

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE OPEN SPACES & AMENITIES COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 23rd JANUARY 2023

PRESENT: CLLRS MRS A THROSSELL [VICE-CHAIR], A MULCUCK,
 N NEWMAN & D ADDLINGTON
 MRS G JEFFS [AMINISTRATIVE ASSISTANT]

333. OPENING OF MEETING

The meeting was opened by the Vice - Chair at 7.35pm.

334. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Dearden & Cllr Mrs Godden. The Previously notified reasons for absence were **ACCEPTED** and **APPROVED** and recorded in the absence book Ref: 512.

335. DECLARATION OF MEMBERS' INTERESTS

Cllr Newman declared a personal interest in item 4a as he is the Treasurer of Youth Club.

336. FINANCE

(a) Financial Analysis Month 7

CIRCULATED, READ & NOTED

337. ALLOTMENT MATTERS

(a) Tenancy Agreement Review

As requested the Administrative Assistant produced the draft new tenancy agreement. It was **CIRCULATED** to all committee members and **READ**.

RESOLVED TO RECOMMEND the substantial amendment's made by the sub – committee be accepted and the new agreements be sent out to plot holders.

It was further **AGREED** that plot holders will have 28 days to return the agreements signed. If these are not received, plot holders who have not returned these will be reported at the open spaces meeting and further action may be taken.

(b) Replacement Shelter – new steps proposal

A picture was **CIRCULATED** of the proposed steps and a discussion took place. It was felt that further information was needed and a meeting should be requested for the allotment managers and representatives from DATS to discuss this matter further.

RESOLVED The Administrative Assistant to contact allotment representatives and arrange a meeting.

(c) Trailer discussion for allotment waste/location

A discussion took place regarding the location of the trailer now that the replacement shelter is in place. As the shelter has come forward to allow hedge cutting this is making it difficult for access. A meeting will be arranged to discuss if a situation can be found.

338. **FLOODLIGHT REFURBISHMENT**(a) Update if available

It was **REPORTED** the light and fencing contractors have been booked and work is scheduled to be carried out at the beginning of February.

339. **TREES**(a) Tree Packs Woodland Trust Wildlife pack – update

It was **REPORTED** that the tree saplings have arrived and these will be planted when the frost lifts. It was **AGREED** that a site meeting would be arranged to agree the location of planting for the new saplings. It was further **AGREED** that once planted this would be an ideal article to be featured in the next gazette.

It was **NOTED** that the celebration tree on the Village Green will be replaced as the original tree hasn't taken. The new tree was provided free of charge and the Pre School have been notified.

340. **CORRESPONDENCE**

The Administrative Assistant **REPORTED** that two issues had arisen after the Agenda had been sent out.

It was **NOTED** an email was received regarding maintenance of the Bowls Green. It was discussed and **AGREED** that further information would be sought and this should go to the next full council meeting for discussion.

A picture was **CIRCULATED** of a new fencing section at the conservation area at Bradbourne Lane. There are further areas that need to be replaced which will be done in stages. Members asked that their thanks be expressed to Bradley Rose for all his hard work on this project, which is still ongoing.

341. **CLOSURE**

The meeting closed at 8.20pm.