

DITTON PARISH COUNCIL

**NOTICE** is hereby given of a **MEETING** of the **FINANCE AND ADMINISTRATION COMMITTEE**, to be held in the **COUNCIL CHAMBER** at **DITTON COMMUNITY CENTRE** on **MONDAY 26<sup>th</sup> MARCH 2007** at **7.30pm**.

Ditton Parish Council  
Parish Council Office  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6QR

(Mrs) Sue Kavanagh  
Clerk of the Council

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20th March 2006

**A G E N D A**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **FINANCE**
  - (a) Financial Analysis - copy herewith
  - (b) Budget Management 3<sup>rd</sup> Quarter + Comparison - copy herewith
  - (c) Investment
5. **FIRE RISK ASSESSMENT**
6. **DANCE TICKETS - PRICE INCREASE**
7. **CATERING REFRIGERATOR - REPLACEMENT PART**
8. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.