

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 15th JANUARY 2024.

PRESENT: CLLRS Mrs J DEARDEN (Chair), M PORTER (Vice Chair), D ADLINGTON, J COX, Mrs L COX, Mrs A THROSSELL, A WATERS.
 CLLRS Mrs K NASH (Observing)
 Mrs SALLY CRAIG (Business Administrator)
 Mrs BETH BENN (OSA Administrator)

328. **OPENING OF MEETING**

The meeting opened at 7.30pm.

329. **APOLOGIES FOR ABSENCE**

There were no apologies of absence received.

330. **DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of Members' interests.

331. **FINANCE**

(a) Financial Analysis – Month 8

READ and **NOTED**

332 **BARS**

(a) Kilnbarn Takings

READ and **NOTED** the excellent takings over the Christmas period.

(b) Stocktake Report

READ and it was **NOTED** there was a small deficit. Cllr Mrs Dearden **REPORTED** that explanations for some of the deficit had become known since the stocktake, and this would be monitored.

(c) Matters bought forward - Refurbishment

i. Replacing bar counter

It was **REPORTED** that a further quote was awaited.

(d) Current Situation

Nothing to report at this time

333. **COMMUNITY CENTRE**(a) **Matters Arising**

- i. Oaken Hall hire on Saturday 6th January

It was **REPORTED** that an event held in the Oaken Hall on 6th January had caused considerable problems throughout the building including an overload of equipment on the electrical circuits. It was **AGREED** that the deposit would be withheld and the organisation would not be able to hire the premises in the future.

- ii. Chair replacement

A new quotation was considered for the replacement of the chairs and it was **REPORTED** there would be a 12-14 week lead-time.

RESOLVED to accept the quotation from Strictly Tables and Chairs for £17,980.00.

- iii. Fire Risk Assessment - remedial work

It was **REPORTED** that an action plan was being drawn up with the findings of the report and this would be available at the next meeting.

(b) **Refurbishment**

- i. Sound System

It was **AGREED** to go ahead with the sound system upgrade if the budget allowed this financial year.

- ii. Toilet/Shower Room refurbishment

It was **REPORTED** that work would start on the refurbishment of the toilets on Monday 5th February and this is expected to last 4 weeks. Temporary toilets would be situated outside of the entrance doors during this period and that all hirers had been informed.

- iii. Community Centre Drains

It was **REPORTED** that the drain work had been completed and a full report of the work had been received.

- iv. Community Centre WIFI

It was **REPORTED** that the upgrade of the WIFI infrastructure would start on Monday 22nd January.

(c) **Current Situation**

Nothing to report at this time.

334. **50th ANNIVERSARY OF COMMUNITY CENTRE**

(a) **Commemoration of the 50th Anniversary**

It was **AGREED** to hold an event on a Sunday in September to commemorate the 50th Anniversary. It was also discussed to dedicate a copy of Ditton Gazette to the community centre to include historic photos, memories, current hirers and photos.

335. **CO-OPTION TO COMMITTEE**

Cllr Mrs K NASH was **NOMINATED** by Cllr PORTER and **SECONDED** by Cllr NEWMAN. Cllr Mrs K NASH was duly co-opted as a member of the Community Centre Committee.

336. **CLOSURE**

The meeting closed at 8.15pm

Chairman
5th February 2024

