

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 3rd OCTOBER 2005 AT 7.30PM

Parish Council Office
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent ME20 6QR
Tel: 01732 844749
Email: clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council
27th September 2005

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS & EXPENDITURE**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 5th SEPTEMBER 2005**
5. **MATTERS ARISING**
6. **MEETINGS HELD DURING SEPTEMBER 2005**
 - (a) Community Centre Committee, 12th September 2005 - Circulated
 - (b) Planning, Highways & Transportation Committee, 19th September 2005 -
Herewith
 - (i) ONE WAY TRAFFIC SYSTEM - RECOMMENDATION [Page 241, Item 264]
 - (c) Open Spaces & Amenities Committee, 19th September 2005 - Herewith
 - (i) FOOTPATH CLEARANCE [Page 245, Item 272 - Copy of Notes of meeting with Footpaths Officer,
Herewith
 - (d) Finance & Administration Committee, 26th September 2005 - Herewith
 - (i) RECOMMENDATIONS

7. **CORRESPONDENCE**

(a) **For Noting**

Action with Community
In Rural Kent:

Rural News 68

CPRE:

Fieldwork, September 2005

Ton & Malling Borough Cncl:

2005 Summer Playscheme

Parish Partnership Panel

Weekend Household Bulky Refuse Service

Maidstone Weald NHS

Patient Link, Issue 4

NALC:

**Local Council Review, Vol 57, No. 31 Sept.
2005**

Plus Publishing:

**'Local Council Update', September 2005,
Issue 71**

**Clerks & Councils Direct, September 2005,
Issue 41**

KAPC:

**Finance Information Day, 15th October
2005**

**'Parish News' - Issue 311, 12th September
2005**

English Rural Housing Assoc:

2005 Report & Review

KCC

**Notification of new Community Liaison Manager
Agenda and Minutes of KCC Local Board**

Mrs P Dowdeswell

Best Kept Garden Competition

Mr C Clarke

Planning Application at Priory Park

(b) **For Decision**

Tonbridge & Malling Borough Council:

Speedwatch

Medway Valley Countryside Partnership:

Cobnutt Platt Project

Mr B Sellick:

The Ford

Speed Limit

8. **FINANCE**

(a) Accounts Received

Seekers Trust:	Gazette Advertisement	35.00
Petanque Club:	Food	20.00
DAMARA:	Photocopy Account	48.90
Multi Sports Users:	Income	104.00
Ditton Vets FC:	Food Prep	10.00
Ditton Infant School:	Maintenance to Grounds	106.41
Ditton Bowls Club:	Strimming Car Park	12.80
Ditton Short Mat Bowls:	Photocopy Account	7.50
Ditton Minors FC:	2005/06 Pitch Fees	110.00
Holtwood Rangers FC:	2005/06 Pitch Fees	110.00

(b) Accounts for Payment

Salaries:	September	Gross: 13313.91	Net:	9978.14
DPC Imprest A/C:	Reimbursement of Expenses			4284.21
AquAid (Kent):	August Water Supplies	25.00		
		Vat <u>4.38</u>		29.38
British Telecom:	Admin Line	41.21		
	Clerks Line	41.15		
	Fax Line	<u>48.45</u>		
		130.81		
		Vat <u>22.88</u>		153.69
Craigdene Ltd:	Training for OSA Staff f & RP11 Examination	340.00		
		Vat <u>59.50</u>		399.50
Ditton C of E Junior School:	50% of Agreed Donation (Under Section 137 of the Local Government Act) for the Wildlife Area			500.00
Forge Engineering:	Supply & Fit Wall Mounting Bracket & Brush Cutters	330.00		
		Vat <u>57.75</u>		387.75
Initial Fire & Security:	Annual Charge for Bar & Office Alarm Monitoring	482.00		
		Vat <u>84.36</u>		566.36
Kent County Council:	Key Safe for Mess Room	15.95		

	Dust Pan & Brush - Office	1.75	
	Gloves, Superwhite & Stationery	<u>99.90</u>	
		117.60	
		Vat <u>20.58</u>	138.18
Kent Wildlife Trust:	Annual Membership		38.00
Land Technics:	Air Type Inflator	16.90	
		Vat <u>2.96</u>	19.86
Monro South:	Polyprop Wire - Football Pitch	12.42	
	Line Marking	Vat <u>2.17</u>	14.59
NetBox5:	12 Months Telephone Support	1000.00	
Computers 3/9/05-2/9/06	Vat <u>175.00</u>	1175.00	
Nildram Limited:	ADSL Multiple	37.00	
		Vat <u>6.48</u>	43.48
Parker Merchanting:	Safety Boots - Graeme Sedgwick	13.31	
		Vat <u>2.33</u>	15.64
Parkfoot Garages:	Vehicle Diesel	70.80	
		Vat <u>12.39</u>	83.19
St John, Kent	4 Day First Aid Training	450.00	
	Gina Annett & Julie Shephard	<u>78.74</u>	528.74
Sisis Equipment:	Conveyor Sleeve & Carriage	51.75	
		Vat <u>9.05</u>	60.80
Travis Perkins:	Office Kitchen Cupboard	62.05	
	Access Plugs	<u>5.28</u>	
		67.33	
		Vat <u>11.78</u>	79.11
<u>Promotions Account</u>			
	Jack Sharpe Entertainments: Music for Halloween Dance		700.00
<u>Imprest Account - Expenses during September 2005</u>			
	Carried Forward		828.52
	Add: PC reimbursement		<u>5171.48</u>
			6000.00
	Deduct: August Expenses		
	Voucher Charge	3.25	
	Inland Revenue	3982.88	
	Postage Stamps	102.00	
	Best Kept Garden Comp Expenses	47.49	
	Community Centre Expenses	40.00	
	Goldstar - Polo's and Fleece- Graham	45.95	
	Petty Cash	<u>62.64</u>	
			<u>4284.21</u>

1715.79

Sum to be drawn on 3 rd October 2005	<u>4284.21*</u>
BALANCE	6000.00

*Sum required to restore balance to £6000

(c) Direct Debits Paid During August 2005

(i) DITTON PARISH COUNCIL GENERAL ACCOUNT

03.08.2005	02	63.57
04.08.2005	Mentor	284.36
04.08.2005	WPA	380.15
22.08.2005	Pace Petroleum	23.51
22.08.2005	EBS Direct Debits	53.00
30.08.2005	Euphony	17.48

(ii) COMMUNITY CENTRE BAR ACCOUT

03.08.2005	Sky Business	227.95
08.08.2005	Post Office Ltd	29.26
22.08.2005	Scottish Courage- stock	5272.31
22.08.2005	The Beer Seller – Stock	1012.05
23.08.2005	HMC&E – Gaming Machine	124.00
25.08.2005	BOC Manchester – Beer Gas	211.50
30.08.2005	Walkers Snacks Ltd	153.50
29.08.2005	Nat West Account Charge	55.00

(iii) COMMUNITY CENTRE ACCOUNT

22.08.2005	T & M BC - Business Rate	1408.00
30.08.2005	Nat West Account Charge	55.00

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM COMMUNITY POLICE OFFICER**

11. **PLANNING, TRANSPORTATION & HIGHWAY MATTERS**

(a) Plans Received for Comment

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3.

TM/05/02351/AT Two freestanding non-illuminated DPC Signs facing motorway Way	Site 2 & Former Allotments, Bellingham
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GRANTED CONSENT

(c) 'B' Lists

05/36 - 12.09.2005; 05/37 - 19.09.2005;

(d) Minutes, Notes, Agenda for Area 3 Planning Committee

(e) Future Planning Policies and Proposals: The Preferred Options Report

- (f) Consultation on the South East Plan: Employment, Housing and Infrastructure in Kent - Cllrs. Baker & Mulcuck's draft response, if available.

12. **BONFIRE & FIREWORKS EVENING**

Suggestions from Essex Pyrotechnics Ltd re 400th Anniversary Finale

13. **REMEMBRANCE DAY** – Final details

14. **APPLICATION FOR NEW PREMISES LICENCE & VARIATION** - Confirmation of granting of Licence

In view of the confidential nature of the following items, the press and public will be excluded from the remainder of the meeting in accordance with Standing Orders 27 & 50.

15. **LAND AT BELL LANE**

16. **CONFIDENTIAL MEMORANDUM BOOK**

17. **CLOSURE**

<p>N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.</p>
