

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 26th SEPTEMBER 2005 AT 7.30PM

Ditton Parish Council
Parish Council Office
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749

20th September 2005

Email: clerk@dittonparishcouncil.gov.uk

A G E N D A

1. OPENING OF MEETING
2. APOLOGIES
3. DECLARATION OF INTERESTS & EXPENDITURE
4. FINANCIAL INFORMATION
 - (a) Financial Analysis - Copy herewith
 - (b) Profit & Loss for all Committees 1st April 2005 - 30th June 2005
Copy herewith + copy of P & L Comparison
 - (c) Earmarked Funds as at 31st August 2005 - Copy herewith
 - (d) Kent County Council - Member Community Grant 2005/2006
5. ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING
 - (a) Five Year Expenditure Plan - Committee progress
 - (b) Disaster Recovery Plan - Progress
 - (c) Review of Standing Orders & Committee Terms of Reference - Progress
6. RISK MANAGEMENT - REVIEW OF RISK ASSESSMENTS
7. DITTON TWINNING ASSOCIATION - FINANCIAL ASSISTANCE

8. CORRESPONDENCE

Ditton Heritage Centre Ltd: Request to hold a Bottle Stall at Hallowe'en Dance

Ditton C of E Junior School: Wildlife Area - Request for payment of Donation

9. DRAFT MEETINGS TIMETABLE 2006

In view of the confidential nature of the following business, the Chairman will move that the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27 & 50.

10. LAND AT BELL LANE - Further information, if available

11. CLOSURE

N.B All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.