

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 2ND DECEMBER 2019

PRESENT: CLLRS J LOVER (CHAIRMAN), N NEWMAN (VICE-CHAIRMAN), MRS J DEARDEN, MRS K DENNISON, MRS G GODDEN, A MULCUCK, M PORTER, MRS A THROSSELL & MRS J THWAITES. MRS N GREENAWAY [Clerk of the Council], KCC WARDEN S ABSOLON, BOROUGH CLLR D COOPER

349. **OPENING OF MEETING**

The Chaiman opened the meeting at 7.30pm.

350. **APOLOGIES**

Apologies were received from Borough Councillor Cannon and KCC Cllr Homewood.

351. **DECLARATION OF INTERESTS**

Cllr Lover declared a personal interest in item 360(a) as one of the applications is for tree work at his property.

352. **CASUAL VACANCIES**

The Clerk advised that no applications had been received.

353. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 4TH NOVEMBER 2019**

The minutes of the above meeting were confirmed and signed as a true record.

354. **MATTERS ARISING**

Cllr Mrs Dearden reported that she had spoken to the parents of the young lad that had been litter picking and they would be happy for him to be nominated for an award. It was **NOTED** that the Community Warden would also put his name forward for a TMBC Environment award.

355. **MINUTES OF MEETINGS HELD DURING NOVEMBER 2019**

(a) **For Confirmation**

(i) **COMMUNITY CENTRE COMMITTEE, 11th NOVEMBER 2019**

The above minutes were presented by Cllr Mrs Dearden and signed as a true record. Cllr Mrs Dearden asked if the letter had been sent to the hirer with an outstanding debt. The Clerk advised that the solicitors had now been instructed but there had been a delay because the membership to Invicta Law had expired and had to be renewed before any new work was undertaken.

(ii) PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE, 18th
NOVEMBER 2019

The above minutes were presented by Cllr Mulcuck and signed as a true record subject to amending item 328 to state Cllr Mrs Throssell declared an interest in item 329(c).

(iii) OPEN SPACES & AMENITIES COMMITTEE, 18th NOVEMBER 2019

The above minutes were presented by Cllr Mrs Dennison and signed as a true record subject to amending those present to include Cllr Mrs Throssell and removing Cllr Mrs Thwaites who had given apologies.

(b) For Noting

(i) DITTON TWINNING ASSOCIATION, 12th November 2019

CIRCULATED, READ and NOTED. It was confirmed that the previously requested display board would be approximately A3 sized and would be permanent for displaying information about Twinning events.

RESOLVED to accede to the request for a Twinning display board in the foyer of the Community Centre.

356. **CORRESPONDENCE**

(a) For Noting

The following correspondence was **CIRCULATED** at the meeting and **READ** and **NOTED**:-

KALC:	<u>Chief Executive's Bulletin – November 2019</u> <u>Community Awards Scheme</u> <u>T&M Area Draft Minutes – meeting 19/09/2019</u>
NALC:	<u>Chief Executive's Bulletin</u>
The Clerk:	<u>November 2019</u>
Clerks & Councils:	<u>Direct November 2019</u>
Local Councils:	<u>Update December 2019</u>
TMBC:	<u>Saturday Bulky Waste Schedule</u>
KCC Highways:	<u>Temporary Road Closures – Woodlands Road, Ditton;</u> <u>Battlefields Road, Wrotham & Ashes Lane, Hadlow</u>
AI Anon:	<u>Information for Family Groups</u>
(b) <u>For Decision</u>	
KCC:	<u>Minerals & Waste Consultation</u> READ and NOTED that responses to this consultation could be made online.

The Chairman moved that two additional items be considered:

The Clerk reported that the Rev Terranova had recently completed 25 years service as Rector of the Ditton.

RESOLVED to send a card and bottle of wine to Rev Terranova to thank him for his 25 years of service to the village.

The Clerk also advised that the Assistant Minister, Rev Payne had recently moved out of the village after many years of service to the parish.

RESOLVED to send flowers to Rev Payne when she moves into her new house and to thank her for her many years of service to the village.

357. **FINANCE**

(a) Accounts for Payment

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID:-**

November Payroll Summary

<i>Monthly</i>	<i>Gross</i>	<i>£24,181.88</i>
	<i>Net</i>	<i>£17,362.10</i>

Accounts for Payment [including Bar and Community Centre]

Atlas FM	Alarm Activation		37.10	
		VAT	7.42	£44.52
Commercial Services	Vehicle Tax		30.00	
	Vehicle Lease		363.34	
	Vehicle Lease		363.34	
		VAT	127.12	£762.68
Lansdell	Bar Stock		197.96	
			134.90	
			9.50	
			95.94	
			170.34	
		VAT	104.83	£713.47
Chubb	Carman Room Alarm		135.44	
		VAT	27.09	£162.53
Easy Print	Receipt Books		128.50	
		VAT	25.70	£154.20
Record UK	Electric Door Service		232.50	
		VAT	46.50	£279.00
Protech Doors	Inner Door Sensors		470.00	
		VAT	94.00	£564.00
Kent Boilercare	Radiator Valve replacement		129.00	
		VAT	25.80	£154.80
TMBC	Premises Licence for Kilnbarn & Community Centre		180.00	
			180.00	360.00

November Imprest Account

13.11.19	Cash	Bar Petty Cash	£175.45
13.11.19	Cash	General Petty Cash	£87.47
15.11.19	Tradesands	Aggregate	£76.00
25.11.19	G Pover	Parish Council Photo	£50.00

(b) Seasonal Donations from Charities Account**RESOLVED** to **APPROVE** and **PAY** the following donations:

UNDER LOCAL GOVERNMENT ACT 1972 SECTION 137

Ditton C of E Junior School: Annual Christmas Donation	200.00
Ditton Infant School: Annual Christmas Donation	200.00

(c) Direct Debits - Paid During November 2019The following Direct Debits were **READ, NOTED** and **APPROVED:-**

01.11.19	Payment Sense	Card Charges	£42.00
01.11.19	TMBC	Business Rates	£1355.00
04.11.19	WEX	Fuelcard	£20.40
04.11.19	HMRC	Gaming Machine Duty	£183.44
07.11.19	Sky	Sky Sports	£338.40
08.11.19	KCS	Gas Supply	£240.43
11.11.19	Rentokil	Washroom Services	£218.60
12.11.19	A Mecklenburgh	Bar Stock	£103.90
14.11.19	KCS	Electricity Supply	£299.42
14.11.19	FDMS	Card Charges	£164.93
15.11.19	Bankline	Monthly Charges	£40.86
15.11.19	Safety Effect	Monthly H&S	£114.00
15.11.19	DHFE	Till Rental	£369.00
15.11.19	Paytek	Card Machine charges	£54.00
18.11.19	Sage	Monthly Subscription	£14.26
20.11.19	Heineken	Bar Stock	£6,303.19
25.11.19	BOC	Bar Gas	£150.00
25.11.19	NEST	Pension Contributions	£341.35

(d) BACs Payments – Paid during November 2019The following BACs payments were **READ, NOTED** and **APPROVED:-**

14.11.19	Invicta Law	Annual Subscription	£480.00
15.11.19	HMRC	PAYE/NI	£3,716.64
15.11.19	KCC Pension	Pension contributions	£2,502.52

(e) Debit Card Payments - Paid During November 2019The following Debit card payments were **READ, NOTED** and **APPROVED:-**

05.11.19	Screwfix	OSA Supplies	£62.65
05.11.19	Floorsaver	Hazard Paint	£19.95
12.11.19	Lovelyflora	Remembrance Day Thankyou	£13.49
12.11.19	Amazon	Till Rolls	£22.99
15.11.19	Argos	Community Centre Equipment	£39.99
18.11.19	EE	Mobile Top-up	£5.00
19.11.19	Strictly Table & Chairs	Function Tables	£131.88
21.11.19	Wildseed	Flower Seed	£218.40
21.11.19	Strictly Table & Chairs	Function Tables	£755.22

358. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

Borough Cllr David Cooper **REPORTED** on the following items:

- Ditton Edge – this application has still not appeared on an Area 3 Agenda. The next meeting is on 9th January.
- No application has been received from Lidl at the former Kia site but the demolition of the old building has been approved.
- Noted there was an application from the Parish Council for tree works on the village green.
- He has questioned an application to fell trees with TPO's in Ditton Place.
- At the last Area 3 Meeting the outline application to build 110 dwellings at Parkside (East Malling) was approved, including the opening up of a Grade 1 Listed Wall and the materials to be re-used in new gate posts at the entrance to the site.
- Waste Services Contract – this is now settling down and collections appear to be happening as they are supposed to. Any serious complaints should be forwarded to the Borough Councillors.
- Local Plan Post Submission Consultation – deadline extended to 4pm on 4th December.
- A reminder about the General Election on 12th December.

Cllr Lover advised the Borough Cllr that the new waste contractor staff appeared to be throwing the food waste bins down after emptying and it is likely that this will cause them to break. Cllr Cooper said that TMBC would have to replace any damaged bins and address this with the contractor.

359. **REPORTS FROM NEIGHBOURHOOD POLICE AND COMMUNITY WARDEN**

- **Environment**

Parking at the infants school – Following some complaints by residents, the school and from my own observation when on the school gate, I have advised TMBC of potential road safety problems for pedestrians and children at school regarding parking around the school at school drop off times.

Litter – there is another award that Jake can be nominated for. It is awarded by TMBC and I have seen Jake in Aylesford area too and am consulting with a colleague regarding this.

Trees between school railings and the pathway in Scott close appear to have been cut back.

- **Youths**

Shared details of residents interested in youth involvement with the Tonbridge youth team looking to set up some youth provision in Ditton.

- **Areas of concern**

Asbestos by garages has been re reported to TMBC waste following face to face discussion with TMBC.

- **Welfare**

Supporting residents living with dementia, home safety issues with referrals to KFRS and Clarion, vulnerable adults and neighbour disputes.

Supporting scam victims and intel reports given to trading standards.

Attending Bellingham way with colleague to meet Borough counsellor Rob Cannon regarding complaints of racing drivers in this area.

Arranging visits by Anna chaplaincy for residents housebound but with spiritual need.

- **Community engagement**

Visit to Ditton infant school assembly to introduce myself to the children has had a very positive response from the children and parents. This will lead to further involvement with the school and the children.

Continued presence outside both schools in the morning.

Walking bus from Muddypuddles to school.

Working with Ditton church pre school to try and secure some provisions or funding to support their allotment project for the children.

Attending a dementia tour bus to be able to gain experience of dementia in a virtual reality setting. Thereby aiding understanding of those living with Dementia to be able to help them further.

Book exchange is doing well and has a wide variety of books available to borrow. Has had its second opening day.

360. **PLANNING, HIGHWAYS & TRANSPORTATION MATTERS**

(a) **Plans Received for Comment**

TM/19/02603/FL RESOLVED	Two storey side/front extension NO OBJECTION	3 New Road
TM/19/02613/TPOC RESOLVED	T1-T5 Sweet Chestnut to remove significant Deadwood; T6 Sweet Chestnut to remove dead limb back to main stem NO OBJECTION SUBJECT TO THE TMBC TREE OFFICER'S APPROVAL	155 Woodlands Rd
TM/19/02671/TNCA RESOLVED	Reduce height of Leylandii hedge in rear garden from 7ft to 6ft whilst also trimming the front face NO OBJECTION SUBJECT TO THE TMBC TREE OFFICER'S APPROVAL	38 St Peter's Rd
TM/19/02619/TPOC	Fell group of 8 Sycamores and a smaller group of 3 Sycamores to reduce sap falling on parked cars under the trees located at 32a Ditton Place	Land at Ditton Place
	An email from Borough Cllr Cooper with concern about this application was READ and NOTED . Members expressed concern about the felling of trees with TPO's.	
RESOLVED	TO REQUEST A SITE MEETING WITH THE TMBC TREE OFFICER AND RESIDENTS.	
TM/19/02724/FL RESOLVED	Single storey rear extension, loft conversion and internal alterations NO OBJECTION	60 Station Road

TM/19/02766/TNCA T1, T4, T5, T6 and T7 Lime to crown reduce 30%; T2 Silver Birch to crown reduce by 30% T3 Ash to fell; T8 and T9 Ash trees removal of lateral branches including once overhanging the graveyard. Land at Junction of by New Road and St Peter's Road

RESOLVED THIS COUNCIL CANNOT COMMENT AS THE TREES ARE ON COUNCIL LAND

(b) Plans Dealt with by T& M Area Sub-Committee No. 3

TM/19/02186/AT Osteopathic practice sign placed on grass verge at entrance to East Malling Trust Estate Bradbourne Ln#
APPROVED ON 12TH NOVEMBER 2019

(c) 'B' Lists

The following B lists were **CIRCULATED, READ** and **NOTED**:

19/46 - 18.11.2019; 19/47 - 26.11.2019;

(d) Local Plan

NOTED no further update had been received.

(e) Plans for Comment – Delegated Power during December

RESOLVED delegated power be given to the Clerk, in consultation with the Chairman of the Planning Committee or Vice-Chair if the Chairman is unavailable, to deal with non-contentious planning matters during the Christmas recess.

361. **DRAFT MEETINGS TIMETABLE FOR 2019**

CIRCULATED and **AGREED**.

362. **CHRISTMAS OPENING HOURS** [OFFICE. GROUNDS & BARS]

CIRCULATED and **NOTED**.

363. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

Cllr Mulcuck said he would take home some items to read further. It was **NOTED** that at the recent KALC T&M Area meeting it was reported that a carpark for up to 400 lorries has been proposed for Ebbsfleet and another in Essex. It was also **NOTED** that there was an extension of 6 weeks for a plan to be called in.

364. **DITTON COURT QUARRY**

(a) Communication from Agent

It was **NOTED** an email from the agent had been received advising that solicitors would be instructed to draft a new lease agreement.

365. **CLOSURE**

The Chairman wished everyone a Merry Christmas. The meeting closed at 8.12pm.

Chairman
6th January 2019