

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 5th NOVEMBER 2007 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
ME20 6QR

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[Mrs] Sue Kavanagh
Clerk of the Council
30th October 2007

**MRS DAY WILL ATTEND AT 7.00PM
TO GIVE A PRESENTATION ON THE
DITTON HERITAGE CENTRE.**

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 3rd OCTOBER 2007**
6. **MATTERS ARISING**
 - (a) **Community Wardens** [Page 158, Item 290] – reply, if available.
 - (b) **Ditton Heritage Centre** [Page 159, Item 291(b)(i)]
 - (c) **Cycling Strategy** (Page 168, Item 296(g))
7. **MINUTES OF MEETINGS HELD DURING OCTOBER 2007**
 - (a) **Community Centre Committee, 8th October 2007** - Circulated
 - (b) **Planning, Highways & Transportation Committee, 15th October 2007** - Circulated
 - [i] THE FORD – DECISION ON CLOSURE [Page 180, Item 326(b) –
- Result of consultation

- (c) **Open Spaces & Amenities Committee, 15th October 2007** - Circulated
- (d) **Personnel Committee, 22nd October 2007** - Herewith
 - [i] PROGRESSION PLANNING [Page 187, Item 342(b)]
- (e) **Ditton Twinning Association, 26th September 2007** - For Noting
- (f) **Joint Meeting with Partner Authorities and Residents, 26th September 2007** - For Noting

8. **CORRESPONDENCE**

(a) **For Noting**

Kent County Council;	<u>Outcome of Older Person's Strategic Review</u>
Ton. & Malling Borough Cncl:	<u>TM Youth Forum</u>
	<u>Awards for Gardeners who 'Go Wild'</u>
	<u>Summary of Accounts 2006/2007</u>
Mr McCulloch (T&MBC)	<u>Bus Stop Dispute – London Road</u>
KAPC:	<u>Minutes of Area Meeting held 20th September 2007</u>
	<u>Notice of 60th Annual General Meeting + encls</u>
ERHA:	<u>Investing in Affordable Village Homes</u>
Press Publishing:	<u>'Local Councils Update', Issue 96 – October 2007</u>
Gullands:	<u>'News', Issue 10</u>
Geoff Rowe:	<u>Congratulations re. Joint Initiative</u>
T & M Crime and Disorder Reduction Partnership:	<u>'Newsletter' – September 2007, Issue 4</u>
Barming Parish Council:	<u>Waste Recycling at Allington Incinerator</u>
Standards Board for England:	<u>'Standard', September 2007</u>
Kenward Trust:	<u>'New Life', Issue 3 2007</u>
Kent Youth:	<u>Invitation to a Service of Lessons and Carols</u>

(b) **For Decision**

Ditton Heritage Centre:	<u>Grant Aid</u>
Ditton Twinning Association:	<u>Fund Raising</u>

Ditton Infant School: Childrens Christmas Party

Hadlow Tower Action Group: Request for Support to Save Hadlow Tower

Leybourne Grange Riding School Invitation to Annual Christmas Nativity and Blessing
for the Disabled: Friday 7th December 2007

9. **FINANCE**

(a) **Accounts Received**

Ditton Junior School	Grounds Maintenance	342.57
Ditton Infant School	Grounds Maintenance	112.31
Advertisers	Ditton Gazette Adverts	91.00
Ditton Guides	Energy Reimbursement	6.27
Photocopier	Photocopy Charges	10.00
Hirers	Multi Sport Hire Fees	120.00

(b) **Accounts for Payment**

Salaries:	Gross: 14386.79	Net: 10762.17
Kent County Council:	Superannuation – October 2007	2732.64
DPC Imprest Account:	Reimbursement	
AquAid:Still Water & Sanitation		46.98
		Vat <u>8.21</u> 55.19
Astra Security Systems: 6 x Abloy Exec. Keys		44.10
		Vat <u>7.72</u> 51.82
Audit Commission	2007 Audit Fees	1950.00
		<u>341.25</u> 2291.25
Cooks Garden Machinery: Chainsaw Repairs		25.53
		VAT <u>4.47</u> 30.00
CSP:	Letter Heading	191.27
		Vat <u>33.47</u> 224.74
DCK Beavers:	VAT Partial Exemption Computation	717.50
		Vat <u>125.57</u> 843.07
Ditton Comm. Centre:	Hall Hire; 21/12/07	258.00
	22/12/07	258.00
	31.12.07	<u>301.00</u> 817.00
EDF Energy:	NRRG Changing Rooms	23.22
		Vat <u>1.16</u> 24.38

Ernest Doe & Sons Ltd:	Ransome Mower Parts	26.29	
		Vat <u>4.59</u>	30.88
Gold Star:	Fleece & Polo Shirts	142.50	
		Vat <u>24.94</u>	167.44
Kent County Council:	1 st Internal Audit for 2008/2009	340.00	
		Vat <u>59.50</u>	399.50
Kent County Council:	Vehicle Lease Fee	1071.00	
		Vat <u>187.43</u>	1258.43
Kent County Council:	Pitchmarker, Stationery & Sundries	84.40	
		Vat <u>14.77</u>	99.17
Landtechnics:	Grease Nipple and Grease Gun	54.61	
		Vat <u>9.56</u>	64.17
Mower Plant Services:	Mower Parts	46.33	
		Vat <u>8.11</u>	54.44
Pace Petroleum:	Petrol	12.77	
		Vat <u>2.23</u>	15.00
Parker Merchanting:	Protective Clothing	20.50	
		Vat <u>3.60</u>	24.10
Parkfoot Garage:	Vehicle Diesel	42.55	
		Vat <u>7.45</u>	50.00
Popi:	Ditton Gazette		1579.00
Mr Pullinger:	Locking Playarea – October 2007		25.00
SSG Emprise:	Keyholding & Alarm Response	20.83	
		Vat <u>3.65</u>	24.48
Sisis Equipment:	Front Drive Roller	83.06	
	Carriage	<u>11.99</u>	
		95.05	
		Vat <u>16.63</u>	111.68
Three Towns:	Postage Book, envelopes & white tack	53.61	
		Vat <u>9.38</u>	62.99
Travis Perkins:	Timber, screws, bolt, hinges, tape compression elbow, hose union, compression backplate elbow	126.44	
		Vat <u>22.06</u>	148.50
United Balloon:	Hallowe'en Balloons	32.00	
		<u>5.60</u>	37.60

IMPREST ACCOUNT – Reimbursement of October expenditure

Carried Forward 1 st October 2007	1456.09
Add: PC Reimbursement	1043.91

Peter Eligate fee – 27/10/07	600.00
Reimbursement of Raffle Prizes 27/10	<u>57.00</u>
	3157.00

Deduct: October 2007 Expenses

Voucher Charge	3.25	
Annual Council Photograph	40.00	
Postage Stamps	58.00	
BT – Admin Line	62.85	
Petty Cash	64.85	
OSA Expenses	148.38	
Bar Expenses	380.08	
CILCA Course – Nicola	175.75	
Raffle Prizes – Dances 2007	321.29	
Autumn Gazette Delivery	111.54	
Peter Eligate – 27/10/07	600.00	
Costco Membership	37.60	
Gift Vouchers - Fireworks	<u>138.00</u>	<u>2141.59</u>
Balance		1015.41

Sum to be drawn on 5 th November 2007	<u>1484.59</u> *
	2500.00

*Sum required to restore balance to £2,500

(c) **Cheque Drawn between Meetings**

(d) **Direct Debits - Paid During September 2007**

(i) DITTON PARISH COUNCIL GENERAL ACCOUNT

04.09.2007	WPA	491.80
05.09.2007	Mentor RBS PLC	350.13
07.09.2007	Nildram	42.82
18.09.2007	BT Direct Debits	46.83
18.09.2007	“	56.34
20.09.2007	Pace Petroleum	19.65
20.09.2007	S & N UK	9,269.84
20.09.2007	Tonbridge & Malling BC	1,118.00
21.09.2007	Euphony	16.65
24.09.2007	EBS	46.50
24.09.2007	AML – Gaming Machine Lic.	153.00
24.09.2007	BOC Manchester	235.00
27.09.2007	British Gas	1,039.80
28.09.2007	Walkers Snacks	268.72
28.09.2007	Business Card	102.35

(ii) COMMUNITY CENTRE BAR ACCOUT

03.09.2007	Sky Business	306.68
10.09.2007	Post Office Ltd	87.83
30.09.2007	Nat West Account Charge	55.00

(iii) COMMUNITY CENTRE ACCOUNT

30.09.2007 Nat West Account Charge 55.00

(e) **Seasonal Donations**

(f) **Audit - Annual Return**

(g) **VAT Partial Exemption 2006-2007 - Analysis**

(h) **Increase in Fidelity Guarantee Insurance – Costs**

(i) **Hallowe'en Dance – Balance Sheet**

(j) **Credit/Debit Card Purchases**

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

12. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/07/3739/RD Details pursuant to condition 2 of
TM/06/02288/FL in respect of
materials New Road Bus. Est.

TM/07/3737/RD Details of soakaways, surface water,
slab levels, refuse storage and
collection, demolition completion,
surface water gullies, piling drainage,
access road, gradients and traffic
calming measures submitted pursuant
to conds. 5,6,7,8,9,10,11,15, 17 & 20
of TM/06/02288/FL – Alternative
scheme of residential development
comprising 9 no. 2 bedroom flats, 20
no. 2 bedroom houses, 66 no. 3 bedroom
houses and 1 no. 4 bedroom house
(96 dwellings in total, together with
the re-alignment of the public right
of way (alternative dwelling mix to that
approved under TM/05/01013/FL New Road Bus. Est.

TM/07/03714/TPOC Prune 1 no. sweet chestnut tree
lift crown and thin remaining crown
by 20% TPO No.1 1964 (Ref: 12.02.14) 28 Acorn Grove

TM/07/03315/FL Conversion from Club to Public House
Details of Location of Extraction Fan 42 New Road

TM/07/03796/LDP Lawful Development Certificate: To reduce the area of balesheds 4 – 8, reclad, re-roof with materials to match those of existing sheds 9-12 Gooseling Grey. Aylesford Newsprint

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/07/03277/FL Conversion of existing garage to living Accommodation and erection of single storey side extension incorporating replacement garage 57 Scott Close
GRANTED WITH CONDITIONS

TM/07/03219/AT Non-illuminated freestanding sign 429 London Road
REFUSED

TM/07/01897/FL Conversion and extension to existing to form four self contained flats 16-18 New Road
REFUSED

TM/07/00249/FL Change from office to residential 18 New Road
REFUSED

TM/07/03240/AT Free standing display units 613 London Road
GRANTED

(c) **'B' Lists**

07/40 - 08.10.07; 07/41 - 15.10.07; 07/42 - 22.10.2007

(d) **Agenda, Minutes, Notes etc. of Area 3 Sub-Committee**

(e) **TM/07/03346/FL – Tesco DotCom Distribution Centre, Priory Park**

Copy of resident's communication to Borough Council, for noting.

13. **RAGSTONE COURT/DITTON QUARRY BOUNDARY** – Further Information

14. **DITTON REMEMBRANCE DAY SERVICES** - Final Details

15. **BONFIRE & FIREWORKS**

(a) **Report of Event**

(b) **Arrangements for 2008**

16. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

In accordance with Standing Orders 27 & 50, the remainder of the meeting will exclude the press and public.

17. **CONFIDENTIAL MEMORANDUM BOOK**

(a) **Spinal Point Increases 2008/2009 Ref. CM 339**

(b) **Staff Salaries 2008/2009 Ref. CM 340**

18. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.