

**DITTON PARISH COUNCIL**

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE **COUNCIL CHAMBER**  
AT DITTON COMMUNITY CENTRE ON **MONDAY 2<sup>ND</sup> OCTOBER 2023**

PRESENT: CLLRS. N NEWMAN [CHAIRMAN], M J PORTER [VICE-CHAIR], MRS J DEARDEN, A LAIDOUCI, A R MULCUCK, MRS A THROSSELL & D ADLINGTON, MRS L COX, J COX & A WATERS  
MRS S CRAIG [BUSINESS ADMINISTRATOR]

207. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm.

208. **APOLOGIES FOR ABSENCE**

Apologies were received from Borough Cllrs Cannon, Hammond and Williams.

209. **DECLARATION OF INTERESTS**

Cllr Mulcuck declared a personal interest in item 214(b) ) as he is a member of the Heritage Centre.

210. **CASUAL VACANCIES**

**NOTED** that no enquiries had been received.

211. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 4<sup>TH</sup> SEPTEMBER 2023**

The minutes of the above meeting were **CONFIRMED** and **SIGNED** as a true record.

212. **MATTERS ARISING**

There were no matters arising.

213. **MINUTES OF MEETINGS HELD DURING SEPTEMBER 2023**

(a) Community Centre Committee, 11<sup>th</sup> September 2023

The minutes of the above meeting were presented by Cllr Mrs Dearden and **CONFIRMED** and **SIGNED** as a true record.

(b) Planning, Highways & Transportation Committee, 18<sup>th</sup> September 2023

The minutes of the above meeting were presented by Cllr Newman and **CONFIRMED** and **SIGNED** as a true record.

(c) Open Spaces & Amenities Committee, 18<sup>th</sup> September 2023

The minutes of the above meeting were presented by Cllr Newman and **CONFIRMED** and **SIGNED** as a true record, subject to adding Cllr Mulcuck as being present and amending the page numbers to 83 and 84.

214. **CORRESPONDENCE**(a) For Noting

The following items were **CIRCULATED, READ** and **NOTED**:

SLCC: The Clerk, September 2023

Clerks & Councils: Direct, September 2023

(b) For Decision

Ditton Heritage Centre: Request for Financial Assistance for storage facility  
It was suggested that this request should be added to the next Agenda when it can be considered once the amount of funds in the Charities account is available.

215. **FINANCE**(a) Accounts for Payment

**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-

**September Payroll Summary**

Monthly	Gross	£24,738.58
	Net	£18,933.22

**September Accounts (approved and paid 27.09.23)**

Community Centre				
S&J Cleaning	Scrubber Dryer Repair		165.50	
	Cleaning Supplies		66.74	
		VAT	46.45	£278.69
Envirocure	Legionella Testing		48.75	
		VAT	9.75	£58.50
Protech Doors	Electric Door Repair		100.00	
		VAT	20.00	£120.00
Kent Boilercare	Boiler Repair		150.00	
		VAT	30.00	£180.00
Capital Cleaning	Cleaning Supplies		138.12	
	Cleaning Supplies		57.46	
	Cleaning Supplies		(12.54)	
		VAT	64.22	£219.64
1 <sup>st</sup> A Pest Control	Quarterly Pest Control		60.00	
		VAT	12.00	£72.00
KD Drainage	Drain Blockage		270.00	

		VAT	54.00	£324.00
KCS	Cleaning & Consumables		149.94	
	Cleaning & Consumables		56.82	
	Stationary		35.46	
	Stationary		54.99	
	Football Pitch Liner (OSA)		116.91	
	Football Pitch Liner(OSA)		142.89	
		VAT	111.40	£668.41
Chubb	Fire Alarm Service		191.95	
		VAT	38.39	£230.34
Bar				
Lansdell	Bar Stock		23.56	
	Bar Stock		218.48	
	Bar Stock		(5.89)	
	Bar Stock		408.67	
	Bar Stock		16.99	
	Bar Stock		126.29	
	Bar Stock		(11.78)	
	Bar Stock		2.99	
	Bar Stock		210.48	
	Bar Stock		137.09	
	Bar Stock		171.83	
	Bar Stock		(5.89)	
		VAT	239.80	£1,532.62
F&A				
Aquaid	Water Dispenser		29.25	
		VAT	5.85	£35.10
OSA				
Lister Wilder	Tractor parts		108.12	
	Tractor parts	VAT	1186.57	
			235.39	£1,530.08
Travis Perkins	Consumables		53.80	
	Consumables		24.72	
	Consumables		20.76	
			19.85	£119.13
Playground Inspection Co	Playground Inspection		230.00	
		VAT	46.00	£276.00
P & L Services	Kubota Repair		40.00	£40.00
Tree Monkeys	Planned Tree Work		2350.00	£2,350.00
EDF	NRRG Electric (DM)		87.51	
		VAT	4.38	£91.89

### September Deposit Refunds

22.09.23	Carman Room 09.09.23	£50.00
27.09.23	Oaken Hall 23.09.23	£50.00

(b) Direct Debits Paid During September 2023

**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-

**September Direct Debits**

01.09.23	Paymentsense		£190.14
01.09.23	TMBC	Business Rates	£349.00
04.09.23	BT	Telephone Line	£142.31
05.09.23	NEST	Pension contributions	£817.26
05.09.23	Carlsberg	Bar Stock	£1,404.06
07.09.23	Commercial Services	Electricity Supply	£6,459.21
07.09.23	SKY	Sky Subscription	£405.48
11.09.23	WEX	Fuelcard	£42.14
11.09.23	Rentokil Initial	Washroom Services	£179.85
12.09.23	Carlsberg	Bar Stock	£948.68
14.09.23	FDMS	Card Charges	£253.07
15.09.23	Natwest	Bankline	£44.09
15.09.23	Safety Effect	H&S	£114.00
15.09.23	DHFE	Till Rental	£369.60
15.09.23	Paymentsense	Card Charges	£54.00
18.09.23	SAGE Software	Software subscription	£216.00
19.09.23	Carlsberg	Bar Stock	£1,038.22
20.09.23	BT	Telephone Line	£139.61
21.09.23	Hugo Fox	Website subscription	£23.99
25.09.23	Everflow	Water Supply	£685.18
25.09.23	WEX	Fuelcard	£106.02
25.09.23	Host My Office	Computer Support	£404.16
25.09.23	BOC	Bar Gas	£208.68
26.09.23	Carlsberg	Bar Stock	£1,712.46
26.09.23	NEST	Pension Contributions	£720.98
27.09.23	Focus	Telephone	£526.50
28.09.23	BT	BT Sports	£445.44
28.09.23	Veolia	Refuse Collection	£543.79
28.09.23	Focus	Telephone	£92.57

(c) BACs Payments made During September 2023**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**September BACS Payments (not previously listed)**

01.09.23	S Craig	Reimbursement (Bar Stock)	£76.30
04.09.23	Kent & Sussex	Bar Stock	£3,013.67
08.09.23	D Thomas	Reimbursement (OSA)	£228.00
15.09.23	HMRC	PAYE/NI contributions	£4,074.94
15.09.23	M Lancelly	Kilbarn Entertainment	£220.00
15.09.23	KCC Pension	Pension contributions	£1,379.73
18.09.23	Kent & Sussex	Bar Stock	£1,662.96
25.09.23	M Beautridge	Bar Services	£210.21
27.09.23	Maidstone Ind Cleaners	Window/Carpet Clean	£440.00
28.09.23	RB Plumbing	Plumbing Repairs	£241.56
28.09.23	Kent & Sussex	Bar Stock	£584.12

(d) Debit Card Payments – September 2023**RESOLVED** the following payments be **APPROVED** and **RATIFIED**:-**September Debit Card**

01.09.23	Paymentsense		£190.14
01.09.23	TMBC	Business Rates	£349.00
04.09.23	BT	Telephone Line	£142.31
05.09.23	NEST	Pension contributions	£817.26
05.09.23	Carlsberg	Bar Stock	£1,404.06
07.09.23	Commercial Services	Electricity Supply	£6,459.21
07.09.23	SKY	Sky Subscription	£405.48
11.09.23	WEX	Fuelcard	£42.14
11.09.23	Rentokil Initial	Washroom Services	£179.85
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216. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS****NOTED** no Borough Councillors were able to attend and no report was available.217. **REPORT FROM NEIGHBOURHOOD POLICE/KCC WARD**

No Report was available from the police. It was **NOTED** that a date for the public meeting with the police regarding Anti-Social Behaviour was confirmed as Tuesday 17<sup>th</sup> October at 7.00pm in the Oaken Hall. Cllrs Porter, Cox and Mrs Cox said they would be able to attend. A report from the KCC Warden was **CIRCULATED** and **NOTED**.

218. **DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**(a) Plans for CommentTM/23/01879/TPOC - 6 Ditton Court Close Ditton Aylesford Kent ME20 6PQ

1 x Ash (in front of the property identified by orange circles on agents annotated aerial image) - Remove three lower limbs as indicated in agents annotated photo. Standing in Area A1 of Tree Preservation Order reference 68/10013/TPO and T1 of Tree Preservation Order reference 21/00007/TPO

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/23/01879/TPOC>

**RESOLVED** NO OBJECTIONS TO THIS APPLICATION SUBJECT  
TO THE TMBC TREE OFFICER'S APPROVAL

TM/23/01896/TPOC - 44 Acorn Grove Ditton Aylesford Kent ME20 6EW

2 x Ash Trees. Fell both trees due to a severe amount of decay and deadwood, standing in rear garden standing with in group W1 of TPO.

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/23/01896/TPOC>

**RESOLVED** NO OBJECTIONS TO THIS APPLICATION SUBJECT  
TO THE TMBC TREE OFFICER'S APPROVAL

TM/23/01901/RD - 675 London Road Ditton Aylesford Kent ME20 6DF

Details of condition 01 (final verification report - remediation strategy), condition 02 (operation of external lighting scheme) and 03 (verification report - surface water drainage system) submitted pursuant to planning permission TM/23/00447/FL (Variation of Condition 9 (opening hours) pursuant to planning permission TM/19/02841/FL (Class A1 foodstore) to permanently allow the store to trade on bank holidays from 08:00 until 20:00)

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/23/01901/RD>

**RESOLVED** NO OBJECTION TO THIS APPLICATION.

TM/23/01978/TNCA - Land At Junction Of New Road And St Peters Road Ditton Aylesford

Common Lime (Tilia x Europa), Minor Crown lift (approx 1m) to improve traffic visibility and ease cutting of grass below tree. T1 on tree plan

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/23/01978/TNCA>

**RESOLVED** NO COMMENT AND TO DEFER TO TMBC TREE OFFICER.

TM/23/01979/TNCA - Land East Of Church New Road Ditton Aylesford

Silver Birch (Betula Pendula) Approx 8-9m height / 4m spread) Crown lift (approx 3m) involving removal of 3-4 lower limbs to improve view of historic church, from roadside/village green. Tree has previously been topped. T2 on tree plan

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/23/01979/TNCA>

**RESOLVED** NO COMMENT AND TO DEFER TO TMBC TREE OFFICER.

TM/23/01980/TNCA - Land East Of Church New Road Ditton Aylesford

Whitebeam (Sorbus Aria), Avenue of trees (8-10) requiring minor crown thinning and general, routine maintenance. Trees have multiple crossing limbs (all under 50mm diameter). T3 on Tree plan

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/23/01980/TNCA>

**RESOLVED** NO COMMENT AND TO DEFER TO TMBC TREE OFFICER.

TM/23/01968/TPOC - 82 Acorn Grove Ditton Aylesford Kent ME20 6EW

Applicants ref T1, Sweet Chestnut, Pollard to 12m (major dieback/overhanging footpath) - W1 of Tree Preservation Order

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/23/01968/TPOC>

**RESOLVED** NO OBJECTIONS TO THIS APPLICATION SUBJECT  
TO THE TMBC TREE OFFICER'S APPROVAL

(b) Ditton Edge (Orchard Mill)

**NOTED** no update available.

(c) Bradbourne Proposal – Response to letter via email

**READ** and **NOTED**.

219. **REMEMBRANCE DAY**

**NOTED** arrangements were in hand.

220.. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

There were no matters arising.

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Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.  
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221. **CLOSURE**

The meeting closed at 7.50pm.

Chairman  
6<sup>th</sup> November 2023

