9. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

10. REPORT FROM NEIGHBOURHOOD POLICE/KCC WARDEN

11. DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS

(a) Plans for Comment [none to date]

(b) Plans dealt with under delegated power during recess [none to date]

(c) 5G Mast on London Road [information herewith]

(d) Plans dealt with by Area 3 Committee

TM/21/01666/LDP	Lawful development certificate proposed: Loft conversion with rear dormer and insertion of roof windows CERTIFIES ON 9 AUGUST 2021	15 Orchard Gr
TM/21/01667/FL	Demolition of existing extensions and garage and erection of porch and single storey rear/side extension and replacement garage APPROVED ON 9 AUGUST 2021	15 Orchard Gr
TM/21/01676/FL	Installation of new headframe accommodating new and relocated antenna and ancillary radio equipment on existing lattice mast, upgrade to feeder cables, upgrades to cabinets and installation of GPS node in existing compound and ancillary development thereto APPROVED ON 9 AUGUST 2021	Telecom Mast at Ditton Waste Water Treatment
TM/21/01908/TPOC	T1 Cherry – sympathetic pruning to reduce excessive shading involving crown reduction and crown thinning to reduce height and spread and T2 and T3 Ash – pruning to reduce excessive shading, including crown reduction and thinning to reduce height and spread APPROVED ON 27 AUGUST 2021	33 Acorn Grove
TM/21/01870/RD	Details of conditions 2 (materials, 3 (slab levels) And 6 (landscaping and boundary treatment) Pursuant to planning permission TM/19/01296/FL (Erection of new dwelling within site boundary) APPROVED ON 24 AUGUST 2021	12A Ditton Ct Cl

TM/21/00976/TPOC Robinia T1 – Remove major deadwood and reduce Silver Birches
By 25% height from 24m to 18m and Width from 425 London Rd
8m-6m, T2 Oak, - Deadwood and thin crown by 15%, T3 Multi-
stemmed Lawson Cypress – Reduce by 1/3 G1 Conifer – Reduce by
40% & trim all round, G2 Conifer – Reduce by approx. 50%
APPROVED ON 23 AUGUST 2021

(e) Tree Preservation Order – 6 Ditton Court Close [for noting]

12. **REMEMBRANCE DAY**

13. **DITTON GAZETTE**

14. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the
Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the
meeting.

15. **STAFF MATTERS**

16. **REQUEST TO LIFT BAN FROM KILNBARN**

17. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 17 minutes to permit members
of the public to raise any items for the Council’s attention, however, because of the confidential nature of the
some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude
the Press and Public.