

**DITTON PARISH COUNCIL**

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 4th SEPTEMBER 2006

PRESENT: CLLRS. J D DAY [Chairman], R ANGEL, R G W BAKER, MRS A BEADLE, J BEADLE, MRS J E DESAVE, J E DESAVE, A R MULCUCK, MRS M MULCUCK, MRS A THROSSELL & MRS J F THWAITES.  
MRS S J KAVANAGH [Clerk of the Council] & MRS N GREENAWAY [Administrative Asst.]

192. **OPENING OF MEETING**

The Chairman opened the meeting at 7.33pm.

193. **APOLOGIES**

Apologies were **RECEIVED** and **ACCEPTED** from Cllr. Porter.

194. **DECLARATION OF INTERESTS & EXPENDITURE**

Cllr. Mrs Thwaites declared a personal interest in item 201(b) TM/06/02589/FL as she is acquainted with the applicants neighbour.

Cllrs. Mulcuck, Mrs Mulcuck and Mrs Thwaites declared a personal interest in item 201(b) TM/06/02572/FL as they are members of the Ditton Bowls Club.

195. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 7<sup>th</sup> AUGUST 2006**

The minutes of the meeting held on 7<sup>th</sup> August 2006, subject to one amendment, were **CONFIRMED** and **SIGNED**.

196. **MATTERS ARISING**

**NHS Overview & Scrutiny Committee** [Page 95, item 181(a)]

Replies to this Council's letter of concern regarding the proposed loss of services at Maidstone Hospital were **READ** and **NOTED** from Kent County Council and Watlingbury Parish Council.

A communication from the Maidstone Weald NHS in connection with the setting up of a Patient Reference Panel was **READ** and **NOTED**.



**RESOLVED** to request copies of the minutes of meetings of the panel.

197. **CORRESPONDENCE**

(a) **For Noting**

The following correspondence was CIRCULATED, READ and NOTED:-

Mr C Blundell, Ditton Scouts:	<b><u>Jamboree, July 2006</u></b>
Chancellor Formecon Ltd:	<b><u>'Chancellor's Newsletter' Issue 08/06, August 2006</u></b>
Russett Homes:	<b><u>'Russett News' July 2006, Issue six</u></b> <b><u>Annual Report 2005-2006</u></b> <b><u>Financial Statements 2005-2006</u></b>
Tonbridge & Malling Boro' Cncl:	<b><u>Heritage Open Days 2006</u></b> <b><u>'Here &amp; Now', August/September 2006 - Issue 4</u></b>
KAPC:	<b><u>'Parish News' Issue 318, 18<sup>th</sup> August 2006</u></b>
KAPC (T & M Area Committee):	<b><u>Minutes of Meeting held 22/6/2006</u></b> <b><u>Agenda for Meeting 7/9/2006</u></b>
Environmental & Waste:	<b><u>Clean Kent Campaign</u></b>
BTCV:	<b><u>Tree Warden Scheme</u></b>
ASE Kent:	<b><u>Funding Buddies</u></b>
Queen's Award for Voluntary Service:	<b><u>Nominations</u></b>
The Local Channel:	<b><u>'The Local Column'</u></b>
Kent Wildlife Trust:	<b><u>'Wild Kent' Summer 2006 + encls.</u></b> <b><u>Wildlife Events in Kent October 2006 - January 2007</u></b> <b><u>Annual Review 2005</u></b> <b><u>Notice of AGM 30<sup>th</sup> September 2006</u></b> <b><u>'Natural World, Summer 2006</u></b>

Rural Kent: **Funding for new Parish Plans**

Kent County Council: **Youth Capital Fund & Youth Opportunities Fund**

(b) **For Decision**

NALC: **Local Democracy Campaign**

The above communication which had previously been circulated, was **READ** and **NOTED**.

Members wanting further information on the campaign, can log onto the websites set out in the communication.

Mr I Dennison: **Marking of Football Pitches**

A request for a quotation for this Council to mark out a football pitch each week at New Road Recreation Ground was **READ** and **NOTED**.

**RESOLVED** the cost for undertaking this work would be £11.00 per week

The Chairman moved that item 200 be taken next to enable PC Roddick to return to his policing duties.

198. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

P C Roddick reported on the 15 reported crime figures for August, which included:

- 5 x criminal damage
- 2 x burglaries - 1 attempted and 1 successful
- 2 x vehicle crime - theft from vehicles
- 6 x other crimes

It was **NOTED** that the number of reported crime in Ditton is considerably less than in adjoining parishes.

PC Roddick advised that the Developers of New Road Business Estate have now engaged the services of a security guard.

199. **FINANCE**

(a) **Accounts Received**

The following accounts received were **READ** and **NOTED**:-

Glen Baker:	Gazette Advertisement	28.00
Castle Colts FC:	Pitch Fees 2006/07	135.00

Ditton Minors FC:	Energy & Water Accounts NRRG	76.62
Ditton Minors FC:	Pitch Fees 2006/07 Season	120.00
Holtwood Rangers FC:	2 x Junior & 1 x Senior Pitches	255.00
KMS:	Gazette Advertisement	60.00
John Millard:	Gazette Advertisement	63.00
Multi Sports:	Income	433.00
SR Interiors:	Gazette Advertisement	35.00

(b) **Accounts for Payment**

**RESOLVED** the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	Gross: 13713.09	Net: 10096.49
DPC Imprest A/C:	Reimbursement	5504.15
Kent County Council:	Superannuation – August 2006	2699.88
AquAid [Kent]:	Water Supplies	56.25 Vat <u>9.85</u> 66.10
CSP Collectors Set Printers:	Summer Gazette Printing	1517.76 Vat <u>265.61</u> 1783.37
EDF Energy:	Meter Reading – Cedar Rooms	122.88 Vat <u>21.50</u> 144.38
EDF Energy:	Street Lighting Maintenance for year commencing April 2006	268.95 Vat <u>47.06</u> 316.01
Kent County Council:	Pitch Marker & Anti Vandal Paint	123.49 Vat <u>21.61</u> 145.10
Netbox5 Limited:	Renewal of Support Contract Support Contract of Network Server Repair- Following Power Cut Replacement Server	1000.00 895.00 150.00 <u>3184.00</u> 5229.00 Vat <u>915.10</u> 6144.10
Nico Office Limited:	Toner Cartridge- General Office	75.89 Vat <u>13.28</u> 89.17

Parkfoot Garages Limited:	Fuel for Parish Vehicle	79.15	
		Vat <u>13.85</u>	93.00
Mr D Pullinger:	Locking Play Area - August		25.00
Mr C Stanley:	Webmaster Services 31/5 - 29/8		286.00
Tarmac Limited:	Temporary Licence Fee 1.10.06 to 30.09.07		10.00
Top2Bottom:	Remove and Re Build Wall at NRRG	3295.00 Vat <u>576.62</u>	3871.62
Travis Perkins Trading:	Materials for Notice Boards, Fence Repairs & Hire Rotary Hammer	251.24 Vat <u>43.97</u>	295.21
Walter Newbury:	Binding 3 Volumes of Parish Minutes		222.00

**Ditton Parish Council Imprest Account - Breakdown of Expenditure during August 2006**

Carried Forward 1 <sup>st</sup> August 2006		677.92
Add: PC reimbursement		<u>5322.08</u>
		6000.00
Deduct: August Expenses		
Voucher Charge	3.25	
Framing PC Photograph	20.00	
Inland Revenue	4753.79	
Postage Stamps	58.20	
OSA Expenses	426.63	
Best Kept Garden Expenses	169.19	
Petty Cash	<u>73.09</u>	
	5504.15	<u>5504.15</u>
		495.85
Sum to be drawn on 4 <sup>th</sup> September 2006		<u>5504.15</u>
BALANCE		6000.00

\*Sum required to restore balance to £6000

(c) **Direct Debits Paid During July 2006**

The following Direct Debits paid during July 2006 were **READ, APPROVED** and **NOTED**:-

[i] **DITTON PARISH COUNCIL ACCOUNT**

03.07.06	02	25.76
03.07.06	WPA Health	418.18
07.07.06	Nildram	42.82
08.07.06	Mentor	284.36
12.07.06	Public Works Loan Board	2977.61

18.07.06	CF Asset Finance	846.98
20.07.06	Pace Petroleum	35.05
21.07.06	EBS Bank Line	66.25
28.07.06	Siemens Financial Services	564.00
27.07.06	Euphony Comm. Ltd	14.83
28.07.06	Nat West Business Card	105.34

**[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT**

03.07.06	Sky Business	246.75
10.07.06	Post Office Ltd	58.52
20.07.06	Scottish Courage – Stock	6845.55
21.07.06	Waverleys	653.99
22.07.06	AMLD - Gaming Machine	124.00
25.07.06	BOC Manchester – Beer Gas	229.13
28.07.06	Walkers Snacks Ltd	183.46
29.07.06	Nat West Account Charge	55.00

**[iii] DITTON COMMUNITY CENTRE ACCOUNT**

20.07.06	Tonbridge & Malling BC – Business Rate	1266.00
25.07.06	EDF Energy	700.00
29.07.06	Nat West Account Charge	55.00

**(d) Financial Arrangements with Parish Councils**

Information from T&MBC in connection with the above was **READ** and it was **NOTED** that applications for Special Works Project grants must be submitted no later than 27<sup>th</sup> October 2006.

**(e) External Audit Arrangements**

Information regarding the changes to the Accounts and Audit Regulations 2003, which came into effect on 1<sup>st</sup> April 2006, and which will affect the external audit arrangements for this Council were **READ** and **NOTED**.

**FURTHER NOTED** it is not proposed to change this Council's appointed auditor at this stage, however, the method of audit delivery will change as the new regulations will mean that this Council now falls within the 'Lighter Touch' audit regime.

**(f) Trade Support Advance Agreement**

Details of the terms of an agreement to donate £5,000 towards the cost of the refurbishment of the Kilnbarn Club, was **READ** and **NOTED**.

**RESOLVED** to approve and sign the above Agreement.

200. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

The Chairman read a report from County Councillor Rowe as follows:-

- **Allington Waste to Energy Plant** - The traffic routes have been agreed. Apart from 3 daily local rounds from Tonbridge & Malling Borough Council and 2 rounds from Maidstone Borough Council, all routes will exit from M20 junction 5 and approach via A20 to the plant.
- **The Extreme Project**, funded by Cllr. Rowe's members grant, to address alienation and anti-social behaviour in young people, should now be operating from the Recreation Ground and the Multi-Sport area in Ditton, on Monday evenings between 6-8pm.
- **TMBC Heritage Open Days** This year it has been agreed that Ditton Heritage Centre will be open on Sunday 10th September between 10am - 2pm.
- **Dates to Note** with partnership arrangements with Tonbridge & Malling Borough Council.

Monday, 11th September 2006: Joint Transportation Board

Thursday, 14th September 2006: Parish Partnership Panel

Wednesday, 27th September 2006: Disability Working Party

201. REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE

Dealt with earlier in the meeting.

202. PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS(a) Plans Received for Comment

TM/06/02560/TPOC	Prune one Horse Chestnut Tree in front garden	31 Ditton Place
<b>RESOLVED</b>	<b>THIS COUNCIL HAS NO OBJECTION, SUBJECT TO THE TREE OFFICERS APPROVAL</b>	
TM/06/02572/FL	4.2m long x 8.58m wide, single storey wooden framed shiplap clad felt roofed building to be used as changing accommodation for bowls club members and visiting players	Ditton Bowls Club
	<b>RESOLVED THIS COUNCIL HAS NO OBJECTION</b>	

Discussion took place and it was **NOTED** that under the terms of their Lease the Bowls Club require this Council's permission to place any structure on the land.



TM/05/03247/RD	Details of site investigation and proposed remediation works submitted pursuant to condition 5a and 5b of planning permission TM/03/03415/FL: Erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings	Former Frantschach Site, New Hythe Ln <b><u>APPROVED</u></b>
TM/06/01897/RD	Details of boundary treatment submitted pursuant to condition 4 of permission TM/03/03415/FL: Erection of 370 dwellings etc.	Former Frantschach Site, New Hythe Ln <b><u>APPROVED</u></b>
TM/06/01333/RD	Junction details and slab levels submitted pursuant to conditions 11 & 15 of permission TM/03/03145/FL: Erection of 370 dwellings etc.	Former Frantschach Site, New Hythe Ln <b><u>APPROVED</u></b>
TM/06/02141/FL	Formation of Vehicular Access	427 London Road <b><u>APPROVED WITH CONDITIONS</u></b>
TM/06/02248/FL	First floor rear extension – revised design	18 Primrose Drive <b><u>APPROVED WITH CONDITIONS</u></b>
TM/06/02173/FL	Rear Conservatory	427 London Road <b><u>APPROVED</u></b>

(c) **'B' Lists**

The following 'B' Lists were **READ** and **NOTED**:-

06/30 - 31.07.2006; 06/31 - 07.08.2006; 06/32 - 14.08.2006

(d) **Notes, Agenda, Minutes Etc. of Area 3 Planning Sub-Committee**

The above documents were **READ** and **NOTED**:-

(e) **Maidstone Local Development Framework – Sustainable Construction SPD**

- (i) PART 1 – USING WATER
- (ii) SUPPLEMENTARY PLANNING DOCUMENT

Cllr. Mulcuck offered to peruse the above documents and liaise with the Clerk, if appropriate.

(f) **Kent Waste Development Framework (WDF) Spatial Consultation and Kent Joint Municipal Waste Management Strategy (JMWMS) Headline Strategy**

An invitation from Kent County Council, to attend a seminar to explain the consultation, was **READ** and the date and venue for the meeting **NOTED** as Wednesday 13<sup>th</sup> September at Sandwich Guildhall.

Cllr. Mulcuck offered to attend on behalf of the Council.

203. **KILNBARN CLUB ROOF - VANDALISM & THEFT OF LEAD**

The Clerk advised Members of the recent vandalism and theft of lead from the roof and that this has been reported to the police and insurers.

Cllr. DeSave advised that he felt it is now imperative to install CCTV.

**RESOLVED** to refer the purchase and installation of CCTV to the Community Centre Committee, for consideration as a project for a Borough Council Special Works grant.

The Clerk was asked to investigate the legality of using razor, barrel or barbed wire as a security measure to protect the building.

204. **DITTON GAZETTE**

Cllr. Day advised that the Autumn edition is almost complete and will be a 16 page edition.

Copy is now required for the next Gazette which will be the Winter edition.

Cllr. Mrs Throssell asked that an item be placed in the Gazette asking residents not to leave wheelie bins at the front of their properties or on the footways after they have been emptied as this looks unsightly.

205. **FIRE WORK DISPLAY**

Cllr. Mulcuck reported that everything is in hand and the Clerk advised that the 'Glow' items have been ordered. Helpers will be needed on the day.

Discussion took place on the bucket collection and the Clerk was asked to provide information for the next meeting.

206. **REMEMBRANCE DAY**

Cllr. Mulcuck advised that all is in hand and a meeting is arranged for 2<sup>nd</sup> October 2006 to finalise arrangements and address any last minute problems.

It was suggested that at the end of the Service The Rev Terranova should ask those people with cars in the car park not to move off until the parade has left the car park. It was also suggested that the Police be asked to help with this.

207. **DRAFT MEETINGS TIMETABLE FOR 2007** - Copy herewith

Copies of the draft timetable of meetings for 2007, which had been previously circulated, were **READ** and **NOTED**.

**RESOLVED** to adopt the draft , a copy of which is filed with these minutes.

208. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

There were no matters arising.

209. **CLOSURE**

The meeting closed at 9.17pm.

Chairman  
2<sup>nd</sup> October 2006