

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 3rd SEPTEMBER 2007 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749
Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

28th August 2007

A PRESENTATION OF AWARDS TO THE WINNERS OF THE 2006 BEST KEPT GARDEN COMPETITION, WILL BE HELD IN THE KILNBARN CLUB ON MONDAY 3rd SEPTEMBER 2007 COMMENCING AT 7.00PM

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS & EXPENDITURE**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 6th AUGUST 2007**
5. **MATTERS ARISING**
6. **CORRESPONDENCE**
 - (a) **For Noting**

Twining Association:	<u>Minutes of meeting held 1st August 2007</u>
Kent Air Ambulance Trust:	<u>'Kent Flyer', Issue 3</u>
KAPC:	<u>'Parish News. Issue 326 – 7th August 2007</u>



The Wildlife Trusts:	<u>Annual Review 2006</u>
	<u>Wildlife Events in Kent – October 2007 – January 2008</u>
	<u>'Wild Kent', Summer 2007</u>
	<u>'Natural World', Summer 2007</u>
Kent County Council:	<u>Annual Plan 2007/2008</u>
Press Publishing:	<u>Local Councils Update, August 2007 – Issue 94</u>
T & M Crime Reduction Unit:	<u>'Newsletter', July Issue 3</u>
ROSPA:	<u>'Staying Alive', August 2007</u>
Ton. & Malling Boro' Cncl:	<u>Agenda for Members of Standards Committee</u>
Russett Homes:	<u>'Russett News', July 2007 – Issue 10</u>
	<u>Annual Report and Accounts 2006-2007</u>
	<u>Annual Review, 2006-2007</u>
Kent County Council:	<u>Outcome of Older Person's Review</u>
(b) <u>For Decision</u>	
KAPC:	<u>Councillors Information Day, 22nd September 2007</u>
NALC:	<u>Conference and Exhibition 5 – 7 October 2007</u>
CIPFA :	<u>Treasury Management Conference: Managing Treasury Risk and Governance, 30th October 2007</u>
Fire Safety Partnership:	<u>Fire Marshal and Fire Safety for Managers & Fire Risk Assessment Seminars 9th & 10th October 2007</u>
Ton. & Malling Borough Cncl:	<u>Review of Polling Districts & Polling Places Consultation: 31 August – 26th October 2007</u>

7. **FINANCE**

(a) **Accounts Received**

Resident:	Walk Card		2.50
Castle Colts FC:	Pitch Fees 2007/08		150.00
Ditton Minors FC:	Water Account NRRG	16.55	
	Energy Account NRRG	25.83	
	White Line Marking	22.00	
	Pitch Fees 2007/087 Season	<u>140.00</u>	204.38

Holtwood Rangers FC:	Pitch Fees		210.00
Barfield Farm	Gazette Advertisement		28.00
Horticulture Show:	Refund of Surplus allowance		214.30
Multi Sports:	Income		177.00
SR Interiors:	Gazette Advertisement		35.00

(b) **Accounts for Payment**

Salaries:	Gross: 14394.43	Net:	10774.43
DPC Imprest A/C:	Reimbursement		4772.10*
Kent County Council:	Superannuation – August 2007		2732.64
Astra Security Systems:	Office Keys	14.90	
		Vat <u>2.61</u>	17.51
AquAid [Kent]:	Drinking Water Supplies	6.25	
		Vat <u>1.09</u>	7.34
Clive Stanley Associates:	Webmaster Services 29 th May – 16 th August 2007		440.00
Fuelcare:	Red Diesel for Tank	327.60	
		Vat <u>16.38</u>	343.98
Mrs N Greenaway	Contribution towards eye test and single lens glasses		68.95
Kent County Council:	Stationery	49.72	
	3.5 disks	13.00	
	Rigger Gloves	<u>6.50</u>	
		62.72	
	Credit Note for returned Goods	<u>14.04-</u>	
		48.68	
		Vat <u>10.97</u>	59.65
Landtechnics:	Chilton Counter Balance Weight	420.00	
	Grease & oil	30.51	
	Door handle	<u>6.27</u>	
		456.78	
		Vat <u>79.94</u>	536.72
Merryweather Wood Crafts:	Cut and Supply of Timber for equipment repairs KBRG		35.00
Netbox5 Limited:	Renewal of Support Contract	1000.00	
	Renewal of Network Contract	895.00	
		Vat <u>331.63</u>	2226.63

Parker Merchanting:	Fisco Ranger Tape	34.99	
	Multi wipes, Latex Gloves, Nylon Line	<u>75.76</u>	
		110.75	
		Vat <u>19.38</u>	130.13
Parkfoot Garages Limited:	Fuel for Parish Vehicle	82.01	
		Vat <u>14.35</u>	96.36
Mr D Pullinger:	Locking Play Area – August		25.00
RBS Software Solutions:	Planning Software Maintenance	50.00	
		Vat <u>8.75</u>	58.75
Tarmac Limited:	Temporary Licence Fee 1.10.07 to 30.09.08		10.00
Southern Water:	Toilet Block NRRG		26.39
SSG Emprise:	Keyholding and Alarm Response	20.88	
		Vat <u>3.65</u>	24.48
Travis Perkins Trading:	Manhole Cover - Junior School (to be reimbursed)	56.50	
		Vat <u>9.89</u>	66.39
Viking Direct:	Stationery & office items	96.85	
	Protection Plus	1.98	
		Vat <u>17.29</u>	116.12

Ditton Parish Council Imprest Account - Breakdown of Expenditure during August 2007

Carried Forward 1 st August 2007		967.59
ADD: P C Reimbursement		<u>5032.41</u>
		6000.00
Deduct: August Expenses		
Voucher Charge	3.25	
Playground Locking	25.00	
Uncontested Election Exps	176.12	
Stamps [100x24p]	24.00	
Petty Cash Reimbursement	57.78	
Inland Revenue	4065.20	
Flowers for Staff Member	20.00	
Workshop Tools and Mower Bulb	44.72	
Best Kept Garden Vouchers	95.00	
CCTV Monitor shelving	63.60	
Petty Cash Reimbursement	67.43	
Deposit for Valentine Dance Band	<u>130.00</u>	
		<u>4772.10</u>
		1227.90
Sum to be drawn 3 rd September 2007		<u>4772.10*</u>
		6000.00
Balance		

*Sum required to restore balance to £6000

(d) **Direct Debits Paid During July 2007**

[i] **DITTON PARISH COUNCIL ACCOUNT**

02.07.07	WPA Health	491.80
03.07.07	02	27.54
04.07.07	Mentor	350.13
09.07.07	Nildram	42.82
12.07.07	Public Works Loan Board	2849.17
20.07.07	Pace Petroleum	20.00
23.07.07	EDF Energy	68.57
23.07.07	Euphony Comm. Ltd	16.11
24.07.07	EBS Bank Line	43.25
24.07.07	B T (initial Payment)	256.62
24.07.07	BT (Refunded)	49.89
31.07.07	Siemens Financial Services	675.62

[ii] **DITTON COMMUNITY CENTRE BAR ACCOUNT**

03.07.07	Sky Business	276.13
10.07.07	Post Office Ltd	70.27
16.07.07	Sky Business (Annual Subs)	881.25
20.07.07	Scottish Courage – Stock	6740.36
23.07.07	Waverleys	938.78
23.07.07	AMLD - Gaming Machine	156.00
25.07.07	BOC Manchester – Beer Gas	235.00
30.07.07	Walkers Snacks Ltd	349.93
29.07.07	Nat West Account Charge	55.00

[iii] **DITTON COMMUNITY CENTRE ACCOUNT**

20.07.07	Tonbridge & Malling BC – Business Rate	1118.00
27.07.07	British Gas (Business)	1198.82
29.07.07	Nat West Account Charge	55.00

(e) **Financial Arrangements with Parish Councils** – information from T&MBC - copy herewith

8. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

9. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

10. **PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**

(a) **Plan Dealt with By Chairman & Clerk During Recess**

TM/07/020601/TPOC Reduce crown of field maple by 25%

REVISED DESCRIPTION

21 Cedar Close

Chairman advised reiterate previous comment: NO OBJECTION, SUBJECT TO TREE OFFICER'S APPROVAL

(b) **Plans Received for Comment**

TM/07.03115/FL	Formation of a centralised sterile services department (CSSD) within an existing industrial warehouse unit	Units Link 20 Business Park Bellingham Way
Tm/07/03178/LDE	Lawful Development Certificate Existing: Non-compliance with condition 13 of TM/93/01067/FL (Shop Unit with staff flat) requiring the erection of a boundary fence	431 London Road
TM/07/03183/RD	Details of contamination validation report for plots 100 -108 & 144 -150 all inclusive submitted pursuant to condition 5 of TM/03/03415/FL: Erection of 370 dwellings etc.	Former Frantschach Site New Hythe Lane
TM/07/03208/RD	Details of contamination validation report for plots 130 -143 inclusive submitted pursuant to condition 5 of TM/03/03415/FL: Erection of 370 dwellings etc.	Former Frantschach Site New Hythe Lane
TM/07/01897/FL	Conversion and extension to existing to form four self contained flats ACCOUSTIC APPRAISAL	16-18 New Road

(c) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/07/01861/FL	Erect 2 mezzanine floors, providing an additional 2411m2 (GIA) of floorspace to Unit 2, and erect 2 mezzanine floors providing an additional 1409m2 (GIA) of floorspace to unit 3 without complying with condition 6 of permission TM/05/01040/FL (seventeen B1(c), B2 and B8 buildings with associated yards, parking areas, hard and soft landscaping)	Site 2, Former Ditton Allotments <u>GRANTED WITH CONDITIONS</u>
TM/07/01754	Additional lighting column in car park	Ditton Parish Council <u>GRANTED</u>
TM/07/02152/FL	Front Porch	443 London Road <u>GRANTED</u>
TM/07/02335/FL	Two storey side extension	52 St Peter's Road <u>GRANTED WITH CONDITIONS</u>
TM/07/01579/FL	Replacement of existing storage facility	431 London Road <u>GRANTED WITH CONDITIONS</u>

(d) **'B' Lists**

07/30 - 3.7.2007; 07/31 - 6.8.2007

(e) **Notes, Agenda, Minutes Etc. of Area 3 Planning Sub-Committee**

(f) **Planning Enforcement Investigation – 429 London Road**

(g) **Planning Enforcement Investigation – 428 London Road**

(h) TM/07/01579 Replacement Storage Facility, 431 London Road – referred to Area 3

11. **COMPLAINTS UNDER THE CODE OF CONDUCT** - information from the Monitoring Officer, copy herewith
12. **DRAFT MEETINGS TIMETABLE FOR 2008** - copy herewith
13. **BIG LOTTERY GRANT – REFURBISHMENT OF CEDAR ROOM**
14. **DITTON GAZETTE**
15. **REMEMBRANCE DAY**
16. **DITTON COURT QUARRY BOUNDARY**
17. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**
18. **KILNBARN CLUB – SUSPENSION OF MEMBER** – Letter of Appeal, if available.
19. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.