

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER
AT DITTON COMMUNITY CENTRE ON MONDAY 8TH JULY 2024

PRESENT: CLLRS. N NEWMAN [CHAIRMAN], M J PORTER [VICE-CHAIR], A MULCUCK,
MRS J DEARDEN, A WATERS, MRS A THROSSELL, J COX, MRS L COX, MRS K
NASH & A LAIDOUCCI
MRS N GREENAWAY [CLERK OF THE COUNCIL]

95. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm.

96. **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Adlington. The previously notified reason for absence was **ACCEPTED** and **APPROVED** and recorded in the absence book Ref. 547. Apologies were also received from Borough Cllr Cannon.

97. **DECLARATIONS OF INTERESTS**

Cllr Porter declared a personal interest in item 106(a) – Plans for comment - as two of the applications are in the street where he lives. Cllr Newman declared a personal interest in item 102(a) as he works at Aylesford School, who had sent an invitation to an event.

98. **CASUAL VACANCY**

NOTED no enquiries.

99. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 3RD JUNE 2024**

The minutes of the above meeting were **CONFIRMED** and **SIGNED** as a true record.

100. **MATTERS ARISING**

Page 20, Item 54(b) – Request for support to improve the safety of Lithium Batteries

It was **NOTED** that the person requesting support for this campaign was the research and campaign assistant to Lord (Don) Foster and also the parliamentary advisor to the charity Electrical Safety. It was further **NOTED** that many Fire Brigades and Local Authorities and organisations were supporting this campaign.

RESOLVED this Parish Council give its support to this campaign and to ask if there is any information that can be shared to make people more aware of the dangers of Lithium batteries.

101. **MINUTES OF MEETINGS HELD DURING JUNE 2024**For Confirmation and Signing(a) Community Centre Committee, 17th June 2024

The minutes of the above meeting were presented by Cllr Porter and signed as a true record.

(b) Planning, Highways & Transportation Committee, 17th June 2024

The minutes of the above meeting were presented by Cllr Newman and signed as a true record.

(c) Open Spaces & Amenities Committee, 17th June 2024

The minutes of the above meeting were presented by Cllr Waters. It was **NOTED** that Cllr Waters had requested that the wording on paragraph 2 of item 87 of the draft minutes be amended to read "*Cllr Waters had reviewed the report from the contractor and agreed that the foundations appeared sound. He also drew attention to the drooping gutter and consequent damaged fascia, previously identified as an issue at the OSA meeting in January 2024.*" This amendment was agreed. He further asked that wording be added to item 92 to say "*The meeting agreed that grass cutting was a priority.*" This was agreed and added to the minute. Subject to these amendments, the minutes were agreed and signed as a true record.

102. **CORRESPONDENCE**(a) For Noting

The following items were **CIRCULATED, READ** and **NOTED**:

Ditton Twinning Assoc.: Minutes of Meeting held on 18/06/2024

Clerks & Councils Direct: July 2024

KALC: Newsletter, June & July 2024

T&M Local KALC, Local Police Update

Aylesford School: Invitation to Art Exhibition 11/07/2024

TriConnex: Temporary Roadworks various roads in Ditton

(b) For Decision

NOTED no items received to date.

103. **FINANCE**(a) Accounts For Payment**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**June Payroll Summary**

Monthly	Gross	£28,640.76
	Net	£21,518.74

June BACS Payments (not previously listed)

05.06.24	Triple A Events	Staging – Music Event	£1,419.00
07.06.24	Mark Lancelly	Kilnbarn Entertainment	£230.00
18.06.24	EDF	Electric NRRG	£119.33
20.06.24	RB Plumbing	Repairs – Pre-school	£470.00
20.06.24	Kent & Sussex	Bar Stock	£1,451.03
20.06.24	M Matei	Bar Services	£137.28
20.06.24	Glass & Mirror Co	Window Repair	£234.00
20.06.24	Worknest	HR Support	£1,140.00
21.06.24	HMRC	PAYE/NI	£4,616.19
21.06.24	KCC	Pension Contributions	£1,385.46
25.06.24	M Beautridge	Bar Services	£197.01
27.06.24	Strictly Tables & Chairs	Chairs – Final Instalment	£11,145.00
28.06.24	HMRC	PAYE/NI	£4,326.55
28.06.24	KCC	Pension Contributions	£1,359.91

June Deposit Refunds

04.06.24	Carman Room - 26.05.24	£71.50
17.06.24	Carman Room - 09.06.24	£50.00
26.06.24	Carman Room - 22.06.24	£50.00

Imprest Payments

29.05.24	Music Event – Cash	£1,450.00
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(b) Direct Debits - Paid During July 2024**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**June Direct Debits**

31.05.24	Natwest	Bank Charges	£174.23
31.05.24	Paymentsense	Receipt Rolls	£77.70
03.06.24	BT	Telephone	£157.33
03.06.24	TMBC	Business Rates	£349.00
04.06.24	Carlsberg	Bar Stock	£3,142.80
07.06.24	SKY	Sky Sports	£433.86
10.06.24	Rentokil Initial	Washroom Services	£175.39
11.06.24	Commercial Services	Electricity	£12,917.67
11.06.24	Carlsberg	Bar Stock	£865.82
14.06.24	FDMS	Card Charges	£425.38
17.06.24	Bankline	Monthly Charges	£104.09

17.06.24	Safety Effect	H&S	£114.00
17.06.24	Sage	Monthly Subscription	£236.40
17.06.24	DHFE	Till Rental	£369.60
17.06.24	WEX	Fuelcard	£116.63
18.06.24	Carlsberg	Bar Stock	£2,156.42
20.06.24	BT	Telephone	£158.03
21.06.24	Hugo Fox	Website	£23.99
24.06.24	WEX	Fuelcard	£1.80
24.06.24	Host My Office	IT Support	£402.12
24.06.24	NEST	Pension Contributions	£963.08
25.06.24	Everflow	Water Consumption	£289.37
25.06.24	BOC	Bar Gas	£313.30
25.06.24	Carlsberg	Bar Stock	£3,535.35
26.06.24	Focus	Telephone	£91.32
26.06.24	Focus	Telephone Lease	£165.00
26.06.24	TNT Sports	Sports TV	£445.44
28.06.24	Natwest	Bank Charges	£133.62
28.06.24	Paymentsense	Card Charges	£81.42
28.06.24	Veolia	Refuse Collection	£533.00

(c) BACs Payments - Paid During July 2024**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**Accounts (approved and paid 07.06.24)**

Community Centre				
KCS	Stationary Consumables Cleaning Supplies		66.86	
			3.95	
			176.88	
			73.27	
		VAT	64.19	£377.46
Protech Doors	Annual Service		160.00	
		VAT	32.00	£192.00
Gallagher Insurance	Engineering & Construction		636.33	
		VAT	101.15	£737.48
Capital	Cleaning Supplies		7.16	
			96.35	
		VAT	20.70	£124.21
Sunbelt	Barriers – Music in the Park		71.51	
		VAT	14.30	£85.81
S&J	Cleaning Supplies		23.00	
		VAT	4.60	£27.60
Kent & Sussex	Bar Hire – Music in the Park		550.00	£550.00
Envirocure	Legionella Testing Overpayment Payment		48.75	
			(42.91)	
		VAT	£1.16	£7.00
Bar				
Lansdell	Bar Stock Bar Stock/Consumables Bar Stock/Consumables		231.16	
			170.34	
			666.86	
		VAT	207.59	£1,275.95
Marmax	Picnic Benches		866.00	
		VAT	173.20	£1,039.20

Kent Asphalt	Roof Repairs	VAT	4060.00 812.00	£4,872.00
Kent & Sussex	Bar Stock	VAT	176.64 573.65 467.02 667.86 377.06	£2,262.23
F&A				
DCK	Year End Accounts	VAT	2228.70 445.74	£2,674.44
Aquaid	Water Cooler	VAT	24.80 4.96	£29.76
Imagink	Ditton Gazette		997.00	£997.00
OSA				
CPRE	Annual Membership		84.00	£84.00
Trevor May	Completion of MUGA	VAT	6451.00 1290.20	£7,741.20

(d) Debit Card Payments – July 2024**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**June Debit Card**

03.06.24	Tesco	Raffle Prizes/Consumables	£76.49
04.06.24	Amazon	Euro Decorations	£5.49
10.06.24	Amazon	Prime Subscription	£8.99
18.06.24	LED Bulbs	Light Bulbs	£32.70
21.06.24	Amazon	Ant Traps/Airer	£64.84
21.06.24	Toolstation	Work Boots	£96.96
26.06.24	Amazon	Fans	£89.97
28.06.24	Tesco	Consumables	£70.35
28.06.24	Amazon	Water Filter	£43.44

104. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

It was **NOTED** that no Borough Council members were able to attend however Cllr Cannon had advised that there was very little to report as regards TMBC matters due to the general election and the consequent postponement of most borough council meetings.

Concerning the heat pump application 23/00784/PA this has been withdrawn and the heat pump will now be erected in a new location under permitted development rights.

105. **REPORT FROM NEIGHBOURHOOD POLICING TEAM**

It was **NOTED** no report was available. However, it was noted on the Local Police update from the T&M KALC Meeting that there was no police officer listed for Ditton.

106. **DATE SENSITIVE PLANNING & HIGHWAYS MATTERS**

(a) Plans Received for Comment

24/01001/PA - UNIT 2, Newsprint Avenue, Panattoni Park, Aylesford, ME20 7XH

Details of conditions 17 (surface water drainage) & 29 (foul and surface water sewerage disposal) pursuant to Planning permission TM/20/01820/OAEA Outline Application: Hybrid planning application for the following development: Outline planning permission (all matters reserved) for the erection of flexible B1c/B2/B8 use class buildings and associated access, servicing, parking, landscaping, drainage, remediation and earthworks; and, Full planning permission for erection of two warehouse buildings for flexible B1c/B2/B8 use class, realignment of Bellingham Way link road, creation of a north/south spine road, works to the embankment of Ditton Stream, demolition of existing gatehouse and associated servicing, parking, landscaping, drainage, infrastructure and earthworks

RESOLVED NO COMMENT

24/01029/PA – 56 Acorn Grove, Ditton, Aylesford, Kent ME20 6EW

Demolition of existing conservatory. Construction of single storey rear extension, garage conversion, single storey front extension and changes to fenestration.

RESOLVED THIS COUNCIL HAS NO CONCERNS ABOUT ANY MATERIAL CHANGES TO THE PROPERTY BUT WOULD EXPRESS CONCERN THAT THE LOSS OF THE GARAGE WILL LEAD TO LOSS OF ONE SPACE FOR OFF ROAD PARKING

24/01030/PA – 52 Acorn Grove, Ditton, Aylesford, Kent ME20 6EW

Proposed conversion of existing garage into ground floor bedroom with en-suite and associated works.

RESOLVED THIS COUNCIL HAS NO CONCERNS ABOUT ANY MATERIAL CHANGES TO THE PROPERTY BUT WOULD EXPRESS CONCERN THAT THE LOSS OF THE GARAGE WILL LEAD TO LOSS OF ONE SPACE FOR OFF ROAD PARKING

(b) Date Sensitive Plan considered between meetings

24/00919/PA – 1 Cobdown Park, Ditton, Aylesford, Kent ME20 6DD

4 x Beech trees marked 2 to 5 on sketch, will be reduced in height by appx 5-7 metres to match the height of trees 6 & 7 on attached plan of works. Trees in desperate need of pruning. 1 x Beech tree marked number 1 on sketch. To be removed to its stump due to its unstable condition due to roots restricted by adjacent stream bank and fixed concrete manhole as stated above. There are no works proposed for trees 6 and 7. All standing withing G3 of TPO 90/10283

NO OBJECTION subject to TMBC Tree Officer's Approval

(c) Plans dealt with by TMBC Area 3 Committee

23/03408 - 31, Ditton Place, Ditton, AYLESFORD, ME20 6SX

Porch extension at the front which makes the garage roof enlarged

APPROVED 27 Jun 2024

23/03298 - DEVELOPMENT SITE SOUTH OF BRAMPTON FIELD BETWEEN BRADBOURNE LANE AND, Kiln Barn Road, Ditton, Aylesford

S73 application to vary Condition 27 of planning permission TM/23/00807/FL to allow the occupation of 50 dwellings before the junction works at the A20/Station Road/New Road are substantially completed

APPROVED 28 Jun 2024

(d) Orchard Mill [Ditton Edge] [update if available]

Lifting of condition to allow occupation of first 50 dwellings [per item 12(b)]

It was **NOTED** this condition had been removed and the dwellings could now be occupied before the road improvements are done. Members expressed their disappointment that this had been approved and questioned the point of conditions being imposed if they can be removed so easily.

(e) Bradbourne Development

No update available.

107. **REMEMBRANCE DAY – SERVICES & PARADE**

It was **NOTED** the service would be at the church again this year. Cllr Mulcuck said he would be present at the War Memorial on Monday 11th November to play the last post and acknowledge the two minutes silence.

RESOLVED to go ahead with this year's service and parade and for the Clerk to purchase a wreath and apply for the road closures.

108. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Anyone wishing to attend the Art Exhibition at Aylesford School should respond to the email address given.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

109. **STAFF MATTERS**

It was acknowledged that the Caretaking Supervisor would achieve 20 years service in August. It was agreed a gift voucher be purchased and this be presented during an afternoon in August. The Clerk will arrange and advise members when this will take place.

110. **CLOSURE**

The meeting closed at 8.00pm

Chairman
5th August 2024

