

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 5th JUNE 2006 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749

30th May 2006

AGENDA

1. **OPENING OF MEETING**
2. **CASUAL VACANCY**
3. **APOLOGIES FOR ABSENCE**
4. **DECLARATIONS OF INTERESTS & EXPENDITURE**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 3rd MAY 2006**
6. **MATTERS ARISING**
 - (a) New Road Business Estate (Page 12, item 16(g)) - Further communication from T&MBC's Director of Planning & Transportation
7. **MINUTES OF MEETINGS HELD DURING MAY 2006**
 - (a) **For Confirmation**
 - (i) COMMUNITY CENTRE COMMITTEE, 8th MAY 2006 - Herewith
 1. Refurbishment of Kilnbarn Club [Page 18, item 72(c) RECOMMENDATION



- i) PLANNING COMMITTEE, 15th MAY 2006 - Herewith
- ii) OPEN SPACES & AMENITIES COMMITTEE, 15th MAY 2006 - Herewith
- v) FINANCE & ADMINISTRATION COMMITTEE, 22nd MAY 2006 - Herewith

1. Data Protection Act 1998 [Page 30, Item 644] - RECOMMENDATION

(b) **For Noting**

- (i) DITTON FAMILY DAY COMMITTEE, 25th MAY 2006 - Herewith
- (ii) DITTON TWINNING ASSOCIATION, 25TH MAY 2006 - Herewith

(c) **For Amendment**

Finance & Administration 27th March 2006 - [Page 434, Item 625(d)]

Request to change the word 'yield' to 'income' (second paragraph).

8. **CORRESPONDENCE**

(a) **For Noting**

Ton. & Malling Boro' Cncl: Minutes of Council, Cabinet & Committee Meetings 2006 Vol. 2.
20.2.2006 - 6.04.2006

Licensing Act 2003: Pace Ditton Xpress Budgens, London Road

Summer Playscheme 2006

Anti-Social Behaviour

Alcohol & Entertainment's Meeting 4.5.2006

Agenda for Annual Meeting

Notice of Meeting of Parish Partnership Panel, 1st June 2006

(Circulated with this Agenda to enable Members wishing to attend to have the information to do so)

Kent County Council: Notes of Local Boards Meetings

Plus Publishing: 'Clerks & Councils Direct' May 2006, Issue 45

'Local Councils Update' May 2006, Issue 79

KAPC: 'Parish News', Issue 316, 2nd May 2006



'Local Council Review', Vol 58 No. 1. May 2006

Kent Police:

'Policing Your Area'

PCSO's

NatWest Mentor Services:

Legal Update Issue 15 April 2006

Wildlife Trusts:

'Natural World 2006'

'Wild Kent' Spring 2006

Events In Kent & Medway June – Sept 2006

Rural Kent:

'Rural News 75'

Minutes of Annual Meeting held 19/10/2006 & Invitation to Strawberries & Cream Meeting on 22/6/2006

SLCC:

Summer Seminars – 'Inside Neighbourhood Governance'

Malling Volunteer Bureau:

Letter of Thanks

Mr C P Clarke:

Priory Park, Ditton (Copy of communication to Mr Martin)

(b) **For Decision**

Kent County Council:

Public Footpath MR100 – Access to St Peter's Church

Ton & Malling Boro' Cncl:

Green Waste & Cardboard Collection

Kent Fire & Rescue Svs:

Community Safety Day – Larkfield Fire Station

Charter 88:

Community Decline & Charter88's Campaign for a Modern Democracy Empowering Citizens and Local Councils

Kent Police;

Police Community Support Officers

9. **FINANCE**

(a) **Accounts Received**

Allotment Holders:
116.00

Deposits on New Key

C.K. Maintenance:

Gazette Advertisement

62.00

Ditton Guides:

Energy Charges Guide HQ

14.76

Ditton Infants School:	Grounds Maintenance		106.41
Ditton Junior School:	Grounds Maintenance - March	259.48	
	Grounds Maintenance - April	<u>267.14</u>	526.62
KMS:	Gazette Advertisement		60.00
Multi Sports:	Hire Fees		671.00
	Pasquales Hair:	Gazette Advertisement	
	35.00		
Photocopy Users:	Income		10.00

(b) **Accounts For Payment**

Salaries:	Gross: 14018.32	Nett:	10310.74
DPC Imprest A/C:	May Reimbursement		5219.06*
Action in Communities:	Membership Fee		35.00
AquAid(Kent):	Water - 10.04.06	12.50	
		Vat <u>2.19</u>	14.69
Audit Commission:	Audit Fees 2005/05	6982.00	
		Vat <u>1221.85</u>	8203.85
Forge Engineering:	Steel Chequer Plate for Workshop	65.00	
		Vat <u>11.38</u>	76.38
G. Haffenden	Skip Hire in Allotments (March)	85.00	
	“ “ “ (May)	100.00	
		Vat <u>32.38</u>	217.38
Initial Fire & Security:	Repairs to Alarm after Intruder In Vehicle Garage	163.80	
		Vat <u>28.67</u>	192.47
Kent County Council:	Internal Audit 2 nd & 3 rd Visit	500.00	
		Vat <u>87.50</u>	587.50
Kent County Council:	Stationery, Fax Machine & Pitch Marker	217.21	
		Vat <u>38.02</u>	255.23
Kent County Council:	Superannuation Subscriptions - May		2699.88
Kent County Council:	Sacks, Envelopes	18.94	
		Vat <u>3.31</u>	22.25
Land Tecnic Ltd:	Oil Filters & Couplings	196.23	
		Vat <u>34.34</u>	230.57

Lawrence Insurance:	Traders Combined (Gen)		7557.71
Peter Mackelden:	To Break up Toilet Block Base NRRG	1150.00 Vat <u>201.25</u>	1351.25
Mid Kent Water:	Bowls Club , Allotments & Cricket Kiln Barn Recreation Ground Toilet Block NRRG	35.29 37.07 <u>12.30</u>	84.66
Monro South:	Turf & Grass Seed for Cricket Square & Grounds Maintenance	99.84 Vat <u>6.18</u>	106.02
Mower Plant Services:	Oil & Clutch Cable for Mowers Front Adjuster Knobs Parts for Masport 500	24.57 15.00 <u>58.03</u> 97.60 Vat <u>17.09</u>	114.69
National Soc Allotments & Leisure Gardens:	Affiliation Fees	50.00 Vat <u>8.75</u>	58.75
Netbox5 Ltd:	Transfer of Computers Server and 5 Work Stations	60.00 Vat <u>10.50</u>	70.50
Parker Merchanting:	Marker Spray & Safety Boots Gloves, Cable Ties & Coverall	48.27 <u>35.17</u> 83.44 Vat <u>14.60</u>	98.04
T. Parker & Sons (Turf Management):	Overseed Football Pitches	250.00 Vat <u>43.75</u>	293.75
Parkfoot Service Station:	Vehicle Diesel	34.04 Vat <u>5.96</u>	40.00
Mr D Pullinger:	Locking Play Area - May 2006		25.00
RBS Accounting:	To Carry Out Year End Closedown	345.00 Vat <u>60.38</u>	405.38
Sage (UK) Ltd:	1000 x Pay Envelopes	39.00 Vat <u>6.83</u>	45.83
John Shaw:	Belt & Tyres - Toro Mower	198.64 <u>34.76</u>	233.40
Clive Stanley Associates:	Webmaster Services 1 st March - 31 st May		297.00
Top2Bottom:	Emergency Repair to Tractor Shed Supply & Fit Privacy Screen	140.00 <u>325.00</u>	

	Roof After Intruder	465.00	
		Vat <u>81.37</u>	546.37
Three Towns Office Equip:	Fireproof cabinets, Storage Wall Desk, etc.	4060.95	
		Vat <u>710.66</u>	4771.61
Travis Perkins Trading:	Hire of Hammer Drill & Seat & Cover plus PTFE Tape	119.48	
	Materials to repair workshop roof	115.87	
		Vat <u>41.20</u>	276.55

Breakdown of Expenditure from Imprest Account during May 2006

Carried Forward 1 st May 2006		490.82	
Add: PC reimbursement		<u>5564.68</u>	
		6055.50	
Deduct: May Expenses			
Voucher Charge	3.25		
Inland Revenue	5155.31		
Postage Stamps	55.00		
OSA Expenses	16.00		
Welding - Hydraulic Lift	40.00		
SLCC fee return of Portfolio	<u>5.00</u>	<u>5274.56</u>	
		780.94	
Sum to be drawn on 5 th June 2006		<u>5219.06*</u>	
	BALANCE		6000.00

*Sum required to restore balance to £6000.00

(c) Direct Debits - Paid During April 2006

[i] DITTON PARISH COUNCIL ACCOUNT

03.04.06	O2	19.46
03.04.06	WPA Health Care	418.17
05.04.06	RBS Mentor	284.35
07.04.06	Nildram	42.82
20.04.06	Pace Petroleum	15.01
27.04.06	Euphony Communications	13.75
28.04.06	Siemens Financial Services	564.00
26.04.06	Nat West Bank Line	46.50
28.04.06	Nat West Business Card	414.94

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

03.04.06	Sky Business	246.75
10.04.06	Post Office Ltd	58.52
20.04.06	Scottish Courage - Stock	808.83
21.04.06	Beer Cellar	1159.33
24.04.06	AMLD - Gaming Machine	124.00
25.04.06	BOC Manchester - Beer Gas	229.13
28.04.06	Walkers Snacks Ltd	302.40
30.04.06	Nat West Account Charge	55 00

[iii] **DITTON COMMUNITY CENTRE ACCOUNT**

11.04.06	BG CGABS (Gas)	2672.04
20.04.06	Tonbridge & Malling BC – Business Rate	1261.81
25.04.06	Seeboard Energy Elec	980.00
30.04.05	Nat West Account Charge	55.00

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM COMMUNITY POLICE/WARDEN**

12. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/01366/FL	New Security Fencing & Gates to Perimeter of Site	Target Express Unit 2 Bellingham Way
TM/06/01160/FL	First Floor Rear Extension to existing dwelling: ADDITIONAL INFORMATION- NORTHERN ELEVATION	18 Primrose Drive
TM/06/01443/FL	Double Storey Pitched Roof side extension & single storey pitched roof extension to front porch providing extended facilities	3 Fernleigh Rise
TM/06/01164	Installation of a tower crane – Phot- Montage showing proposed crane in relation to Building	Unit 2, Site G Bellingham Way
TM/06/01062	First Floor side and single storey rear extension REVISED PLANS SHOWING 1.8M HIGH OBSCURE GLAZED PANELS EITHER SIDE OF PROPOSED BALCONY AREA	45 Ragstone Court
TM/06/01699/FL	Car Park Extension	EM Research Stn

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/06/00632/RD	Details of drainage submitted pursuant to Condition 8 of planning permission TM/05/01040/FL: Seventeen B1(c) B2 & B8 Buildings with associated yards, parking areas, Hard and soft landscaping	Site 2 and Former DPC Allotments <u>APPROVED</u>
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(c) **'B' Lists**

06/19 - 08.05.2006; 06/09 - 15.05.2006

(d) **Minutes/Notes/etc. of Area 3 Planning Sub-Committee** - if available

(e) **Property Numbering – New Dwelling at Bradbourne Lane**

(f) **Kent Highway Services Parish/Town Council Briefings**

13. **INSURANCE REVIEW**

14. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"** [Item 8(a)]

In view of the confidential nature of the following items, the remainder of the meeting will be closed to the press and public in accordance with Standing Orders 27 & 50.

15. **PERSONNEL MATTER**

16. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.