

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON WEDNESDAY 3RD JANUARY 2007.

PRESENT: CLLRS. J D DAY [Chairman], M J PORTER [Vice-Chairman], R ANGEL, R G W BAKER, MRS A BEADLE, J BEADLE, MRS J E DESAVE, J E DESAVE, A R MULCUCK, MRS A THROSSELL & MRS J F THWAITES
MRS S J KAVANAGH [Clerk of the Council] & MRS N GREENAWAY [Administrative Assistant]

393. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm wishing everyone a Happy and Prosperous New Year and congratulated Cllr. Mrs Thwaites, who will have served 10 years as a Member of the Parish Council on 13th January.

The Chairman **READ** a letter from Cllrs. Mr & Mrs DeSave advising that regrettably because of work commitments and personal reasons they will not be standing for election in May.

394. **APOLOGIES**

Apologies, previously notified, were RECEIVED and **ACCEPTED** from Cllrs. Mrs Mulcuck & Stone.

395. **DECLARATION OF INTERESTS**

Cllrs. Day, Mulcuck and Mrs Thwaites declared an interest in item 398(b), Ditton Heritage Centre Ltd, as they are Committee Members.

396. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 4TH DECEMBER 2006**

The minutes of the meeting held on 4th December 2007, as previously circulated, were **CONFIRMED** and **SIGNED**.

397. **MATTERS ARISING**

Cllr Beadle expressed his concern at the inadequacy of the one-way film recently installed on the outer foyer doors.

RESOLVED this matter be referred to the Community Centre Committee next Monday.

There were no other matters arising that do not appear elsewhere on the Agenda.



398. **CORRESPONDENCE**(a) **For Noting**

The following correspondence was CIRCULATED, **READ** and **NOTED**:-

Ton & Malling Borough Cncl: 8/3/2007	<u>Parish Partnership Panel – Notice of meeting</u> <u>‘Here & Now’, Issue No 6 Dec/Jan/07</u> <u>Minutes of Joint Transportation Board 4/12/2006</u>
Kent Air Ambulance Trust:	<u>‘The Kent Flyer’, Winter 2006</u>
KAPC:	<u>‘Parish News’, Issue 321, 11/12/2006</u>
CPRE:	<u>‘A Water Resource Strategy for Kent’</u>
Kent County Council:	<u>Countryside Access Improvement Plan</u>
Plus Publishing:	<u>Clerks and Councils ‘Direct’, Issue 86, December 2006</u>
Ditton Infant School:	<u>Letter of thanks re Christmas Party</u>
NatWest Mentor:	<u>Legal Update, Issue 18 – December 2006</u>
Age Concern:	<u>Letter of Thanks</u>
Mrs Dearden – Pop-in-Club:	<u>Letter of Thanks</u>
Rural Kent:	<u>‘Rural News’, No 79 – December 2006</u> <u>‘Oast to Coast’, Winter 2006</u>
Mr & Mrs Martin:	<u>Bus Stop Opposite T A Centre</u> – copy of communication sent to Arriva
NALC:	<u>‘Local Council Review’, Vol. 58, No 5 – Jan 2007</u>
(b) <u>For Decision</u>	
Executive Officer to the Kent Lieutenancy:	<u>Invitation to Civic Ceremony 20/3/2007</u> AS THE CHAIRMAN IS UNABLE TO ATTEND THE CEREMONY THIS YEAR, CLLRS. MR & MRS BEADLE AGREED TO ATTEND.
Ditton Heritage Centre Ltd:	<u>Invitation to AGM & Quiz Evening, 24/1/2007</u> Anyone wishing to attend the AGM and/or enter a team in the Quiz are asked to contact John Day.

- Kent County Council: **Tour de France Associated Events**
NOTED NEITHER THE PARISH COUNCIL OR
TWINNING ASSOCIATION ARE PLANNING ANY
EVENTS DURING THE TOUR.
- Local Works: **Campaign for the Sustainable Communities Bill**
INFORMATION READ & NOTED.
- Kent Fire & Rescue Service: **Integrated Risk Management Plan 2007/2008**
CLLR MULCUCK AGREED TO COMPLETE THE
QUESTIONNAIRE ON BEHALF OF THE PARISH
COUNCIL
- KAPC: **Details of 'The Progressive Council' Information**
Day, 24th January 2007
NOTED, THE CLERK AND CLLR. MRS BEADLE WILL
ATTEND THE INFORMATION DAY AT A COST OF
£58.75 EACH.

399. **FINANCE**

(a) **Accounts Received**

The following accounts received were **READ** and **NOTED**:-

Allotments Holders:	Annual Rents	38.00
DAMARA:	Payment of Photocopy Account	55.70
Ditton Junior School:	Grounds Maintenance	310.03
Ditton Infants School:	Grounds Maintenance	219.12
Ditton Minors FC:	Line Marking NRRG	44.00
Ditton Junior School:	Donation to Clock Repairs	200.00
Ditton Junior School:	Grounds Maintenance	310.03
Ditton Junior School:	Purchase of Selection Boxes from Family Day Committee	93.00
Multi Sports:	Income	396.00

(b) **Accounts For Payment**

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	Gross: 14631.81	Nett	10878.47
DPC Imprest A/C:	Reimbursement of December Expenses		5112.83*
Kent County Council:	Superannuation - December 2006		2700.00

Astra Security:	Additional Multi Sports Keys	45.10	
		Vat <u>7.90</u>	53.00
AquAid (Kent) Ltd:	Water	18.75	
		Vat <u>3.28</u>	22.03
Ditton Community Centre:	Valentine's Dance		258.00
Floodlighting Ltd:	Coin Box – Multisport	66.00	
	Post and Packing	<u>10.00</u>	
		76.00	
		Vat <u>13.30</u>	89.30
Gala Lights Ltd:	Lights for Church	363.50	
		Vat <u>63.61</u>	427.11
Initial Fire and Security:	Fire Alarm Maintenance	83.94	
		Vat <u>14.69</u>	98.63
John Shaw (Machinery) Ltd:	Parts for Toro	338.10	
	Engine Oil Filter	<u>10.29</u>	
		348.39	
		Vat <u>60.97</u>	409.36
Kent County Council:	Stationery	14.75	
		Vat <u>2.58</u>	17.33
Kent County Council:	Lease Fee 29/12/06 – 28/3/07	1071.00	
	Parish Vehicle	Vat <u>187.43</u>	1258.43
Land Technics Ltd:	Engine Oil	23.44	
		Vat <u>4.10</u>	27.54
Mower Plant Services:	Spares for Ransome & Honda	373.06	
		Vat <u>65.29</u>	438.35
Nico Office Ltd:	Printer Cartridge	352.75	
		Vat <u>61.73</u>	414.48
Parker Merchanting:	Linemarker, Hazard & Gaffer Tape & Latex Gloves	36.84	
		Vat <u>6.45</u>	43.29
Parkfoot Garage Ltd:	Vehicle Diesel	77.45	
		Vat <u>13.55</u>	91.00
Peeks of Bournemouth:	Blowers & Poppers for NYE	53.26	
		Vat <u>9.32</u>	62.58
Dean Pullinger:	Locking/Unlocking Play Area For December		25.00

Travis Perkins:	Patch repairs to car park	20.55	
	Repairs to fencing	10.85	
	Bolt down seats in playground	<u>21.98</u>	
		53.38	
		Vat <u>9.35</u>	62.73
Three Towns Office Equipment Ltd:	Stationery & Envelopes	37.85	
		Vat <u>6.61</u>	44.46
<u>Cheque Drawn Between Meetings</u>			
British Telecom:	Clerks Line, Admin & Fax Line	160.06	
		Vat <u>22.75</u>	182.81

Imprest Account – Breakdown of Expenditure during December 2006

Carried Forward 1 st December 2006		217.54	
Add: PC reimbursement		<u>6282.46</u>	
		6500.00	
Transfer from Capital Reserve		<u>1500.00</u>	
		8000.00	
Peter Eligate – Cash for NYE		<u>1400.00</u>	
		9400.00	
Deduct: December Expenses			
Voucher Charge	3.25		
Inland Revenue	6124.68		
Chairman's Allowance	225.04		
Fire Safety Regulations	6.00		
Christmas Decorations	39.75		
Christmas Lights Prize	25.00		
Petty Cash	65.11		
Postage Stamps	124.00		
Peter Eligate	<u>1400.00</u>		
		<u>8012.83</u>	
		1387.17	
Sum to be drawn on 3 rd January 2007		<u>5112.83*</u>	
BALANCE		6500.00	

*Sum required to restore balance to £6500

(c) **Direct Debits - Paid During November 2006**

The following Direct Debits paid during November 2006, were **READ, NOTED** and **APPROVED**:-

[i] DITTON PARISH COUNCIL ACCOUNT

01.11.06	02	21.89
01.11.06	WPA Health Care	418.18
07.11.06	Nildram	42.82
22.11.06	EBS	43.25
27.11.06	Euphony Communications	16.74
27.11.06	Nat Business Debit Card	21.00

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

01.11.06	Sky Business	276.13
08.11.06	Post Office Ltd	58.52
20.11.06	Scottish Courage: - Stock	4845.06
21.11.06	Waverleys	848.39
21.11.06	AMLD – Gaming Machine	156.00
24.11.06	BOC Manchester: - Beer Gas	229.13
28.11.06	Walkers Snacks Ltd	203.07
29.11.06	Nat West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE ACCOUNT

20.11.06	Tonbridge & Malling BC	1266.00
23.11.06	EDF Energy Elec	700.00
30.11.06	BG CGABS	576.10

(d) **Financial Arrangements with Parish Council 2007/2008**

A communication from the Borough Council was **READ** and it was **NOTED** that the precept requirement form must be returned no later than 19th January 2007.

It was **NOTED** that the Council Tax Base for 2007/2008 will be 1753 and, as 2007 will be an election year, the cost of a contested election for Ditton will be £2,925.46 and £176.12 for an uncontested election.

Details of the scheme of financial Arrangements were **READ** and **NOTED** as follows:-

Parish Council Allocation for 2007/2008:	£8,878.00
Cemeteries and Churchyards:	£1,385.00
Debt Charges:	<u>£3,711.00</u>
	£13,974.00

(e) **Christmas Dances - Balance Sheet**

The balance sheet for the Christmas and New Year's Eve dances showed a profit of £5,188.21 on ticket sales and a profit of £976.35 on raffle ticket sales. The profit from the raffles held at the dances will be placed in the Charities account and used to fund donations to local charities.

Cllr. Mulcuck advised that he felt the dances were a great success and the dance demonstration at the two Christmas dances by pupils from Starlite Dance School was excellent.

Cllr. Beadle suggested that dedicated 'service areas' be introduced in the Oaken Hall bar during busy functions to prevent the problems experienced by customers at the Christmas and New Year dances.

(f) **Investment**

Cllr. Beadle advised that there has been no further financial information from the Council's investors during December, however, as it stands at the moment the investment is now worth £728,010.47. This means it has recouped the initial setting up fee of £21,000 and increased the original investment by £28,010.47 in 7 months.

400. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

The Chairman **READ** the following report from Co. Cllr. Rowe, who wished Members and staff of Ditton Parish Council all the very best of wishes for 2007:-

- T&M Youth Advisory Board and KCC Local Board Meetings – the next meetings are planned to be held in Wouldham on Tuesday 30th January at 5.30pm and 7.30pm respectively. If you have any items for the agendas then please email them to loic.flory@kent.gov.uk as soon as possible.
- Disability Working Party - the next meeting is planned for 7.30pm on Wednesday 31st January at Kings Hill.
- Concessionary Bus Passes: The statutory off-peak free travel bus pass for the over 60s and certain categories of disabled people was made available from April last year. In the light of the experience and in preparation for the national free bus pass to be introduced from 2008, the Kent Countywide bus pass will in future bear photographic identification of the holder. A letter should have been sent to all passport holders before Christmas asking them to provide a passport size photograph by mid January. This photograph will then be scanned into the Faredeal computer system for a new pass to be issued on March 31st.

If members of the Parish Council know of any concerns they should contact Customer Services on 01732 876322 as soon as possible.

- Flooding Leaflet: This leaflet sets out key points for householders to bear in mind before, during and after flooding. It supplements the advice already provided by the Environment Agency. Copies should be made available to Parish Councils with A3 size display posters.

401. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

There were no representatives present to give a report.

402. **PLANNING, HIGHWAYS & TRANSPORTATION MATTERS**

Cllr. Porter requested it be **NOTED** that his comments and decisions on planning applications at this meeting are a preliminary view and, in accordance with the Code of Conduct, he will look at all applications afresh at Borough Council level and consider them solely on the basis of evidence placed before him at that meeting

(a) Plans Received for Comment

TM/06/03958/RD Details of bricks submitted part pursuant
to condition 2 of planning permission

TM/06/00615/FL: New dwelling

32 Ditton Place

RESOLVED NO OBJECTION

- TM/06/03988/RD Details of external materials submitted pursuant to condition 2 of planning permission TM/06/00615/FL (New Dwelling) 32 Ditton Place
RESOLVED NO OBJECTION
- TM/06/04007/RD Details of foundations submitted pursuant to condition 7 of planning permission TM/06/00615/FL (New Dwelling) 32 Ditton Place
RESOLVED NO OBJECTION
- TM/06/03896/ORM minor amendment of planning permission TM/03/03415/FL (erection of 370 dwellings) involving resiting of apartment block 'W' Former Frantschach Site New Hythe Lane
RESOLVED NO OBJECTION

~~(c) Plans Dealt with by Tonbridge & Malling Area Sub-C'ttee No. 3~~
~~(b) Plans Dealt with by Tonbridge & Malling Area Sub-C'ttee No. 3~~

The following decisions were **READ** and **NOTED**:-

- TM/06/03040/FL Single storey, front, side & rear extension incorporating bedroom, wc, kitchen enlargement and conservatory 16 Acorn Grove
GRANTED WITH CONDITIONS
- TM/06/03297/RD Details of foul and surface water drainage submitted pursuant to conditions 13 and 14 of planning permission Tm/03/0341/FL: Erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings Former Frantschach Site
APPROVED
- TM/06/03515/FL Extend garage and porch and convert rear of the existing garage into a utility room with access from the house, and to cover the extension and present flat roof with a cut and pitch tile roof 5 Cherry Orchard
GRANTED SUBJECT TO CONDITIONS
- TM/06/03549/FL Change of use of garage to study and shower Room. 9 Scott Close
GRANTED SUBJECT TO CONDITIONS
- TM/05/00959/FL Erection of two storey extension to Cobdown House and construction of two additional buildings all for use classes B1(a) offices B1(b) research and development, B1(c) light industry, Cobdown House together with associated parking 548 London Rd

GRANTED SUBJECT TO CONDITIONS**(c) 'B' Lists**

The following 'B' Lists were CIRCULATED, **READ** and **NOTED**:-

06/46 - 20.11.2006; 06/47 - 27.11.2006; 06/48 - 04.12.2006; 06/49 - 11.12.2006;
06/50 - 18.12.2006

(d) Agenda, Minutes, Notes etc. of Area 3 Planning Committee

READ and **NOTED** the document contains nothing relating to Ditton.

(e) Surface Water Drains, Kilnbarn Road/New Road

Copies of correspondence from residents and the Borough Council regarding the frequent flooding at the above location, was **READ** and **NOTED**.

RESOLVED that Kent Highways Services be asked to conduct a thorough investigation of the causes of the flooding on this section of the road.

Cllr. Baker reported that someone is laying cables over the culvert on the A20 by Ditton Place and is concerned that this may cause a recurrence of the flooding problems at this location.

RESOLVED to ask Kent Highways for reassurance that this cable will not cause a recurrence of the flooding.

(f) Kent Minerals Development Framework – Development Plan Documents

READ and **NOTED**.

(g) Publication of the Adopted Kent & Medway Structure Plan 2006

READ and **NOTED**.

(h) Woodlands Parade – Street Naming

NOTED the Borough Council's Solicitor sees that the difficulty to change an address is that they would need the agreement of at least two-thirds of the occupiers of the premises, both commercial and residential, and the change of name may cause some disruption for them and they might object.

He does not feel that Premier Parade would be acceptable because of the proximity of Premier Parade Aylesford within the same ME20 post code area and The Parade may not be a sufficiently strong 'brand'.

It was **NOTED** that a further suggestion of Holtwood Parade, made by a resident, has been forwarded to the Solicitor.

(i) **NHS – Consultations**

- (i) 'A NEW DIRECTION FOR SURGICAL & ORTHOPAEDIC CARE'

A copy of Mrs Day's overview of the proposals, which had previously been circulated, was **READ**, together with a copy of West Malling Parish Council's response to the proposals.

Considerable discussion took place, during which it was **NOTED** that this Council's acceptance of the Trust's offer to give a presentation of the proposals, has not been met. It was **FURTHER NOTED** that patients from this area are already being sent to Pembury for operations and Cllr. Day reported that he has been informed by a member of staff at Maidstone Hospital that the John Day ward is to be closed.

RESOLVED to write to the Kent Messenger setting out the Council's concerns regarding the proposals and urge other local parish council's to forward copies of their responses to the proposals to the Kent Messenger.

- (ii) 'CREATING AN NHS FIT FOR THE FUTURE IN KENT & MEDWAY'

A copy of Mrs Day's draft response to this document, which had previously been circulated, was **READ** and **NOTED**.

RESOLVED to adopt the draft and submit it as this Council's response.

- (iii) DISCUSSION EVENTS – DATES AND VENUES

Details of discussion events for the above proposals, were **READ** and **NOTED**.

403. **DITTON QUARRY/RAGSTONE COURT BOUNDARIES**

NOTED a surveyor will be carrying out investigations this week to establish the correct boundary.

~~(d) **'B' Lists**~~404. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

- **Bus Stop opposite T A Centre**

RESOLVED to investigate the progress of the resident's request to (a) move the bus stop to a more convenient position and/or (b) for bus drivers stopping at this bus stop to give more co-operation and consideration to residents when they are accessing and exiting their drives.

405. **PERSONNEL MATTER – CONTRACT CONFIRMATION**

It was **NOTED** that Mr Cooper's probation period has been satisfactorily completed.

RESOLVED Mr Cooper's contract of employment be confirmed.

406. **CLOSURE**

The meeting closed at 8.55pm.

Chairman
5th February 2007

