

**DITTON PARISH COUNCIL**

MINUTES OF AN EXTRAORDINARY MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE, HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE, ON FRIDAY 1<sup>ST</sup> JUNE 2007

PRESENT: CLLRS. M J PORTER [Chairman], J A BEADLE [Vice-Chairman], R G W BAKER, MRS A R BEADLE & A R MULCUCK  
MRS S J KAVANAGH [Clerk of the Council]

63. **OPENING OF MEETING**

The Chairman opened the meeting at 4.00pm.

64. **APOLOGIES**

There were no apologies for absence as all Members were present.

65. **DECLARATIONS OF INTERESTS**

There were no declarations of interest.

66. **FINANCE**

(a) **Review of Internal Audit**

A review of internal audit was undertaken and found the system to be effective.

**RESOLVED** to **RECOMMEND** that the review of effectiveness be **ACCEPTED, APPROVED** and **SIGNED**.

(b) **Review of Effectiveness of Internal Control**

A review of the internal control was carried out and found the system of internal control to be effective. Whilst there were no significant internal control issues identified during the 2006/2007 financial year, the Council strives for the continuous improvement of the system it has adopted for internal control and addresses any weaknesses found during the review process.

**RESOLVED** to **RECOMMEND** that the review of effectiveness be **ACCEPTED, APPROVED** and **SIGNED**.

(c) **Statement of Internal Control for Year Ending 31<sup>st</sup> March 2007**

The above statement was **READ**, discussed and **NOTED**.

**RESOLVED** to **RECOMMEND** that the Statement of Internal Control for year ending 31<sup>st</sup> March 2007 be **ACCEPTED, APPROVED** and **SIGNED**.

67. **STATEMENT OF ACCOUNTS FOR 2006/2007**

A communication from the accountant, which had previously been circulated, was **READ** and his comments, **NOTED**.

The statement of accounts for year ending 31<sup>st</sup> March 2007 were **READ** and **NOTED**.

**RESOLVED** to **RECOMMEND** that the Statement of Accounts for year ending 31<sup>st</sup> March 2007 be **ACCEPTED, APPROVED** and **SIGNED**.

**NOTED** that information is awaited from NALC regarding the way in which growth from the Council's investment can be realised.

68. **CLOSURE**

The meeting closed at 4.37pm.

Chairman  
4<sup>th</sup> June 2007