

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER ON MONDAY 8TH JANUARY 2024 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD,
Kent ME20 6AH

[Mrs] Nicola Greenaway
Clerk of the Council

4th January 2024

Tel: 01732 844749

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1. **OPENING OF MEETING**

2. **APOLOGIES**

3. **DECLARATION OF INTERESTS**

Dispensations under the Localism Act 2011

4. **CASUAL VACANCIES** - *[applicant's details herewith]*

5. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 4th DECEMBER 2024**

6. **MATTERS ARISING**

7. **MINUTES OF OTHR MEETINGS HELD DURING 2024**

(a) Finance and Administration Committee, 18th December 2023 (herewith)

Recommendations:

ESTIMATES FOR FINANCIAL YEAR 2024/2025 [Page 125, Item 310] (herewith)

8. **CORRESPONDENCE**

(a) For Noting

Ditton Twinning Assoc:

Minutes of meeting held on 5th December 2023

KALC:

The Parish News, November 2023

SLCC:

The Clerk January 2024

Clerks & Council's Direct: December 2023

RBL: Thank you

Rang du Fliers Twinning Cttee: Merry Christmas and Happy New Year

Ditton Heritage Centre: New Year Wishes and Financial Support [to be considered at February Meeting]

(b) For Decision

Ditton Youth Club: Funding Assistance

9. **FINANCE**

(a) Payments to be Ratified

December Payroll Summary

Monthly	Gross	£28,925.15
	Net	£22,881.12

Accounts (approved and paid 20.12.23)

Community Centre				
KCS	Cleaning Supplies		99.44	
		VAT	19.89	£119.33
Maidstone Cleaners	Window Cleaning		260.00	£260.00
DKI Fire Protection	Fire Risk Assessment		400.00	
		VAT	80.00	£480.00
Crystal Curtains	Oaken Hall Curtains		5260.00	
		VAT	1052.00	£6312.00
Bar				
Ark Trading	Uniform		223.08	
		VAT	44.62	£267.70
All Chilled	Fridge Repairs		178.12	
		VAT	35.62	£213.74
Lansdell	Bar Stock		246.36	
			263.75	
			178.41	
			217.91	
			47.12	
			138.58	
			75.13	
			192.11	
			(4.95)	
			242.70	£1,597.12
Kent & Sussex	Bar Stock		(580.43)	
			467.87	
			630.59	
			500.05	
			203.62	£1,221.70
BSS Stocktaking	Stocktake		150.00	£150.00
F&A				
Matt Stephens	Remembrance Day		300.00	£300.00

OSA				
Travis Perkins	Consumables		4.21	
			5.62	
			78.13	
		VAT	17.59	£105.55
Sovereign	Play equipment deposit		3498.72	
		VAT	699.74	£4,198.46
Lister Wilder	Equipment		51.77	
		VAT	10.36	£62.13

December Deposit Refunds

06.12.23	Carman Room 25.11.23	£61.68
15.12.23	Oaken Hall 10.12.23	£64.25
15.12.23	Oaken Hall 09.12.23	£119.38

(b) Direct Debits - Paid During December 2024

December Direct Debits

30.11.23	Natwest	Bank Charges	£160.40
30.11.23	Carlsberg	Equipment Rental	£187.20
01.12.23	Paymentsense	Card Charges	£53.76
01.12.23	TMBC	Business Rates	£349.00
04.12.23	BT	Broadband	£142.31
05.12.23	Carlsberg	Bar Stock	£1,633.69
07.12.23	SKY	Sky Sports	£405.48
08.12.23	Rentokil	Washroom services	£179.85
11.12.23	WEX	Fuelcard	£29.00
12.12.23	Carlsberg	Bar Stock	£2,082.56
14.12.23	FDMS	Card Charges	£273.69
15.12.23	Bankline	Bank Charges	£44.83
15.12.23	Safety Effect	H&S	£114.00
15.12.23	DHFE	Till rental	£369.60
15.12.23	Paymentsense	Card Charges	£54.00
18.12.23	Sage	Monthly subscription	£216.00
18.12.23	ICO	Annual subscription	£55.00
19.12.23	Carlsberg	Bar Stock	£1,880.40
21.12.23	Hugo Fox	Website	£23.99
21.12.23	BT	Telephone	£139.61
22.12.23	NEST	Pension contributions	£813.82
22.12.23	BOC	Bar Gas	£127.84
27.12.23	Everflow	Water consumption	£1,936.25
27.12.23	Commercial Services	Energy consumption	£7,931.91
27.12.23	WEX	Fuelcard	£99.49
27.12.23	Host My Office	IT Support	£404.16
27.12.23	Carlsberg	Bar Stock	£2,620.33
28.12.23	BT	BT Sports (Amazon Prime football)	£816.24
28.12.23	Focus	Telephone	£115.50
28.12.23	Veolia	Refuse Collections	£474.10
29.12.23	Natwest	Bank charges	£118.52

(c) BACS - Paid During December 2024

December BACS Payments (not previously listed)

06.12.23	Trevor May	MUGA refurbishment	£9,676.50
08.12.23	M Lancely	Kilnbarn entertainment	£220.00
08.12.23	N Greenaway	Reimbursement	£21.50
08.12.23	Tree Monkeys	Tree work	£960.00
08.12.23	B Benn	Reimbursement	£19.24
11.12.23	Cleansing Services	Waste oil removal	£420.00
14.12.23	Host My Office	WIFI upgrade	£9,004.70
15.12.23	KCC Pension	Pension contributions	£2,007.07
15.12.23	HMRC	PAYE/NI contributions	£8,595.36
22.12.23	C W Milner	Pavement repairs	£2,486.40
22.12.23	Kent & Sussex	Bar stock	£455.00
22.12.23	S Grantham	Reimbursement	£8.07
22.12.23	A Payne	Strip light replacement	£318.00
22.12.23	M Beautridge	Bar Services	£185.64

(d) Debit Card Payments - Paid During December 2024

05.12.23	Timpsons	Key Cutting	£18.00
05.12.23	Amazon	Bin keys	£14.75
06.12.23	Amazon	OSA machine oil	£86.47
08.12.23	Amazon	Stationary	£26.40
11.12.23	Tesco	Refreshment	£115.98
11.12.23	SAS Stumps	Tree Stump removal	£300.00
11.12.23	Amazon	Monthly subscription	£8.99
15.12.23	Jayar	Machinery parts	£12.64
18.12.23	Tesco	Refreshments	£99.68
18.12.23	Amazon	OSA consumables	£14.99
18.12.23	Amazon	CC consumables	£20.97
19.12.23	SLCC	Annual subscription	£288.00
19.12.23	Fee2PayOnline	Postage	£2.50
20.12.23	Amazon	OSA consumables	£21.99
20.12.23	Jackson Fencing	Gate Handle	£23.72
21.12.23	Timpson	Key cutting	£9.00
21.12.23	B&Q	Plants	£18.00

(e) Internal Audit Report – Visit 1 [2023/24]

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM NEIGHBOURHOOD POLICE/COMMUNITY WARDEN**

12. **DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION ISSUES**

(a) Plans Received for Comment

TM/23/03250/HH - 12, MALLARD HOUSE, Streamside, Ditton, AYLESFORD, ME20 6SY
Demolition of existing conservatory to side and replace with two storey extension

TM/23/03298/FLMAJ - DEVELOPMENT SITE SOUTH OF BRAMPTON FIELD BETWEEN BRADBOURNE LANE AND, Kiln Barn Road, Ditton, Aylesford

S73 application to vary Condition 27 of planning permission TM/23/00807/FL to allow the occupation of 50 dwellings before the junction works at the A20/Station Road/New Road are substantially completed

(b) Plans dealt with during Christmas Recess

TM/23/03230/TPOC - 20, ACORN GROVE, Ditton, AYLESFORD, DITTON, ME20 6EW

T1 (Applicants reference) Ash - overall crown reduction from the current 20m height, with lateral spread of 14m, to 13m x 9m respectively, with 10% internal thinning & deadwood removed. W1 of Tree Preservation Order
NO OBJECTION SUBJECT TO THE TMBC TREE OFFICER'S APPROVAL

(c) Plans dealt with by Area 3 Committee [none notified to date]

(d) TMBC Notice of Planning Appeal re TM/22/01945/TPOC [Removal of Yew Tree and replace with Sycamore in different location]

(e) West Kent Parish Highways Seminar 2023 Report for Noting [info from Cllr Waters]

(f) CPRE South East Bulletin – NPPF Changes [for noting]

(g) Resident request regarding double yellow lines in Woodlands Road

13. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

14. **ANNUAL PARISH MEETING**

15. **MEETING TIMETABLE FOR 2024**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

16. **CLOSURE**

. N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.