

DITTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF DITTON PARISH COUNCIL, HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON WEDNESDAY, 4TH MAY 2005

PRESENT: CLLRS. J D DAY [Chairman], M J PORTER [Vice-Chairman], R G W BAKER, MRS A BEADLE, J BEADLE, MRS J E DESAVE, J E DESAVE, A R MULCUCK, MRS M MULCUCK, MRS J A THORPE, P A THORPE, MRS A THROSSELL & MRS J F THWAITES
MRS S J KAVANAGH [Clerk of the Council], MRS M GRANTHAM [Community Centre Administrator] & MRS N GREENAWAY [Administrative Assistant]

PART I**1 OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm and welcomed all Members to the first meeting in the new municipal year.

2 APOLOGIES

Previously notified apologies were received and accepted from Co. Cllr. G Rowe and PC Nickels.

3 ELECTION OF CHAIRMAN FOR 2005/2006

Cllr. Day was **NOMINATED** by Cllr. Mulcuck and **SECONDED** by Cllr. Porter.

There being no further nominations, Cllr. Day was duly elected Chairman of the Council for 2005/2006

4 ELECTION OF VICE-CHAIRMAN FOR 2005/2006

Cllr. Porter was **NOMINATED** by Cllr. DeSave and **SECONDED** by Cllr. Mrs DeSave.

There being no further nominations, Cllr. Porter was duly elected Vice-Chairman of the Council for 2005/2006

5 DECLARATION OF ACCEPTANCE OF OFFICE - CHAIRMAN

Cllr. Day duly signed the declaration of acceptance of office and undertaking to abide by the code of conduct adopted by this Council on 22nd April 2002.

6 **APPOINTMENT OF COMMITTEES FOR 2005/2006**

The following committee appointments were made:-

[a] **Planning - 11 Members**

[i] MEMBERSHIP

Cllr. R G W Baker	Cllr. Mrs M Mulcuck
Cllr. Mrs A Beadle	Cllr. Mrs J A Thorpe
Cllr. J Beadle	Cllr. P A Thorpe
Cllr. Mrs J E DeSave	Cllr. Mrs A Throssell
Cllr. J E DeSave	Cllr. Mrs J F Thwaites
Cllr. A R Mulcuck	

[ii] ELECTION OF CHAIR

Cllr. Mulcuck was **NOMINATED** by Cllr. Thorpe and **SECONDED** by Cllr. Mrs Thwaites.

There being no further nominations, Cllr. Mulcuck was duly elected Chairman of the Planning Committee for 2005/2006.

Vice-Chairman to be elected at the first Meeting of the Committee

[b] **Community Centre - 8 Members**

[i] MEMBERSHIP

Cllr. R G W Baker	Cllr. A R Mulcuck
Cllr. Mrs A Beadle	Cllr. Mrs J A Thorpe
Cllr. Mrs J E DeSave	Cllr. M J Porter
Cllr. J E DeSave	Cllr. A Throssell

[ii] ELECTION OF CHAIR

Cllr. DeSave was **NOMINATED** by Cllr. Porter and **SECONDED** by Cllr. Baker.

There being no further nominations, Cllr. DeSave was duly elected Chairman of the Community Centre Committee for 2005/2006.

Vice-Chairman to be elected at the first Meeting of the Committee

[c] **Open Spaces & Amenities - 7 Members**

[i] MEMBERSHIP

Cllr. R G W Baker	Cllr. Mrs M Mulcuck
Cllr. J E DeSave	Cllr. P A Thorpe
Cllr. A R Mulcuck	Cllr. Mrs A Throssell
	Cllr. Mrs J F Thwaites

[ii] ELECTION OF CHAIR

Cllr. Baker was **NOMINATED** by Cllr. Mrs Thwaites and **SECONDED** by Cllr. DeSave.

There being no further nominations, Cllr. Baker was duly elected Chairman of the Open Spaces & Amenities Committee for 2005/2006.

Vice Chairman to be elected at the first Meeting of the Committee

[d] **Allotment Managers [3]**

Allotment Managers were confirmed as:

Cllrs. Baker (**Chair**), Mulcuck and Mrs Thwaites

[e] **Finance & Administration - Chair & Vice Chair of Council & All Committee Chairs**

Cllr. R G W Baker	Cllr. Mrs DeSave
Cllr. J D Day (Chair)	Cllr. A R Mulcuck
Cllr. J E DeSave	Cllr. M J Porter (Vice-Chair)

Vice-Chairman to be elected at the first Meeting of the Committee

[f] **Personnel Committee - 6 Members**

[i] MEMBERSHIP

Cllr. R G W Baker	Cllr. J E DeSave
Cllr. J Beadle	Cllr. A R Mulcuck
Cllr. Mrs J E DeSave	Cllr. M J Porter

[ii] ELECTION OF CHAIR

Cllr. Mrs DeSave was **NOMINATED** by Cllr. DeSave and **SECONDED** by Cllr. Porter.

There being no further nominations, Cllr. Mrs DeSave was duly elected Chairman of the Personnel Committee for 2005/2006.

Vice-Chairman to be elected at the first Meeting of the Committee

7 **APPOINTMENT OF K A P C REPRESENTATIVES**

Cllr. A R Mulcuck agreed to remain as this Council's representative for a further year.

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PART II

8 **DECLARATION OF MEMBERS' INTERESTS**

All Members of the Council declared an interest in item 20(b) Planning Application TM/05/01040/FL as this relates to parish land, former allotments at Bell Lane.

9 **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD ON 4TH APRIL 2005**

The Minutes of the above meeting were **CONFIRMED** and **SIGNED** as a correct record.

10 **MATTERS ARISING**

(a) **Invitation to Launch of the New Maidstone & Malling Neighbourhood Policing Unit**

[Item 639(b), Page 340]

Cllrs. J & Mrs A Beadle's report of their attendance at the above launch, was **READ** and **NOTED**.

(b) **Gardening for Wildlife (Ditton Court Quarry)**) Item 639(b), page 339

Cllr. Mrs Throssell advised that the Quarry Working Party had recently met to discuss the future. She was informed that they will be forwarding a letter to the Council notifying Members that the group has now disbanded but that they would be willing to remain as consultants as and when required.

Cllr. Beadle advised that he has made contact with the Geological Society regarding Ditton Court Quarry and is awaiting information from them.

Members were advised that a site meeting has been arranged with English Nature to discuss the possibility of designating the quarry as a Nature Reserve and this will be held on Tuesday 17th May 2005 at 10.00am.

11 **CONFIRMATION & SIGNING OF MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 14TH APRIL 2005**

Minutes of the above meeting were **CONFIRMED** and **SIGNED** as a correct record.

12 **MATTERS ARISING**

(a) **Purchase of Equipment** (Page 355, Item 669)

Members were advised that the 'road kit' for this item of machinery has to be fitted at the factory and is an additional cost of £500.

It was **NOTED** that this is required to enable the ride on mower to be taken on the roads within the parish.

RESOLVED to include the road kit with the order.

13. **CONFIRMATION & SIGNING OF MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 27th APRIL 2005**

Minutes of the above meeting were **CONFIRMED** and **SIGNED** as a correct record.

14. **MATTERS ARISING**

There were no matters arising.

15. **MINUTES OF MEETINGS HELD DURING APRIL 2005**

(a) **Community Centre Committee Meeting, 11th April 2005**

The above minutes were presented by Cllr. DeSave and **CONFIRMED** and **SIGNED**.

RESOLVED to **RATIFY** the Committee's recommendation and request to slip forward funds from 2004/2005 to cover the cost of the asbestos survey and purchase of a new scrubber drier.

(b) **Planning Committee Meeting, 18th April 2005**

The above minutes were presented by Cllr. Thorpe and **CONFIRMED** and **SIGNED**.

(c) **Open Spaces & Recreation Grounds Committee, 18th April 2005**

The above minutes were presented by Cllr. DeSave and **CONFIRMED** and **SIGNED**.

16. **CORRESPONDENCE**

(a) **For Noting**

The following correspondence was **CIRCULATED, READ** and **NOTED:-**

Ton. & Malling Borough Council:

Parish Partnership Panel

'Here & Now' Issue 2, April/May 2005

Ms T Ansell:

Planning Application re. Cobdown House

Kent Police:

Kent Community Safety Partnership

Maidstone & Malling Police Newsletter March 05

Action with Communities in Rural Kent:

Annual Report + enclosures

Mentor Services

'Legal Update', Issue 11 April 2005

Kenward Trust: Letter of Thanks
'New Life', Issue 1 2005

Plus Publishing: 'Local Councils Update' April 2005, Issue 66

Mr C P Clark: Motorcycle Nuisance at Priory Park (copy of communication sent to Mr Martin)
Planning Application at Priory Park (copy of objection sent to the Planning Officer at T& MBC)

Kent Wildlife Trust: 'Wild Kent' Issue 1 2005
'Natural World' Spring 2005

Russet Homes: 'Russet News' - April 2005, Issue One

Mrs J Stout, St. Peters Church: Open Air Service, 19th June 2005 at 10.00am

Maidstone & Tun. Wells NHS Trust: Trauma & Orthopaedics

(b) **For Decision** [Copies herewith]

Tonbridge & Malling Borough Cncl: Playing Pitch Strategy (1st Draft Consultation)

Cllr. Baker agreed to peruse this document and forward any comments to the Clerk.

Parish Partnership Panel – Items for Future Agenda

READ and NOTED.

Trafalgar Weekend: Trafalgar Weekend 21st - 23rd October 2005 - Invitation to take part

RESOLVED the possibility of a 'Service of Commemoration' be discussed with the Rector at the meeting on 18th May 2005

Kent Police: Kent Police & Parish Special Recruitment Campaign

READ and NOTED.

17 **FINANCE**

(a) Accounts Received

The following accounts received during April 2005 were **READ and NOTED**:-

Photocopy Users:	Damara & Short Mat Bowls	69.35
Multi Sports :	Income	380.50

Holtwood Ranger FC: .00	Pitch Fees 2004/05	150
Energy Charges:	Ditton Minors & Guides	35.98
Ditton Bowls Club:	Maintenance Charge to 31 st March 2005	651.37
St Peters Church:	Use of Cricket Square - 7 th May 2005	30.00
Haffenden Skips:	Advertising in Ditton Gazette	35.00

(b) **Accounts for Payment**

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID** with the exception of Just 4's account which should be held over pending a response to this Council's letter of complaint:-

Salaries:	April 2005	Gross: 14079.76	Nett:	10567.68
DPC Imprest A/C:	Reimbursement of April expenses			5461.32
Any Waste Solutions:	Disposal of 7 sacks of Confidential Papers		42.00	
			Vat <u>7.35</u>	49.35
AquAid [Kent]:	Cooler Annual Rental		52.00	
	Water		<u>17.97</u>	
			69.97	
			Vat <u>12.25</u>	82.22
Astra Security Systems:	Keys Junior School Grounds Gate & Additional Mess Room Keys		16.89	
			Vat <u>2.96</u>	19.85
B& S Chains	Quick Repair Links		16.58	
			Vat <u>2.90</u>	19.48
Canine Crisis Control:	Membership 1 st May 2005 to 30 th April 2006			15.00
Craigdene Limited:	To Carry out 2 Annual Inspections		100.00	
			Vat <u>17.50</u>	117.50
D.K. Skips Limited:	Skip - Allotments		60.00	
			Vat <u>10.50</u>	70.50
EDF Energy:	Street Lighting Maintenance		268.95	
			Vat <u>47.06</u>	316.01
JUST 4:	Printing Ditton Gazette			1089.00
Kent County Council:	Stationery		144.74	
			Vat <u>25.33</u>	170.07

Peter Mackelden:	Demolishing NRRG Toilet Block	2200.00	
		Vat <u>385.00</u>	2585.00
Monro South:	Spray Suit & Selective Weedkiller	50.50	
	Secateurs	<u>12.45</u>	
		62.95	
		Vat <u>11.02</u>	73.97
Mower Plant:	Honda Spares	145.82	
		Vat <u>25.52</u>	
		171.34	
	LESS CREDIT NOTE	<u>114.27</u>	57.07
Nildram :	ADSL Multiple 7.4.05 to 7.5.05	37.00	
		Vat <u>6.48</u>	43.48
Parkers Merchanting:	3 Pairs Derby Work Boots	52.32	
	Sign 'Danger Keep Out'	<u>22.10</u>	
		74.42	
		Vat <u>13.03</u>	87.45
Parkfoot Garages Ltd:	Toyota Fuel	41.08	
		Vat <u>7.19</u>	48.27
Royal British Legion:	Sign for KBRG	107.01	
		Vat <u>18.73</u>	125.74
Seeboard:	Energy - Street Lights	41.72	
	Changing Rooms NRRG	<u>15.07</u>	
		56.79	
		Vat <u>2.84</u>	59.63
John Shaw:	Toro Z500 Ride on Mower	10495.00	
	Less Trade in on Ransome 213-D	<u>1000.00</u>	
		9495.00	
		Vat <u>1661.63</u>	11156.63
Sisis Equipment:	Thatch Control Blades	142.55	
		Vat <u>24.94</u>	167.49
Three Towns Office	Receipt Books	21.67	
		Vat <u>3.79</u>	25.46

RESOLVED to add Cllrs. Mrs A Beadle, J Beadle and Mrs J A Thorpe to the Bank Mandate.

PARISH COUNCIL IMPREST ACCOUNT - Reimbursement of April Expenses

Balance Carried Forward 1 st April 2005	1349.37
Add DPC Reimbursement	<u>4650.63</u>
	6000.00

Expenditure April 2005

Voucher Charge	3.25	
Inland Revenue	4073.07	
Postage Stamps	100.00	
Community Centre Expenses	1010.00	
Gold Star Bar & OSA	104.82	
Cllr Expenses	15.33	
Petty Cash	<u>154.85</u>	<u>5461.32</u>
Balance		538.68

Sum drawn 4th May 2005 to restore balance 5461.32
6000.00

(c) Account Paid During Meetings During April 2005

Gulland & Gulland: Legal Fees - Sale of Land 3500.00

(d) Direct Debits Paid During March 2005

The following Direct Debits paid during March were **READ** and **APPROVED**:-

[i] DITTON PARISH COUNCIL ACCOUNT

03.03.05	02	21.55
04.03.05	WPA Health Care	351.99
15.03.05	RBS	284.36
22.03.05	EBS	40.00
29.03.05	Nat West Business Card	387.47
30.03.05	Euphony	10.37

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

02.03.05	Sky Business	227.95
14.03.05	Post Office Ltd	58.52
21.03.05	The Beer Seller	398.29
21.03.05	Scottish Courage - Stock	4739.13
22.03.05	H MC & E Gaming Machine	124.00
25.03.05	BOC Manchester - Beer Gas	211.50
30.03.05	Nat. West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE

31.03.04	Nat. West Account Charge	55.00
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(e) Family Day EOY Balance Sheet 2004/2005

The Family Day balance sheet for the end of financial year 2004/2005 was **READ** and **NOTED** as follows:-

INCOME		EXPENDITURE	
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Cash Balance as 31/03/2004	269.61	Purchase of Glow Items	496.79
P C Allowance	450.00	Tins of Sweets for Helpers	14.96
Sale of Glow in Dark Items	772.00	Purchase of sweets for Children	29.92
Donation from Ditton Scouts % of		Vouchers for Guy & Poster Comps	77.96
Food Sales less Comps	<u>42.50</u>	Christmas Party: Chocs, Crackers etc.	377.85
		Lemonade for Christmas Party	9.50
		Reimbursement to Mrs Saunders -	
		Food for Helpers (Bonfire)	10.00
		Horticulture Show	<u>184.83</u>
			1201.81
		Cash in Hand	332.30
	1534.11		1534.11

18 REPORTS FROM BOROUGH & COUNTY COUNCILLORS

There was no County Councillor present.

19 REPORT FROM COMMUNITY POLICE

There was no Police Officer present.

20 PLANNING, HIGHWAYS & TRANSPORTATION MATTERS

Cllr. Porter requested it be **NOTED** that his comments and decisions on planning applications at this meeting are a preliminary view and, in accordance with the Code of Conduct, he will look at all applications afresh at Borough Council level.

(a) Election of Vice Chairman

Cllr. Mrs DeSave was **NOMINATED** by Cllr. Mulcuck and **SECONDED** by Cllr. DeSave.

There being no further nominations, Cllr. Mrs DeSave was duly elected.

(b) Plans Received for Comment

TM/05/01013/FL Demolition of existing buildings and
Residential redevelopment comprising
A total of 125 on, two & three bedroom
Dwellings, 62 car barns, 120 parking
Spaces, access roads & landscaping New Road Bus. Estate

RESOLVED THIS COUNCIL STRONGLY OBJECTS TO THIS APPLICATION ON THE FOLLOWING GROUNDS:

- IT WOULD BE OVER DEVELOPMENT OF THE SITE & INSUFFICIENT PARKING SPACES FOR THE NUMBER OF PROPERTIES PROPOSED
- THE ADDITIONAL TRAFFIC THIS DEVELOPMENT WOULD CREATE WOULD HAVE A DETRIMENTAL IMPACT ON NEW

ROAD AND THE SURROUNDING ROADS, ESPECIALLY ST PETER'S ROAD

- THE ACCESS TO THIS SITE IS DIFFICULT, NARROW AND ON A SHARP BEND
- SOME OF THE PROPERTIES PROPOSED WOULD MEAN A LOSS OF PRIVACY FOR RESIDENTS IN WILTON DRIVE AND CHERRY ORCHARD
- THERE ARE INSUFFICIENT AMENITIES LOCALLY TO SUPPORT THE DEVELOPMENT - ALL LOCAL DOCTORS SURGERIES ARE NOW FULL AND WOULD BE UNABLE TO ACCEPT NEW PATIENTS
- THERE IS NO PROVISION TO RETAIN THE OASTS, WHICH ARE AN IMPORTANT FEATURE OF THE VILLAGE

TM/05/01040/FL Seventeen B1(c); B2 & B8 buildings with Site 2 & Former DPC
Associated yards, parking areas, hard Allotments
& soft landscaping Bellingham Way

RESOLVED AS THIS IS THE COUNCIL'S LAND IT CANNOT COMMENT ON THIS APPLICATION.

TM/05/01174/FL Erection of 1 No Four Bedroom Detached Land Between
House with Detached Garage 95-101 New Road

RESOLVED THIS COUNCIL STRONGLY OBJECTS TO THIS APPLICATION FOR THE SAME HIGHWAY REASONS IT OBJECTED TO THE ORIGINAL APPLICATION, THAT IT WOULD BE VERY DANGEROUS FOR VEHICLES TO ENTER AND LEAVE THE DRIVEWAY OF THIS PROPERTY WHICH IS POSITIONED CLOSE TO A BEND WITH A JUNCTION OPPOSITE.

(c) **Plans Dealt with by Tonbridge & Malling Area Sub C'ttee. 3**

The following decisions were **READ** and **NOTED**:-

TM/05/00282/LB Listed Building Application: Revised scheme
for the conversion of clubhouse oast to two
residential properties and conversion of barns
to residential units with associated car Clifford Sheldon Club Hs
parking and amenity space. 572 London Road

GRANTED WITH CONDITIONS

TM/05/00280/FL Revised scheme for conversion of clubhouse
oast to two residential properties and
conversion of barns to residential units
with associated car parking and amenity Clifford Sheldon Club Hs
space. 572 London Road

GRANTED WITH CONDITIONS

TM/05/0805/RD Details of access drive submitted pursuant
to conditions 10 and 11 of consent ref.
TM/04/03721/FL (detached dwelling to

	rear.	45 Bradbourne Ln	<u>APPROVED</u>
TM/04/03577/FL	Extension to existing all weather gallop	Kilnbarn Farm	<u>GRANTED WITH CONDITIONS</u>
TM/04/040305/FL	Erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings	Former Frantschach Site	<u>REFUSED TO PERMIT</u>
TM/05/00566/FL	Single storey side extension	18 Orchard Grove	<u>GRANTED WITH CONDITIONS</u>
TM/05/00389/FL	Conservatory	5 Cedar Close	<u>GRANTED WITH CONDITIONS</u>
TM/05/0029/RD	Revised details of materials (Clayden red Multi) submitted pursuant to condition 2 of planning permission TM/03/03756/FL; First floor side extension and new chimney	14 Ragstone Court	<u>APPROVED</u>
TM/05/00593/FL	Rear conservatory	47 St Peters Road	<u>GRANTED WITH CONDITIONS</u>

(d) **'B' Lists**

The following 'B' Lists were **CIRCULATED, READ** and **NOTED**:-

05/14 - 11.4.2005; 05/15 - 18.04.2005;

(e) **Agenda, Minutes & Notes of Area 3 Sub Committee**

The above document was **READ** and **NOTED**.

(f) **Reshaping Kent Highway Service**

Information from KCC regarding the restructuring of the highway services was **READ** and **NOTED**.

(g) **Household Waste Recycling Centre**

A reply from KCC regarding the provision of a Household Waste Recycling Facility at Ditton was **READ** and **NOTED**.

(h) **1A and 1 Lower Bell Lane**

Notification from the Borough Council of a complaint regarding the untidy condition of the above properties was **READ** and it was **NOTED** that because the condition results from works

that do have planning permission, action relating to untidy land under Section 215 of the Town and Country Planning Act 1990 (as amended) is not an appropriate means of dealing with this particular situation at this time. Progress will, however, continue to be monitored.

21 **VIBRANT LOCAL LEADERSHIP**

A report by Cllr. J Beadle on the above documents, which had been previously circulated, were **READ & NOTED**.

RESOLVED to forward the report as this Council’s comments.

22 **LOCAL GOVERNMENT PENSION SCHEME - CHANGES TO SCHEME EMPLOYER PENSION POLICY**

RESOLVED to amend the Council’s Policy to take account of revised age criteria.

A copy of the amended Policy is filed with these minutes

23 **FAMILY DAY COMMITTEE**

A request from the Family Day Committee for the Infant and Junior Schools to have separate Christmas parties in the Oaken Hall instead of a joint one, was **NOTED**.

RESOLVED to accede to this request.

24 **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Cllr. Mulcuck advised that the communication from Cobdown Social Club regarding the planning application for Cobdown House, contained many valid reasons for objection and he requested that it be kept on file for future reference.

In view of the confidential nature of the business about to be transacted, the Chairman moved that the press and public be excluded from this part of the meeting in accordance with Standing Orders 27 & 50.

25 **EX-CLEANING & CARETAKING CONTRACTOR**

A report from Cllr. Beadle and the Council’s Solicitor, Mr Grylls, of a meeting between Cllr. J Beadle, the Parish Clerk, Mr Grylls and Counsel was **READ**, discussed and **NOTED**.

Further information received from the Solicitor this day was also **READ** and **NOTED**.

Considerable discussion followed and the estimated costs involved of going to trial, which could go into two days, and complexity of the case were **NOTED**.

RESOLVED to follow Solicitor's advice as set out in the Confidential Memorandum Book Ref. CM 321.

RESOLVED that only formal legal advice be acted upon in the future.

26 **LAND AT BELL LANE**

Members were advised that contracts were exchanged last Friday 29th April 2005. All that is required to conclude the sale is for planning consent to be granted.

RESOLVED financial advice be investigated in the near future regarding investment of the capital sum to be received from the sale.

27 **PERSONNEL MATTER**

Discussion took place regarding the 3rd Administrative Assistant, details of which are recorded in the Confidential Memorandum Book Ref. CM 322.

RESOLVED that, regretfully, this Council is unable to offer this member of staff a permanent position.

28 **CLOSURE**

The meeting closed at 9.55pm.

Chairman
6th June 2005