

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 2ND JULY 2007 AT 7.30PM

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6QR

(Mrs) Sue Kavanagh  
Clerk of the Council

Tel: 01732 844749

26<sup>th</sup> June 2007

### **AGENDA**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTERESTS & EXPENDITURE**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4<sup>TH</sup> JUNE 2007**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING JUNE 2007**
  - (a) **For Confirmation**
    - (i) COMMUNITY CENTRE COMMITTEE, 11<sup>th</sup> JUNE 2007 - Herewith
    - (ii) PLANNING COMMITTEE, 18<sup>th</sup> JUNE 2007 - Herewith
    - (iii) OPEN SPACES & AMENITIES COMMITTEE, 18<sup>th</sup> JUNE 2007 - Herewith
      1. Request for fixed locking up time for Kilnbarn playarea

(b) **For Noting**

(i) FAMILY DAY COMMITTEE 13<sup>TH</sup> JUNE 2007

7. **CORRESPONDENCE**

(a) **For Noting**

Kent County Council:	<u>Future of Older Persons Services</u>
Rural Kent:	<u>Council Meeting 9/7/2007</u> <u>Rural News , 83 - June 2007</u>
Kent Police Authority:	<u>Safer Kent Awards</u>
KAPC:	<u>'Parish News' - Issue 325, 19<sup>th</sup> June 2007 + encs</u>
KCC & TMBC Joint Local Board:	<u>Agenda for meeting to be held 12<sup>th</sup> July 2007</u>
R W Holder:	<u>Letter of Thanks</u>
Press Publishing:	<u>'Local Councils Update - Issue 92, June 2007</u>
T & M B C:	<u>'Here &amp; Now - Issue 3, June/July 2007</u> <u>Minutes of Parish Partnership Panel held</u> <u>31/5/2007 + encs</u>
Ton. & Malling Crime Prevention Panel:	<u>Minutes of Meeting held 30/4/2007</u>
 (b) <b><u>For Decision</u></b>	
A/Dist. Chief Inspector Gian Chahal:	<u>T &amp; M Neighbourhood Police Launch</u>
T & M B C:	<u>Parish Partnership Panel</u> <u>Borough Leisure &amp; Arts Strategy</u>
KAPC:	<u>Training Programme - Summer 2007</u>
NALC:	<u>'Cracking the Code Conference, 19<sup>th</sup> July 2007</u>
Ms. L Bays:	<u>Bonfire Nuisance</u>

8. **FINANCE**

(a) **Accounts Received**

<u>Ditton Bowls Club:</u>	Metered Water Supply	47.59
Holtwood Rangers FC:	Pitch Marking - 16 <sup>th</sup> June 2007	25.00
KAPC:	Refund - Overpayment	27.00
<u>Multi Sports:</u>	<u>Hire Fees</u>	96.00

(b) **Accounts For Payment**

Salaries:	Gross: 14623.38	Nett:	11044.64
<u>DPC Imprest A/C:</u>	<u>June Reimbursement</u>		5523.13
Kent County Council:	Superannuation Subscriptions - June 2007		2732.64
AquAid [Kent]:	Still Water & Annual Cooler Rental	29.30	
	Vat	<u>5.13</u>	34.43
British Telecom:	Clerks Line	41.36	
	Fax Line	49.26	
	Admin Line	<u>41.41</u>	
		132.03	
	Vat	<u>23.09</u>	155.12
Ditton Twinning Assoc:	Donation		1000.00
Hadlow College:	Tuition Fees - Welding Course 1 & 2 For Grounds Staff		1050.00
Haffenden Skip Hire:	Skip Hire	110.00	
	Vat	<u>19.25</u>	129.25
Initial Fire & Security:	Annual Charges - Intruder Alarm	182.75	
	Grounds Staff Buildings	<u>31.99</u>	214.74
Kent County Council:	Final Internal Audit for 2006/2007	250.00	
	Vat	<u>43.75</u>	293.75
Kent County Council:	Stationery & Line Marker etc.	199.15	
	Vat	<u>34.87</u>	234.02

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Land Technics:	MF 2225 Parts & Sundries	221.31	
		Vat <u>38.73</u>	260.04
<del>Open Spaces Society:</del>	<del>Subscription due 01/07/07</del>		<del>30.00</del>
Parkfoot Garage Ltd:	Diesel for Parish Vehicle	40.85	
		Vat <u>7.15</u>	48.00
Mr D Pullinger:	Locking Play Area - June		25.00
John Shaw Machinery:	Throttle Cable	21.83	
		Vat <u>3.82</u>	25.65
SSG Emprise:	Alarm Monitoring	20.83	
		Vat <u>3.65</u>	24.48
Stream Nursery:	Plant up 20 x Hanging Baskets	200.00	
	Additional Chains	<u>6.00</u>	206.00
Three Towns Office Equipment:	Ink Roller for Adding Machine	10.08	
		Vat <u>1.76</u>	11.84
Travis Perkins:	Materials & Machine Hire - Patio	212.86	
	Hire of Long Reach Hedge Trimmer	<u>32.90</u>	
		245.76	
		Vat <u>43.03</u>	288.79

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#### Breakdown of Expenditure from Imprest Account during June 2007

Carried Forward 1 <sup>st</sup> June 2007		886.85
Add: PC Reimbursement		<u>5113.15</u>
		6000.00
Deduct: June Expenses		
Voucher Charge	3.25	
Inland Revenue	4614.08	
Postage Stamps	92.00	
OSA Expenses	399.44	
CC Expenses	264.54	
Penfold Amusements - 24/6	<u>185.00</u>	
for St Peters Church	5558.31	
Less - over reimbursement	<u>-35.18</u>	
	5523.13	<u>5523.13</u>
Balance		476.87
Sum to be drawn on 2nd July 2007		<u>*5523.13</u>
BALANCE		6000.00
*Sum required to restore balance to £6000		

(c) **Direct Debits - Paid During May 2007**

[i] **DITTON PARISH COUNCIL ACCOUNT**

02.05.07	O2 - Mobile Telephone	32.00
02.05.07	WPA Health Care	491.80
03.05.07	RBS Mentor	350.13
08.05.07	Nildram	42.82
21.05.07	Pace Petroleum	15.88
23.05.07	Nat West Bank Line	40.00
29.05.07	NW Business Card	251.16
31.05.07	Euphony Communications	18.48

[ii] **DITTON COMMUNITY CENTRE BAR ACCOUNT**

02.05.07	Sky Business	276.13
08.05.07	Post Office Ltd	52.70
21.05.07	Scottish Courage - Stock	7135.67
21.05.07	Waverley TBS	1169.02
22.05.07	AMLD - Gaming Machine	156.00
25.05.07	BOC Manchester - Beer Gas	222.08
29.05.07	Walkers Snacks Ltd	383.87
31.05.07	Nat West Account Charge	55 00

[iii] **DITTON COMMUNITY CENTRE ACCOUNT**

22.05.07	Tonbridge & Malling BC - Business Rate	1118.00
31.05.07	Nat West Account Charge	55.00

(d) **Completion of Audit for 2005/2006**

(i) SERVING OF NOTICE AND ACCOMPANYING INFORMATION

(ii) AUDITOR'S OPINION

(iii) AUDITOR'S COMMENTS

(e) Internal Audit

(i) REPORT OF FINAL VISIT OF AUDIT PROGRAMME FOR 2006/2007

(ii) 2006/2007 ANNUAL REPORT

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM COMMUNITY POLICE/PARISH WARDEN**

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/07/01993/TPOC	Cut back overhanging sycamore tree covered by TPO Aylesford No.1 1964 ref: 12.02.14)	40 Acorn Grove
TM/07/00343/FLA	Single storey side extension, block plan and first floor plan	43 Cobdown Cl
TM/07/01860/FL	Demolition of existing single storey building and construction of detached two vehicle garage	429 London Rd
TM/07/01787/RD	Details of surfacing of car park, land-scaping and surface water drainage submitted pursuant to planning permission TM/06/01699/FL: car park extension – revised landscaping scheme	E.Malling Research Station, New Rd

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/07/01407/AT	Pole mounted free standing board	2 Kiln Barn Rd <u>GRANTED EXPRESS CONSENT</u>
TM/07/01208/TPOC	Reduce height of conifers by a third and remove 2 no. overhanging branches from sweet chestnut tree	427 London Rd/ 55 Primrose Drive <u>GRANTED CONSENT</u>
TM/07/0068/FL	Single storey rear extension together with loft conversion and rear dormer	565 London Rd <u>GRANTED PERMISSION</u>
TM/07/01443/FL	Second storey side extension over existing garage	44 Ragstone Court <u>GRANTED WITH CONDIITIONS</u>

TM/07/01497/LB

Listed Building Application: Creation of two openings to create a single dwelling

1 & 2 Sheldon Ct.  
GRANTED

(c) **'B' Lists**

07/23 - 11.06.2007; 07/24 - 18.06.2007

(d) **Applications to be reported to Area 3 Planning Committee on 5<sup>th</sup> July 2007**

(i) DISPLAY OF NON-ILLUMINATED SIGNS AT 429 -431 LONDON ROAD

(ii) REPLACEMENT OF EXISTING STORAGE FACILITY AT 431 LONDON ROAD

(e) **Minutes/Notes/etc. of Area 3 Planning Sub-Committee**

(f) **Minutes of Joint Transportation Board**

12. **CODE OF CONDUCT** – Information, herewith

13. **DITTON COURT QUARRY/RAGSTONE COURT BOUNDARY**

14. **CEDAR ROOM REBUILD**

15. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"** [Item 7(a)]

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*Chairman to move that in view of the confidential nature of the following item, the remainder of the meeting will be closed to the press and public in accordance with Standing Orders 27 & 50.*

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16. **EXCLUSION ORDER**

17. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.