

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 2<sup>nd</sup> APRIL 2007 AT 7.30PM

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6QR

(Mrs) Sue Kavanagh  
Clerk of the Council

Telephone No: 01732 844749

27<sup>th</sup> March 2007

Email: [clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

Website: [www.dittonparishcouncil.gov.uk](http://www.dittonparishcouncil.gov.uk)

## A G E N D A

1. OPENING OF MEETING
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS & EXPENSES
4. CONFIRMATION AND SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 5<sup>th</sup> MARCH 2007
5. MATTERS ARISING
  - Website 'Hit' Facility [Page 302, item 529(b)] - copy of information herewith
  - Multi-Sports Hire - Outstanding Account 2005 [Page 300, item 528 (d)(iii)]
6. MINUTES OF MEETINGS HELD DURING MARCH 2007
  - (a) Community Centre Committee - 12<sup>th</sup> March 2007, herewith
  - (b) Planning, Highways & Transportation Committee - 19<sup>th</sup> March 2007, herewith
  - (c) Open Spaces & Amenities Committee - 19<sup>th</sup> March 2007, herewith
    - Tractor Loan [Page 325, item 570(a)] - Recommendation



- *Ditton Court Quarry – Unspent Budget [Page 326, Item 571(a)] - Recommendation*
- (d) **Finance & Administration Committee – 27<sup>th</sup> March 2007**, herewith
- *Dance Tickets – Price Increase [Page 330, Item 583] –Recommendation*
  - *Complimentary Tickets [Page 330, Item 583] - Recommendation*
- (e) **Partnership Meeting with Residents, 8<sup>th</sup> March 2007**

7. **CORRESPONDENCE**

(a) **For Noting**

- |                                       |   |
|---------------------------------------|---|
| Tonbridge & Malling Boro' Cncl:       | <p><u>Dog Control Orders</u></p> <p><u>Parish Council Elections – 3.5.2007 – copy of presentation</u></p> <p><u>Revised Election Timetables</u></p>   |
| KAPC:                                 | <p><u>Membership Information Pack 2007/2008</u></p> <p><u>Publications Order Form</u></p> <p><u>Clerks' Information Day 16.5.2007</u></p> <p><u>Parish News, Issue 323 – 12<sup>th</sup> March 2007 + encls</u></p> |
| Kenward Trust:                        | <p><u>'New Life, Issue 1 2007</u></p>   |
| Press Publishing:                     | <p><u>Clerks and Councils 'Direct'</u></p> <p><u>Local Councils 'Update'</u></p>  |
| St Peter's Church                     | <p><u>Letter of Thanks</u></p>  |
| Ditton Bowls Club:                    | <p><u>Letter of Thanks</u></p>  |
| CPRE:                                 | <p><u>'Voice', Spring 2007</u></p>  |
| NALC:                                 | <p><u>'Local Council Review' - Vol. 58 no. 6, March 2007</u></p>  |
| Community & Environmental Affairs:    | <p><u>Nationwide Awards for Voluntary Endeavour</u></p>   |
| National Policing Improvement Agency: | <p><u>Notification of Formation of New Policing Body</u></p>  |
- (b) **For Decision**
- |                                 |   |
|---------------------------------|---|
| Local Crime Community Sentence: | <p><u>Request to Make a Presentation to Members</u></p> |
|---------------------------------|---|

8. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

9. **REPORTS FROM COMMUNITY POLICE OFFICERS**

10. **FINANCE**

(a) **Accounts Received**

Ditton Infants School:	Grounds Maintenance	109.56
Ditton Guides:	HQ Rent to 30.01.08	23.02
Ditton Junior School:	Grounds Maintenance	620.06
Ditton Minors FC:	Line Marking NRRG	44.00
Ditton Twinning Assoc:	50% of Income from Christmas Fayre - to be reimbursed to Family Day Committee	386.25
First Class Football:	Hire of Multi Sports	90.00
Haffenden Skips:	Gazette Advertisement	28.00
Multi Sports Hire:	Income	1461.50

(b) **Accounts for Payment**

Salaries:	Gross: 14258.86	Net:	10536.13
DPC Imprest A/C:	Reimbursement		TBA
Kent County Council:	Superannuation		2843.87
AquAid [Kent]:	Water	12.50	
		Vat <u>2.19</u>	14.69
CPRE:	Subscription		27.00
CSP Collector Set Printers:	Printing A4 Parish Letter Heads	171.01	
		Vat <u>29.93</u>	200.94
Cooks Garden Machinery:	Chain Oil & Chain Shaw Equip	81.13	
		Vat <u>14.20</u>	95.33
Cobra Insurance:	Policy AV/51170 Broker Fee		595.00
Craigdene Limited:	Training Seminar for Clerks & Parish Cllrs	100.00	
		Vat <u>17.50</u>	117.50

DittonBowls Club:	Donation Towards 21 <sup>st</sup> Anniversary Celebrations		200.00
Floodlighting Limited:	Additional Charge – Change of Coin Box	41.00	
		Vat <u>7.18</u>	48.18
D C Hudson:	Fees – Cedar Room Grant Applications	1601.70	
		Vat <u>280.30</u>	1882.00
Kent Association of Parish Councils:	2007/08 Subscription	916.50	
		Vat <u>160.39</u>	1117.39
Kent County Council:	Internal Audit - 4 <sup>th</sup> Visit of 6 2006/7	250.00	
		Vat <u>43.75</u>	293.75
Kent County Council:	Pitch Marker & Stationery	96.10	
		Vat <u>16.82</u>	112.92
Land Tecnic:	Fault Finding – MF 2225 Tractor	50.00	
	Oil & Can	<u>39.57</u>	
		89.57	
		Vat <u>15.67</u>	105.24
Parkers Merchanting:	Hand Cleanser, Latex Gloves, & Hazard Tape	49.16	
		Vat <u>8.61</u>	57.77
Parkfoot Garages Limited:	Diesel	73.82	
		Vat <u>12.92</u>	86.74
Playground Installations Ltd:	Repainting NRRG Play Equipment	850.00	
		Vat <u>148.75</u>	998.75
POPI:	Printing Spring Gazette		1579.00
Mr D Pullinger:	Keyholder for KBRG Playarea		25.00
SSG Emprise:	Key Holder for OSA Alarms	20.83	
		Vat <u>3.65</u>	24.48
Travis Perkins:	Sundries & Hire of Roller & Hilti	164.62	
	Less Credit	<u>5.20</u>	
		159.42	
		Vat <u>27.91</u>	187.33

**PARISH COUNCIL IMPREST ACCOUNT – Expenditure**

Details to be advised at the meeting, due to end of year closedown requirements.

(c) **Direct Debits - Paid During February 2007**

[i] DITTON PARISH COUNCIL ACCOUNT

01.02.07	WPA Health Care	418.18
02.02.07	RBS Mentor	350.13
07.02.07	Nildram Ltd	42.82
27.02.07	Euphony	18.95
28.02.07	Nat West Debit Card	725.31

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

01.02.07	Sky Business	276.13
05.02.07	Post Office Ltd	70.27
20.02.07	Scottish Courage - Stock	5665.32
21.02.07	Waverley TBS	957.70
22.02.07	AMLD - Gaming Machine	156.00
23.02.07	BOC Manchester - Beer Gas	229.13
28.02.07	Walkers Snacks Ltd	241.40
25.02.07	Nat. West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE

25.02.07	Nat. West Account Charge	55.00
----------	--------------------------	-------

(d) **Family Day End of Year Balance Sheet**, copy herewith

(e) **Appointment of External Auditor**

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/07/00948/FL      Two storey side & Rear Extension      20 Fernleigh Rise

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No 3**

TM/07/00378/FL      Insertion of mezzanine Floor over  
part of floor area for office use and  
insertion of new windows      Unit 7  
New Hythe Bus. Park  
**GRANTED**

(c) **'B' Lists**

07/10 - 12.03.07; 07/11 - 19.03.2007

(d) **Creating an NHS for the Future** - Notes of the Seminar Held on 9<sup>th</sup> March 2007,  
attended by Mrs Day

(d) **Kent Highway Services - Fault Reporting**

12. **YOUTH FACILITY - FORMATION OF COMMITTEE** - (Cedar Room)

Notes of Meeting held, copy herewith

13. **ANNUAL PARISH MEETING** - To finalise details

14. **DITTON COURT QUARRY/RAGSTONE COURT BOUNDARY**

15. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

16. **CLOSURE**

**N.B.** All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm, to permit members of the public to raise any items for the Council's attention, however, as some of the items on this Agenda are confidential, parts of this meeting will exclude the Press and Public in accordance with Standing Orders 27 & 50.