



Hire Rates

(Ditton residents receive an avg. 10% discount for private hire)

June 2019

Facility per hour	Monday – Friday 08.00 – 18.00	Sunday – Friday 18.00 – 00.00	Saturday – Sunday 08.00 – 18.00	Saturday 18.00 – 00.00
Oaken Hall	£19.00	£33.00	£25.50	£55.00
Don Carman Hall	£11.00	£18.00	£18.00	£27.50
Acorn Room	£10.00	£11.00	£11.00	£16.50
Changing Rooms/Showers	£5.50	£5.50	£5.50	£5.50

Commerical (Private Enterprise)/Corporate Hire Rates

Facility per hour	Monday – Friday 08.00 – 18.00	Sunday – Friday 18.00 – 00.00	Saturday – Sunday 08.00 – 18.00	Saturday 18.00 – 00.00
Oaken Hall	£32.00	£45.00	£38.00	£65.00
Don Carman Hall	£18.00	£26.00	£21.00	£35.00
Acorn Room	£15.00	£20.00	£18.00	£20.00
Changing Rooms/Showers	£8.00	£8.00	£8.00	£8.00

Wedding Package

Hall from 09.00 to 00.00 (Saturday)

Oaken Hall	£500.00
Don Carman Hall	£300.00

Additional Charges (if applicable)

Security	from	£125.00
Projector/Screen Hire	from	£50.00
Don Carman Hall Bar		£30.00
Refreshments		£ On request
Desk Hire		£1.50

Bookings

- A completed booking form must accompany bookings.
- Weekends a minimum hire period of 3 hours.

Payment

An invoice will be issued with full payment required 12 weeks prior to the event.

Deposit

A damages deposit of 25% of hire fee (£50 minimum) is required for all private bookings. (Deposits are refunded less any deductions 14-21 days following an event)

Security

A charge for SIA registered Security will be made at the Parish Council discretion dependant on the nature of the event.

Admission

- Hirers are requested to provide an estimate of numbers attending a function for staffing purposes.
- Hire fee includes setup and take down; a seating plan is requested to enable Caretaking staff to setup prior arrival.