

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 6th MARCH 2006

PRESENT: CLLRS. BEADLE, MRS BEADLE, DESAVE, MRS DESAVE, MULCUCK, MRS MULCUCK, MRS THROSSELL AND MRS THWAITES
MRS S J KAVANAGH [Clerk of the Council] & MRS N GREENAWAY [Admin. Asst]

569. **OPENING OF MEETING**

In the absence of the Chairman and Vice-Chair, Cllr Mrs DeSave **PROPOSED** that Cllr Mulcuck chair the meeting. **SECONDED** by Cllr Mrs Throssell and CARRIED UNANIMOUSLY.

Cllr Mulcuck duly accepted and opened the meeting at 7.30pm.

570. **APOLOGIES**

Apologies previously notified were **RECEIVED** and **ACCEPTED** from Cllrs. RGW Baker, J D Day, M J Porter, Mrs J A Thorpe, P A Thorpe, Co. Cllr. G Rowe and P C Roddick

571. **DECLARATION OF INTERESTS**

Cllr Mrs DeSave declared a personal interest in item 575(b) as she is acquainted with the Housing Officer from Russett Homes that sent the letter to the Resident.

572. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 6TH FEBRUARY 2006**

The minutes of the Parish Council meeting held on 6th February 2006, as circulated, were **CONFIRMED** and **SIGNED**.

573. **MATTERS ARISING**(a) **Standards of Conduct In English Local Government: The Future**

Cllr Mulcuck's comments, which had previously been CIRCULATED, were **READ** and it was **NOTED** that he found this document very informative.

RESOLVED to agree with this document and to circulate it to all Members.

(b) **Licences for Tables & Chairs on the Highway** [Page 385, Item 511(f)]

It was **NOTED** that no reply from KCC had been received.

574. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2006**(a) **Extraordinary Personnel Committee, 14th February 2006**

The above minutes were presented by Cllr. Mrs DeSave and **CONFIRMED** and **SIGNED**.

(b) **Emergency Community Centre Committee, 14th February 2006**

The above minutes were presented by Cllr. DeSave and **CONFIRMED** and **SIGNED**.

- (i) QUOTATION TO REPAINT PARISH OFFICES & CHAMBER [*Page 392, item 526(d)*]

RESOLVED TO RATIFY this **RECOMMENDATION**.

The Chairman asked if members would consider an additional date sensitive item.

The brewery is imposing a price increase with immediate effect.

RESOLVED to increase the prices in the bar to accommodate the brewery increase.

(c) **Planning Committee, 20th February 2006**

The above minutes were presented by Cllr. Mulcuck and **CONFIRMED** and **SIGNED**.

(d) **Open Spaces & Amenities Committee, 20th February 2006**

The above minutes were presented by Cllr. Mrs Thwaites and **CONFIRMED** and **SIGNED**.

- (i) WALL BEHIND SCOUT HUT [*Page 400, item 548(b)(i)*]

RESOLVED TO RATIFY this **RECOMMENDATION**.

It was **NOTED** that the Grounds Supervisor had requested permission to hire a woodchipper at £450.00 for a week to enable them to carry out essential cutting back work at the recreation grounds and school grounds. It was further **NOTED** that there are sufficient funds in the hire of machinery budget to cover this cost.

RESOLVED to accede to this request but ask that the chippings are disposed of suitably, in the quarry and not on the bridleway.

(e) **Personnel Committee, 27th February 2005**

- (i) AIMS & OBJECTIVES [*Page 404, Item 558(b)*]

RESOLVED TO RATIFY this **RECOMMENDATION**.

- (ii) POLICY DECISION [*Page 404, Item 562(a)*]

RESOLVED TO RATIFY this **RECOMMENDATION**.

- (iii) POLICY DECISION [*Page 404/5, Item 562(b)*]

RESOLVED TO RATIFY this **RECOMMENDATION**.(f) **Notes of a meeting to discuss Remembrance Day Service****READ** and **NOTED**.

Cllr Mulcuck asked to raise an additional item:-

He had met with the Rev. Priscilla Payne to discuss the Songs of Praise service the Church is holding on the Village Green on Saturday 25th June, followed by a pic-nic at the Junior School. He REPORTED that the church would like to make this a community event with lots for children to do. In this respect, the Church had enquired if the Parish Council would be able to hire a bouncy castle for the event.

RESOLVED to accede to this request.575. **CORRESPONDENCE**(a) **For Noting**The following correspondence was **CIRCULATED, READ** and **NOTED**:-

Cllr. John Day:

Letter of thanks

Tonbridge & Malling Borough Cncl:

Tonbridge & Malling Stock condition Survey**Fly-tipping and Householders "Duty of Care"****Smoking Litter Campaign****'Here & Now, Issue 1 No. 1 February/March****2006**

Kent County Council:

Press Release - 'Search for Funds'**Agenda for Local Board Meeting 9.3.2006**

KAPC:

'Parish News', Issue 314 - 30th January 2006**Planning Information Day, 29/3/2006****Chairmanship Training Day 29/3/2006**

Mid Kent Water

Hosepipe Ban Poster Campaign

Age Concern

Letter of Thanks

Canine Crisis Council:

Memorandum 12 - 2006

Action with Communities In Rural

Kent:	<u>Service Review 2006</u>
The Standards Board for England	<u>Town and Parish Standards:06</u>
NALC	<u>Local Council Review, Vol 57, No.6 March 2006</u>
Mrs S Sparks	<u>Letter of thanks from Heart of Kent Hospice for donation of proceeds of Cloakroom proceeds at St. Valentine Dance</u>

(b) **For Decision**

Kent Police	<u>Engaging Partner Funding for Police Community Support Officers</u>
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RESOLVED TO EXPRESS AN INTEREST IN THIS AND TO REQUEST MORE INFORMATION.

Tonbridge & Malling Borough Cncl:	<u>Serving you Better – A Community Strategy for Tonbridge & Malling</u> – Draft Strategy
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RESOLVED TO OBTAIN A PAPER COPY AND CIRCULATE TO ALL MEMBERS.

Mrs Pobgee:

(Copy of Communication from Russett Homes) **Medina Road Garage Area**

RESOLVED TO WRITE TO RUSSETT HOMES AND TONBRIDGE & MALLING BOROUGH COUNCIL ADVISING THAT THIS COUNCIL CONTINUES TO OBJECT TO THIS APPLICATION AND IS DISSAPPOINTED AT THIS MOVE TO TRY TO OBTAIN PLANNING PERMISSION BY SECURING RIGHTS OVER THE ACCESS ROAD.

576. **FINANCE**(a) **Accounts Received**

The following accounts received were **READ** and **NOTED**:-

CK Maintenance:	Part Payment Gazette Ads	50.00
Ditton Guides:	HQ Annual Rental	20.93
Ditton Junior School:	Maintenance to Grounds	259.48
Ditton Infant School:	Maintenance to Grounds Dec & Jan	212.82
Ditton Petanque Club	Food Prep etc.	60.00
Ditton Vets FC:	Food Prep	10.00
Haffenden Skips:	Gazette Advertisement	50.00

Multi Sports :	Income	481.00
Photocopies:	Hirers	35.95

[b] **Accounts For Payment**

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	Gross: 13603.00	Net: 10203.47
DPC Imprest A/c:	Reimbursement	5547.22*
Kent County Council:	February - Superannuation	2326.67
Astra Security:	Additional Multi Sports Keys	29.40
	Vat <u>5.15</u>	34.55
Kent County Council:	Stationery	39.60
	Vat <u>6.93</u>	46.53
Land Technics Ltd:	Coupling & Grease Cartridge	12.91
	Vat <u>2.26</u>	15.17
Mower Plant Services:	Strimmer Blade & Thread Nut	17.50
	Vat <u>3.07</u>	20.57
Parkfoot Garage:	Diesel for Parish Vehicle	78.09
	Vat <u>13.67</u>	91.76
Parker Merchanting:	Forestry Unit Pack & Rubber Mallet	42.66
	Vat <u>7.47</u>	50.13
Mr D Pullinger:	Locking Play Area – February 2006	25.00
RBS Software Solutions:	Annual Maintenance	300.00
	Vat <u>52.50</u>	352.50
ROSPA:	Annual Membership	70.00
	Vat <u>12.25</u>	82.25
Travis Perkins:	Road Stone for Allotments Track	438.08
	& Temporary Lock Top Track	Vat <u>76.68</u>
		514.76

PARISH COUNCIL IMPREST ACCOUNT - Expenditure during February 2006

Carried Forward 1 st January 2006	816.67
Add: PC reimbursement	<u>5183.33</u>
	6000.00

Deduct: January Expenses	
Voucher Charge	3.25
Inland Revenue	5310.22
Petty Cash	70.22
Postage Stamps	81.00
Flowers – Liz Day	15.00

	156	
NPFA Subs	25.00	
OSA Expenses	<u>42.53</u>	<u>5547.22</u>
		452.78
Sum to be drawn on 6 th March 2006		<u>5547.22</u>
BALANCE		<u>6000.00</u>

*Sum required to restore balance to £6000

(c) **Direct Debits - Paid During January 2006**

The following direct debits paid during January 2006 were **READ, NOTED** and **ACCEPTED:-**

[i] DITTON PARISH COUNCIL ACCOUNT

04.01.06	O2 – Mobile Phone	19.90
05.01.06	WPA Health	351.99
07.01.06	RBS Mentor	284.35
12.01.06	Public Works Loan Board	3170.26
18.01.06	CF Asset Finance - Computers	846.98
25.01.06	Nat West Bank Line	40.00
27.01.06	Euphony	8.61
28.01.06	Siemens Financial Services - Copier	564.00
28.01.06	Nat West Business Card	303.92

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

04.01.06	Sky Business	227.95
11.01.06	Post Office Ltd	58.52
20.01.06	Scottish Courage – Stock	13265.63
21.01.06	The Beer Seller	1137.68
24.01.06	HMC &E- Gaming Machine	124.00
25.01.06	BOC Manchester – Beer Gas	199.75
31.01.06	Nat West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE ACCOUNT

20.01.06	Ton & Malling BC – Business Rate	1541.00
31.01.06	Nat West Account Charge	55.00

(d) **Valentine Dance Balance Sheet**

The Balance sheet for the Valentine Dance showed a profit of £248.73 on ticket sales. The sale of raffle tickets made a profit of £179.54. Members said they had received many positive comments and it was suggested that this band be used again at future dances.

(e) **Bonfire Night 2005 Balance Sheet**

The balance sheet for the bonfire night was **READ** and **NOTED** as follows:-

INCOME		EXPENDITURE	
Firework Display	3200.00	Fireworks	2600.00
Reimbursement Glow Items	387.54	Mini Turf Cutter	72.00

		157	
Credit re Faulty Glow Items	15.47	Site Security	138.24
Donation from Scouts	80.00	Audio Services	380.00
Bucket Collection	1229.20	Glow In The Dark	388.54
		Tower Lights	166.00
		Repairs to Turf	164.50
		Heritage Centre - 50% Bucket collection	614.60
		Charities Acc. - 50% Bucket Collection	<u>614.60</u>
			5138.48
		Deficit	<u>-226.27</u>
	<u>4912.21</u>		<u>4912.21</u>

577. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

Cllr. Mulcuck READ a report from County Councillor Geoff Rowe as follows:-

- **Parish Partnership Panel** – next meeting 9th March at Kings Hill, commencing at 7.30pm.
- **T & M Youth Advisory Board** – next meeting 9th March 2006 at 5pm at Ightham Village Hall.
- **KCC Local Board** – next meeting 9th March at Ightham Village commencing at 7.30pm.
- **Kent Highway Services** – General fault line is 08458 247 800. Each area has now been allocated a liaison officer to follow up queries. Lyn Smith is the named liaison officer for this area. Initial reports are that this is working well.
- **Mobile Library Service** – This will continue to operate in Ditton on the following schedule: Wednesday 17:45 – 18:10 near Junior School in New Road and 17:45 – 18:10 Woodlands Road (Holtwood Area) on an alternative fortnightly basis.
- **KCC Members Grant** - Co. Cllr. Rowe has agreed to support a project called 'Extreme'. This is a partnership venture with Aylesford Sports College, Kent Community Safety Partnership and others to tackle ASB by addressing the issues of alienation and dis-enfranchisement of young people within the local communities. All communities within the County Division should benefit from this project over the next 12 months.

Additionally Co. Cllr. Rowe has agreed to support the Community Warden in being able to offer attack alarms to vulnerable members of Ditton Community and increase liaison support to retail outlets in controlling the sale of alcohol, cigarettes

and fireworks to under-age young people, by providing card readers to identify anyone under age.

There is a little over £600 remaining for allocation. Any worthy identified projects within Ditton should be notified to Co. Cllr Rowe as quickly as possible.

578. **REPORT FROM PARISH CONSTABLE/COMMUNITY WARDEN**

Cllr. Mulcuck **READ** a REPORT submitted by PC Matt Roddick giving the crime statistics for Ditton for the month of February.

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ADJOURNMENT

The Rev. Priscilla Payne of St Peter’s Church attended to give details of the Songs of Praise service to be held on the Village Green. She thanked the Parish Council for agreeing to fund the hire of a bouncy castle for the event. Members agreed it would be good to make this a community event and involve as many residents and children as possible. Members thanked Priscilla for attending.

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579. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/00458/TPOC Reduce canopy of Oak Tree by 20% (TPO 12-02-14) 9 Acorn Grove
RESOLVED NO OBJECTION

TM/05/04087/FLA Construction of underpass to all weather training gallop Kiln Barn Farm
RESOLVED NO OBJECTION

TM/06/00529/TPOC 30% crown reduction, thin 20% of deadwood and lift lower 3 branches of oak tree (TPO 12.2.14) 62 Acorn Grove
RESOLVED NO OBJECTION

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

The following decisions were **READ** and **NOTED**:-

TM/06/00214/ORM Minor Amendments to increase number of units to 18 re-siting of buildings to bring them closer together and increase in floor area of units 5 & 18 by 10 square metres Site 2 Former PC Allots Bellingham Way
APPROVED

TM/06/00059/LDCP Use as a data centre and a computer, data and telecommunications exchange Unit A Link 20 Bellingham Way
CERTIFIED LAWFUL

TM/05/04207/FL Installation of two additional 700 cubic metres ash storage silos complete with ancillary equipment Aylesford Newsprint Bellingham Way

GRANTED(c) **'B' Lists**

The following 'B' List was **CIRCULATED, READ** and **NOTED**:-

06/07 - 20.02.2006

(d) **Agenda, Minutes, Notes of Area 3 Sub-Committee**

The Chairman **READ** the Agenda, Minutes and Notes and it was **NOTED** that there were no items relating to Ditton.

(e) **Appeal Decision – TM/05/01329/FL, Erection of Garages for Units 1 & 2, Sheldon Court**

The above Appeal Decision was **READ** and it was **NOTED** that the Appeal was successful.

(f) **Agenda, Minutes, Notes of Joint Transportation Board**

The Chairman **READ** the Agenda, Minutes and Notes and it was **NOTED** that the priority bus lane planned for the A20 prior to the junction with New Hythe Lane had been deferred.

(g) **Works at Coldharbour Roundabout**

A communication from Kent Highway Services was **READ**.

RESOLVED to request a plan of the works to be carried out.

580. **QUALITY PARISH COUNCIL**(a) **Certificate – Presentation Celebration**

It was suggested that a presentation could be held in the Kilnbarn Club prior to a Full Council Meeting.

RESOLVED to arrange the presentation when Cllr Day has recuperated from his operation and for a representative from KAPC to be asked to make the presentation to Cllr Day.

(b) **Congratulations from T&MBC**

This letter was **READ** and **NOTED**.

581. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Cllr. DeSave asked if the notice from Mid-Kent Water had been publicised. The Clerk confirmed that it would appear in the next Ditton Gazette and she would also arrange for posters to be placed on the Parish Notice Boards.

582. **QUOTATION FOR CCTV**

A quotation to install CCTV was **READ** and **NOTED**.

RESOLVED to refer this matter to the Community Centre Committee for further investigation and to see if the quote could be scaled down.

583. **DITTON GAZETTE, SPRING EDITION**

A draft of the Gazette was **READ** and **APPROVED**.

Cllr Mulcuck moved that in view of the confidential nature of the following agenda items, the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27.& 50.

584. **CONFIDENTIAL MEMORANDUM BOOK**

The Confidential Memoranda **334 “Staff Matter”** & **335 “Disciplinary Matter”** were **READ** and **CONFIRMED** as correct records.

585. **CLOSURE**

The meeting closed at 8.45pm.

Chairman
3rd April 2006