

## DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 10<sup>th</sup> NOVEMBER 2025.

PRESENT: CLLRS M PORTER (Chair), Mrs M NEWMAN, N NEWMAN, D ADLINGTON,  
Mrs A THROSSELL, J COX, Mrs L COX.  
Mrs SALLY CRAIG (Business Administrator)

### 272. OPENING OF MEETING

The meeting opened at 7.30pm.

### 273. APOLOGIES FOR ABSENCE

Apologies were **RECEIVED** from Cllr R White. The previously notified reasons for absence were recorded in the Absence Book Ref: **598** and **ACCEPTED** and **APPROVED**.

### 274. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of Members' interests.

### 275. FINANCE

#### (a) Financial Analysis – Month 7

Councillors requested clarification on a number of cost centres including: Pre-school Service Fees, Electric Charging Point, Hire Fee's, Water, Gas, Electric and Card Charges.

The Business Administrator advised that there would be approximately £7,000 remaining in the Repairs and Replacements budget for the financial year. Councillors discussed carrying out an item from the 5-year plan and it was **AGREED** to replace the Stage Lighting.

A new quotation of £4,450.00 was considered, and this was compared to the previous quotation of £13,875.00, minuted in July 2024 (Page 48, Item 116(e)).

#### **RESOLVED**

to accept the quotation for £4,450.00 + vat from TH Electrical Services Ltd to replace the stage lighting.

#### (b) Draft Estimates for 2026/27

#### **READ and NOTED**

#### **RESOLVED TO RECOMMEND**

the draft estimates to the Finance and Administration Committee for approval at its Estimates meeting in December.

276. **BARS**(a) Kilnbarn Takings**READ** and **NOTED**(b) Current Situation

Nothing to report at this time.

277. **COMMUNITY CENTRE**(a) Fire Risk Assessment

It was **NOTED** that the Fire Risk Assessment was booked to be carried out on 18<sup>th</sup> November 2025.

(b) Martyns Law

It was **REPORTED** that Business Administrator had recently carried out 'ACT Awareness Training'.

(c) Matter Arising

## i. Five Year Electrical Inspection

It was **AGREED** to carry out the remedial works to the C2 and C3 observations highlighted in the report.

(d) Current Situation

Nothing to report at this time.

278. **CLOSURE**

The meeting closed at 8.07pm.

Chairman  
8<sup>th</sup> December 2025