

**DITTON PARISH COUNCIL**

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY, 9<sup>TH</sup> JULY 2007 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council

Telephone: 01732 844749

3<sup>rd</sup> July 2007

**A G E N D A**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] Community Centre Accounts for Payment

Astra Security:	Hasp & Staple for Don Carman Hall	5.00	
		Vat <u>0.88</u>	5.88
British Telecom:	Public Phone	42.46	
	Booking & Bar Line	<u>218.40</u>	
		260.86	
		Vat <u>45.65</u>	306.51
Peter Dorrell:	4 x 5L Dorrell Sportsclean	43.50	
		Vat <u>7.61</u>	51.11
Initial Textiles:	Towel Rental 01.06.07 to 30.06.07	58.50	
	Towel Rental 01.07.07 to 31.07.07	<u>58.50</u>	
		117.00	
		Vat <u>20.48</u>	137.48
Kent County Council:	Cleaning Materials	115.80	
	Stationery	10.70	
	Foyer Floor Covering	<u>515.20</u>	
		641.70	
		Vat <u>112.30</u>	754.00



Deposit Refunds

<b>Oaken Hall</b>		<b>Don Carman Hall</b>	
15.06.07	£ 62.50	16.06.07	£50.00
16.06.07	£100.00	23.06.07	£50.00
23.06.07	£98.00	30.06.07	£50.00
27.06.07	£50.00		
07.07.07*	£50.00		

\* Subject to inspection

[b] Bar Accounts for Payment

DCC Bar Imprest A/C:	Petty Cash	78.90	
	Casual Wages	20.47	
	Voucher Charge	<u>3.25</u>	
		102.62	
	Less Deductions	<u>-20.65</u>	81.97
Charus Automatic Ltd:	Gaming Machine Rental – June 2007	173.34	
		Vat <u>30.33</u>	203.67
County Stocktakers:	Stocktake – 5 <sup>th</sup> June 2007	180.00	
		Vat <u>31.50</u>	211.50
Edwardes Bros:	60w Bulbs	7.00	
		Vat <u>1.22</u>	8.22
Hart Chemicals:	Glasswash	50.00	
		Vat <u>8.75</u>	58.75
Heskins Limited:	Safety Grip – Kilnbarn Club	31.91	
		Vat <u>5.58</u>	37.49
Adrian Mecklenburgh:	Post Mix Syrup and Wine	398.50	
		Vat <u>69.76</u>	468.26
Nivek Catering Supplies:	Elegance Hiball Glasses	34.00	
		Vat <u>5.95</u>	39.95
Poyntell Limited:	Fitting Hinge Bolts – Side Bar Door	56.67	
		Vat <u>9.92</u>	66.59
Silver Springs:	Soft Drinks	118.57	
		Vat <u>20.75</u>	139.32
SSG Emprise:	Monthly Keyholding and Alarm Response	30.00	
		Vat <u>5.25</u>	35.25

[c] Financial Analysis(d) Bar Stocktake - Report from Cllr Stone5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**[a] Replacement Oven in Oaken Hall Kitchen - Quotation if available -[Page 58, Item 91(b)]

6. **BAR**

- [a] Kilbarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Alternative Supplier for Gaming Machine - Information if available
- [d] Redecoration of Kilbarn Club Toilets
- [e] Setanta Sports via Sky Sports – Barclays Premiership Games 2007/08
- [f] Members Purchasing Drinks on behalf of Underage Persons
- [g] Kilbarn Club Balance Sheet to 1<sup>st</sup> July 2007 - herewith

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – Review of Caretakers' comments
- [c] Replacement Flooring Side of Stage - Quotation

8. **COMMUNITY DAY – 21<sup>st</sup> July 2007**9. **OAKEN HALL FLOOR REFURBISHMENT** – Quotation & Suggested Dates for 200810. **CHANGES TO CONDITIONS OF HIRE** – Football Functions11. **RESIDENTS COMPLAINT** – Noise from Centre12. **CORRESPONDENCE**

Ditton Guides:

Problems at Guide HQ

Mrs Rootes:

Cancelled Booking - 19<sup>th</sup> April 200813. **CLOSURE**