

## DITTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH MEETING OF DITTON PARISH COUNCIL, HELD IN THE DON CARMAN HALL AT DITTON COMMUNITY CENTRE ON MONDAY 23<sup>rd</sup> APRIL 2007

CHAIRMAN: CLLR. J D DAY

PRESENT: CLLRS R G W BAKER, J BEADLE, MRS J E DESAVE, J E DESAVE, A R MULCUCK, M J PORTER, B STONE & MRS J F THWAITES  
MRS S J KAVANAGH (Clerk of the Council), MRS MARILYN GRANTHAM (Community Centre Administrator),  
MRS LYN CURTIN (Administrative Assistant) & MRS NICOLA GREENAWAY (Administrative Assistant)

APOLOGIES: CLLRS. R ANGEL, MRS A BEADLE, MRS M MULCUCK, MRS THROSSELL & CO. COUNCILLOR G ROWE.

ATTENDANCE: AS PER ATTENDANCE REGISTER TOTALLED 26: 9 PARISH COUNCILLORS, 4 OFFICERS, 1 POLICE OFFICER, 2 COMMUNITY WARDENS AND 10 ELECTORS

### 1. WELCOME

The Chairman opened the Meeting at 7.30pm and extended a warm welcome to those present.

### 2. NOTICE OF MEETING

Posting of the Notice of the Meeting was certified by the Clerk.

### 3. GUEST SPEAKERS

#### (a) Tom Hawkwood, Community Warden

The Community Warden gave an informative talk on the work of a Community Warden and followed this with a short film showing community wardens at work.

The Chairman thanked Tom for his presentation and said he was one of the best intermediaries this Council had ever had and commended him on his work with the youth of Ditton.

### 4. MINUTES OF ANNUAL PARISH MEETING HELD 24<sup>th</sup> APRIL 2006

**PROPOSED** by Mr Mace, **SECONDED** by Mr Dunster that the Minutes of the Annual Parish Meeting held on 24th April 2006 be taken as **READ** and **CONFIRMED & SIGNED** as a correct record of the Meeting. **CARRIED NEM. CON.**

### 5. FINANCIAL REPORT

The Financial Report was taken as **READ** and the Accounts for 2004/2005, subject to audit, showed:-

#### Consolidated Revenue Account for the Year Ended 31<sup>st</sup> March 2007

### INCOME AND EXPENDITURE ACCOUNT

as at 31st March 2007

	Notes	2006 £	2006 £	2006 £	2005 £
		Gross Expenditure	Income	Net Expenditure	Net Expenditure
CULTURAL & RELATED SERVICES					
Recreation & Sport		467,430	331,035	136,395	98,445
Open Spaces		35,280	-13,234	22,046	24,322
ENVIRONMENTAL SERVICES					



Cemetery, Cremation & Mortuary		250	-1,303	-1053	-721
<b>PLANNING &amp; DEVELOPMENT SERVICES</b>					
Economic Development (Incl. Markets)		6,415	-	6,415	5,630
Community Development		32,691	-26,906	5,785	275
<b>HIGHWAYS, ROADS &amp; TRANSPORT SERVICES</b>					
Highways/Roads (Routine)		1,712	-427	1,285	1,082
Street Lighting		2,150	-	2,150	1,662
<b>CENTRAL SERVICES</b>					
Corporate Management		57,790	-1,580	56,210	80,786
Democratic Representation & Management		25,236	-	25,236	23,955
Civic Expenses		1,501	-	1,501	1,586
				-	
<b>Net Cost of Services</b>		<b>630,455</b>	<b>374,485</b>	<b>255,970</b>	<b>237,022</b>
(Profit) on the disposal of fixed assets				-	-
Interest payable and similar charges	2			2,764	3,079
Interest and Investment Income	3			-11,627	2,609
				<b>247,107</b>	<b>237,492</b>
<b>Net Operating Expenditure</b>					
Transfer from/to Earmarked Reserves					
Special Projects	24			-1,874	-
Asset Replacement Reserves	24			-7,521	1,537
Other Earmarked Reserves	24			-7,955	8,540
Transfer from Capital Financing Account					
Financing Capital Expenditure	21			21,680	2,844
Reversal of Depreciation	21			-37,120	-35,581
Deferred grants released	21			490	-
Loan Repayments	21			3,383	3,326
				218,190	218,158
Precept on District/Borough Council				-194,825	-189,462
<b>Deficit for the Year</b>				<b>23,365</b>	<b>28,696</b>
<b>General Reserve</b>					
General Reserve Balance Brought Forward				18,994	47,690
Deficit for Year				-23,365	28,696
General Reserve Balance Carried Forward				-4,371	18,994

## BALANCE SHEET

as at 31st March 2007

	Notes	2006	2006	2005
<b>Fixed Assets</b>				
Tangible Fixed Assets	12		521,243	982,648
<b>Current Assets</b>				
Stock	15	5,123		8,951
Debtors	16	8,392		6,039
Investments	16	783,000		-
Cash at Bank and in hand		35,184		64,880
		831,699		79,870
<b>Current Liabilities</b>				
Creditors and accrued expenses	17	-52,653		-43,325
<b>Net Current Assets</b>			779,046	36,545
<b>Total Assets Less Current Liabilities</b>			1,300,289	1,019,193

## Long Term Liabilities

Creditors - More than one Year		-23,735	-27,177
		<u>1,276,554</u>	<u>992,016</u>

## Capital and Reserves

Fixed Asset Reinstatement Account	20	585,810	1,036,674
Capital Financing Account	21	-96,153	-84,585
Deferred Grants	22	4,409	-
Capital Receipts Reserve	23	783,274	-
Earmarked Reserves	24	3,585	20,933
General Reserve Balance Carried Forward		-4,371	18,994
		<u>1,276,554</u>	<u>992,016</u>

**PROPOSED** by Cllr. Mrs DeSave, **SECONDED** by Cllr. Mulcuck that the Financial Report be **ADOPTED. CARRIED NEM.CON.**

## 6. CHARITIES REPORT

The Charities Report was presented by Cllr. Mulcuck and showed:-

INCOME		EXPENDITURE	
BALANCE B/FWD FROM 2005			
Reserve Account 100.81			
Current Account 36.77	137.58		
Income from Ditton Charities	95.79	Donations made	0.00
Donation from DPC	0.00	<b>BALANCE C/FWD</b>	
		Reserve Account 186.231	
		Current Account 42.14	
		1 <sup>st</sup> Reserve 5.00	233.37
	<b>233.37</b>	-	
		<b>Balance as at 31.12.2006</b>	<b>233.37</b>

The Charities Report was **READ & ADOPTED.**

Cllr. Mulcuck advised that the fund is now very low and a review of the Ditton Charities is ongoing and it is hoped that a decision will be reached on the future of the charities in December this year.

## 7. COMMITTEE CHAIRMEN'S REPORT (Copies filed with Minutes)

### (a) Allotment Managers

Cllr Baker gave a report on the work of the Allotment Managers during the year.

### (b) Community Centre Committee

Cllr DeSave reported on the work of the Community Centre Committee during the year and advised that safety, security and anti-social behaviour has been a major issue this year. He thanked the Community Centre Administrator and community centre staff for their hard work and the Councillors for their support throughout the past year.

### (c) Open Spaces & Amenities Committee

Cllr Baker gave a report on the work of the Open Spaces & Recreation Grounds Committee during the past year. He congratulated the winners of the Best Kept Garden and Christmas Lights competitions and looked forward to seeing the excellent displays again this year. He advised that the working party are in the process of obtaining LNR status for the quarry land. He finished by thanking the Grounds Staff and fellow Members for their hard work throughout the year.

(d) **Planning Committee**

Cllr. Mulcuck reported on the work undertaken by the Planning Committee during the past year and the diverse applications and consultations dealt with and seminars attended.

(e) **Personnel Committee**

Cllr Mrs DeSave reported on the changes to personnel in the cleaning/caretaking and bar staff during the past year and training courses successfully attended by all staff during the year. She ended by thanking the Clerk and her staff for their hard work over the past year and thanked her vice-chairman, John Beadle, and fellow Councillors for their help and support.

8. **CHAIRMAN'S REPORT**

The Chairman of the Council reported on the anti-social problems in Pear Tree Avenue and the partnership meetings to combat this, the work of the Community Warden with the youths and his plans for a youth club. He also reported on the work currently being undertaken to secure funding to rebuild the Cedar Rooms.

He went on to advise that, after 28 years of continuous service, 14 of which he has served as chairman of the Council, he will not be standing for re-election on 3<sup>rd</sup> May 2007, but would happily continue to edit the Ditton Gazette if the Council wished him to.

Cllr. Day then thanked his fellow Councillors and the staff for their support and dedication over the years and wished them well for the future.

Mr Nunn thanked Cllr. Day and his wife for his service to the community stretching over 28 years. He also thanked the other councillors and said it was unfortunate that there was such a small presence at the meeting.

Mr Mace asked if regular reports from Ditton organisations could be included in the Ditton Gazette and it was **NOTED** that they have previously all been invited to provide articles for the Gazette. Mr Mace suggested that they be asked to nominate a representative who would liaise with the parish council and provide regular reports on behalf of their organisation.

\* \* \* \* \*  
**INTERVAL**  
\* \* \* \* \*

9. **QUESTION TIME AND GENERAL DISCUSSION**

The following questions had previously been submitted and were **READ** and **NOTED**:-

Investments – Query Source	- Mr L Mace	Plans for enlarging Kilnbarn Club	- Mr Stock
Capital Receipts Reserve – Query Source	- Mr L Mace	Volume of Traffic from new dwellings on former New Road Business Estate	- Mr Stock
Pensions Reserve – Not on 2006 Balance Sheet	- Mr L Mace	Future of Working Mens Club	- Mr Stock
Cost to install CCTV junction of Woodlands Road & Pear Tree Avenue	- Mr Stock	Fencing replacement Kilbarn RG	- Mr Stock
Status of CCTV at above location	- Mr Stock	Removal of Public Telephone Box	- Mr Stock
Locations of fixed CCTV in Ditton	- Mr Stock	1st Ditton Scouts – Donations	- Mr Stock
Road resurfacing plans	- Mr Stock	1 <sup>st</sup> Ditton Scouts – Family BBQ & Firework Display	- Mr Stock
Timescale to remove sleeping policeman in Woodlands Road	- Mr Stock	Tree Maintenance, Kilnbarn Rec. Grnd	- Mr Stock

It was **NOTED** that Mr Stock was not present at the meeting, therefore a copy of the responses to his questions will be forwarded to him.

10. **CLOSURE & THANKS**

At this point Cllr. Porter, vice-chairman of the Council, interrupted the Chairman and thanked him sincerely on behalf of the Council and staff for all his work and dedication over his 28 years of service. He also conveyed special personal thanks from the Clerk for his help, guidance and friendship during the years they have worked together, which she will greatly miss. A presentation was made to Cllr. Day in appreciation of his years of service.

A presentation was also made to Cllr. Desave, Cllr. Mrs Desave and Cllr. Mrs Mulcuck, who have served on the Council for 8, 7 and 4 years respectively and who are not standing for re-election in May.

The Chairman closed the meeting at 9.40pm and thanked everyone for attending.

Chairman  
April 2008