

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 5th AUGUST 2019 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council

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31st July 2019

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 1ST JULY 2019**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING JULY 2019**
 - (a) COMMUNITY CENTRE COMMITTEE, 8TH JULY 2019 – herewith
[Don Carman Hall Door quotes]
 - (b) PLANNING COMMITTEE, 15TH JULY 2019 – herewith
[Parking Issues]
 - (c) OPEN SPACES & AMENITIES COMMITTEE, 15TH JULY 2019 – herewith
[Play equipment repairs, DMFC pitch fees, Quarry Walk Invitation]

8. **CORRESPONDENCE**

(a) For Noting

- Ditton Twinning Association: Minutes of Meeting held on 9.07.2019
Quiz night – 27.09.2019
- Local Councils Update: July 2019, Issue 230
- Clerks & Councils: Direct, July 2019 Issue 124
- SLCC: The Clerk, July 2019, Vol 50
News Bulletin 19.07.2019
- KALC: Kent & Medway Energy & Low Emissions Consultation
Bridges Guidance – Fifth Edition Protocol
NALC Chief Exec Bulletins
NALC Newsletter
Counter Terrorism Policing
- KCC: Temporary Road Closures – Bluebell Hill + various in T&M
- Gatwick Airport: Final Masterplan
- Clerk: Record of recent PC Membership
- For Decision
- Ditton Heritage Centre: Repointing Appeal
Donation of old Ditton Photo
- KALC: NALC Policy E-briefing PC8-19 Consultation – Draft Data
Sharing Code of Practice
NALC May 2019 Election Surveys

9. **FINANCE**

(a) Accounts for Payment [General, Community Centre & Bar]

July Payroll Summary

<i>Monthly</i>	<i>Gross</i>	<i>£25,149.69</i>
	<i>Net</i>	<i>£17,946.84</i>

Accounts for Payment

Atlas FM Ltd	Alarm Activation - Grounds		37.10	
		VAT	7.42	£44.52
J Dowle	Quarry Gate		590.00	
		VAT	118.00	£708.00
KALC	Publications		14.95	£14.95
Travis Perkins	General Resources		33.82	
		VAT	6.77	£40.59
KCC	Fire Extinguisher		52.85	
		VAT	10.57	£63.42
Craigdene Ltd	Annual Playground Inspection		195.00	£195.00
EDF	New Road Changing Rooms		28.77	
	Car Park Lighting		300.17	
		VAT	16.45	£345.39

Lamberhurst	Mower parts	VAT	50.02 10.01	£60.03
Mower Plant	Mower Parts	VAT	45.90 9.18	£55.08
Commercial Services	RFL Uplift for Parish Van	VAT	20.00 4.00	£24.00
Martin Holman	Hanging Baskets		150.00	£150.00
Capital	Cleaning Consumables - CC	VAT	113.08 33.94 29.41	£176.43
Kent Boilercare	Ball valve replacement – CC	VAT	116.92 23.39	£140.31
Steven Ricketts	General Repairs - CC		250.00	£250.00
K&A Electrical	Lighting repairs	VAT	110.00 22.00	£132.00
Waterlink	Emergency Water Leak	VAT	540.00 108.00	£648.00
Lansdell	Bar Stock	VAT	108.85 152.39 8.35 95.96 122.27 83.14	£570.96
All Chilled	Ice Machine chemical clean	VAT	194.50 38.90	£233.40

July Imprest Account

22.07.19	Cash	Petty Cash Reimbursement	£120.34
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(c) Direct Debits Paid During July 2019

28.06.19	BT	BT Sports	£258.43
28.06.19	NCS	Equipment Rental	£19.97
28.06.19	NCS	Telephone Charges	£42.70
28.06.19	NCS	Photocopy Charges	£54.56
28.06.19	Veolia	Monthly Refuse	£239.15
01.07.19	WEX	Vehicle Fuel	£123.56
01.07.19	O2	Mobile Charges	£28.80
01.07.19	TMBC	Business Rates	£1,355.00
03.07.19	Natwest	Mentor Services	£323.98
08.07.19	Commercial Services	Gas Supply	£459.73
08.07.19	Rentokil Initial	Washroom Services	£218.60
08.07.19	Siemens	Photocopy Lease	£982.05
09.07.19	Sky	Monthly Subscription	£325.81
12.07.19	FDMS	Card Charges	£126.35
15.07.19	Bankline	Monthly Charge	£44.77
15.07.19	DHFE	Monthly Hire	£369.60
16.07.19	Sage	Monthly Subscription	£24.00
16.07.19	Paytek	Card Machine Hire	£54.00
19.07.19	Kent Commercial Services	Electricity	£744.18
19.07.19	BT	Telephone	£63.24
22.07.19	Heineken	Bar Stock	£4,533.55
23.07.19	Mecklenburgh	Bar Stock	£126.05
25.07.19	BOC	Bar Gas	£150.00
26.07.19	NEST	Monthly Pension	£336.93

29.07.19	BT	BT Sport	£258.43
29.07.19	Host My Office	IT Support	£280.20
31.07.19	NCS	Telephone	£7.60
31.07.19	Veolia	Refuse Collection	£275.94
31.07.19	O2	Mobile Phone	£30.64

(d) BACs Payments made During July 2019

10.07.19	J Thornhill	CCLA Fee	£395.00
15.07.19	HMRC	Monthly PAYE/NI	£4,066.45
15.07.19	KCC Pension	Monthly Pension	£2,628.46
23.07.19	Gallagher	Road stone chippings (quarry)	£312.00
23.07.19	Unison	Annual Subscription	£168.00

(e) Debit Card Payments – July 2019

01.07.19	Fenland	Playground Parts	£63.60
02.07.19	EE	Mobile Top Up	£10.00
03.07.19	Amazon	Carbon Monoxide Monitors	£38.97
03.07.19	Insight Security	Anti Climb Spikes	£21.95
05.07.19	Amazon	Warning Sign	£2.19
05.07.19	Amazon	Warning Sign	£6.99
10.07.19	247 Blinds	Acorn Room Blinds	£120.14
10.07.19	Amazon	Litter Pickers	£27.80
12.07.19	Post Office	Stamps	£131.00
15.07.19	Heaton Catering	Water Filter	£40.14
16.07.19	Delightful Bouquets	Get Well	£15.29
24.07.19	Amazon	Desk Fan	£16.99
24.07.19	Amazon	Pedestal Fans	£28.99

(f) CC Deposit Refunds

Oaken Hall		Don Carman Hall	
20.07.19	125.00	04.08.19*	50.00
09.07.19	100.00		
27.07.19	50.00		

* subject to inspection

(g) CCTV Installation

(h) Councillor Email Addresses

(i) Independent Health & Safety Assessment

(j) CCLA Investment Update

10. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

11. REPORT FROM COMMUNITY POLICE

12. **PLANNING, HIGHWAYS & TRANSPORTATION MATTERS**

(a) Plans Received for Comment

TM/19/01575/AT	Aluminium sign advertising a business within the East Malling Trust Site measuring 1500mm x 1000m cemented into the ground via two metal Posts	Bradbourne Lane
TM/19/01581/TPOC	Remove overhanging branches from the tree located in driveway	427 London Road
TM/19/01581/TPOC	Corsican Pine: Remove 2 lowest branches to trunk remove 1 no. hanging branch crossing land. Reduce bough overhanging property by approx.4m	427 London Road
TM/19/01664/TPOC	T1 Maple – section fell, (garden of 54) T2 Yew (located in rear garden of 54) –crown reduce by 2 metres and T3 Pine (rear garden of 52) – section fell to the ground	54 Acorn Grove

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3

TM/10/2029/A2/R26	Application for prior approval for the installation of a crossover conveyor and screen configuration between two existing wash and rinse plants pursuant to condition 26 of Annex A2 (Original Quarry) of Planning permission TM/10/2029 APPROVED	Hermitage Quarry
TM/19/01425/PDVLR	Prior Notification for Residential Extension: Construction of flat roof rear extension and lantern roof light (Part 1 Class A) PRIOR APPROVAL NOT REQUIRED 22.07.2019	14 New Road
TM/19/0135F/FL	Remove existing garage: two storey side and rear extension APPROVED 18.07.2019	77 Cherry Orchard
TM/19/01423/TNCA	T1 Bay – to fell due to close proximity to dwelling/ drains NO OBJECTION ON 17.07.2019	578 London Road

(c) “B” Lists

19/28 - 15.07.2019; 19/29 - 22.07.2019; 19/30 - 29.07.2019

(d) TMBC Local Plan/Ditton Edge [update if available]

(e) Planning Enforcement Investigation London Road [herewith]

(f) Delegation of Planning Comments during August Recess

13. **TWINNING**

(a) Report Of Visit To Rang-Du-Fliers For Bastille Day

14. **DITTON GAZETTE**

(a) Autumn Edition

15. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

16. **DITTON QUARRY LNR** – *update, if available*

17. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 16 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting may exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.