

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 2nd OCTOBER 2006

PRESENT: CLLR J D DAY [Chairman], R ANGEL, R G W BAKER, MRS A BEADLE, J BEADLE, MRS J E DESAVE, J E DESAVE, A R MULCUCK, MRS M MULCUCK & MRS A THROSSELL
MRS M GRANTHAM [Community Centre Administrator] & MRS N GREENAWAY [Administrative Assistant]

245. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm.

246. **APOLOGIES**

Apologies, previously notified, were **RECEIVED** and **ACCEPTED** from Cllrs Porter and Mrs Thwaites.

247. **DECLARATION OF A CASUAL VACANCY**

The Chairman **READ** a letter from Cllr Peter Thorpe giving his resignation from the Council owing to lack of support on planning issues from the Borough Council and personal commitments.

RESOLVED to accept Mr Thorpe's resignation and thank him for his contribution to the Council and to declare a casual vacancy.

Discussion took place on the matter of this Council's views not being responded to by the Borough Council. It was suggested that as a Quality Status Parish Council, this Council should have more influence on local matters.

RESOLVED to place an item on the next Parish Council Agenda to identify the benefits of being a Quality Council and to **CIRCULATE** the differences between a Quality and non quality Council, prior to the meeting.

248. **DECLARATION OF INTERESTS & EXPENDITURE**

Cllrs DeSave and Mrs DeSave declared a personal interest in item 256(a) Plans for Comment, application at the Old Mill House, as they live nearby to this property.

249. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 4th SEPTEMBER 2006**

The minutes of the meeting held on 4th September 2006, were **CONFIRMED** and **SIGNED**.

250. **MATTERS ARISING**

- (a) **NHS Overview and Scrutiny Committee** – Proposed Loss of Services at Maidstone Hospital [Page 109, Item 196]

Letters of support from Platt, Trottiscliffe and Ryarsh Parish Councils were **READ** and their support to keep services at Maidstone was **NOTED**. It was further **NOTED** that Aylesford Parish Council had contacted the office to advise that they would also be writing in support of keeping services at Maidstone.

251. **MEETINGS HELD DURING SEPTEMBER 2006**

- (a) **For Confirmation**

- (i) **COMMUNITY CENTRE COMMITTEE, 11TH SEPTEMBER 2006** – Herewith

The above minutes were presented by Cllr DeSave and accepted as a true record.

Matters arising

1. Bar Price Increases [Page 125, item 215(e)] - Recommendation

RESOLVED to implement the bar price increases following the next stocktake.

2. T&M BC Grant Application for CCTV [Page 127, item 220(a) - Recommendation

It was **NOTED** that an application for a members grant had been submitted to KCC.

RESOLVED to proceed with the application for a grant from T&MBC if the KCC grant application is unsuccessful.

3. Mrs Frankham – Deposit Refund [Page 125, item 217] - Decision required

RESOLVED to write to Mrs Frankham to advise that £100.00 of the £500.00 deposit would be retained to cover the additional cleaning costs incurred following her function.

- (ii) **PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE, 18TH SEPTEMBER 2006**

The above minutes were presented by Cllr Mulcuck and accepted as a true record.

- (iii) **OPEN SPACES & AMENITIES COMMITTEE, 18TH SEPTEMBER 2006**

The above minutes were presented by Cllr Baker and signed as a true record.

For Noting

- (i) NOTES OF INVESTMENT WORKING PARTY MEETING, 4TH SEPTEMBER 2006

The above minutes which had previously been CIRCULATED were **READ** and **NOTED**. Cllr Beadle gave a brief outline of the current investment situation and requested that a meeting be set up for the end of this year when the six monthly outcome would be known.

- (ii) QUARRY WORKING PARTY, 6TH SEPTEMBER 2006

The above minutes which had previously been CIRCULATED, were **READ** and it was **NOTED** that the meeting with TMBC went well and progress on achieving LNR status for the quarry is being made.

- (ii) TWINNING MEETING, 14TH SEPTEMBER 2006

These minutes were CIRCULATED, **READ** and **NOTED**. Cllr Mulcuck REPORTED that arrangements for the Christmas Fair were going well. He also advised that the visitors from Rang du Fliers would like to go to London during their next visit.

- (iv) FAMILY DAY COMMITTEE, 14TH SEPTEMBER 2006

The above minutes were CIRCULATED, **READ** and **NOTED**.

252. **CORRESPONDENCE**

- (a) **For Noting**

The following correspondence was CIRCULATED, **READ** and **NOTED**:-

Rural Kent:	<u>'Rural News', No, 76</u>
Ton. & Malling Borough Cncl:	<u>Food on the Go 'Rats' Campaign</u>
	<u>Invitation to attend and Agenda for meeting of Parish Partnership Panel</u>
	<u>Community Strategy 2006-2009</u>
	<u>Tonbridge Easy Access Guide</u>
Ton. & Malling Crime Prevention Panel:	<u>Agenda for meeting on 18th September 2006 + Minutes of meeting held on 3rd July 2006</u>
Press Publishers:	<u>'Clerks & Councils Direct' - September 2006, Issue 47</u>
	<u>'Local Council Update' - September 2006, Issue 83</u>

NALC: 'Local Council Review' - September 2006, Vol 58, No 3

defra: Rural Services Review

Kent County Council: Link to the new Explore Kent Website

Kent Community Rail Partnership: Medway Valley Line 150 Celebrations

Maidstone and Tunbridge Wells:
NHS Trust Fundraising News

Action with Communities in Rural:
Kent 83rd Annual Meeting - 6th October 2006

Kent Police Notice of New Licensing Officers

(b) For Decision

Ditton Twinning Association: Fund-Raising Event
A request for a donation of a prize for the tombola at the forthcoming Christmas Fair was **READ**.

RESOLVED TO DONATE FOUR BOTTLES OF WINE UNDER S.144 OF THE LOCAL GOVERNMENT ACT 1972.

Ditton Infant School: Christmas Party
A request to hold a Christmas party at the Community Centre and for the Parish Council to make a contribution towards the cost was **READ** and **NOTED**.

RESOLVED TO ACCEDE TO THE REQUEST TO HOLD THE PARTY AT THE COMMUNITY CENTRE AND TO MAKE A DONATION OF £200.00 TOWARDS THE COST UNDER SECTION 137 OF THE LGA 1972.

Ditton Junior School: Christmas Party
A request to hold a Christmas party at the Community Centre and for the Parish Council to make a contribution towards the cost was **READ** and **NOTED**.

RESOLVED TO ACCEDE TO THE REQUEST TO HOLD THE PARTY AT THE COMMUNITY CENTRE AND TO MAKE A DONATION OF £200.00 TOWARDS THE COST UNDER SECTION 137 OF THE LGA 1972.

KAPC: Finance Information Day, 14th October 2006
Details of a Finance Information Day for Councillors and Clerks was **READ** and **NOTED**.

RESOLVED Anyone interested in attending should contact the Clerk.

The Chairman moved that the following additional item of correspondence be taken because it is date sensitive:

Kent Council for Voluntary Youth Services: **Rural Youth Conference – Sat 11th Nov 2006**
Details of this event were **READ** and **NOTED**.

RESOLVED Anyone wishing to attend should contact the Clerk for details.

253. **FINANCE**

(a) **Accounts Received**

The following accounts received were **READ** and **NOTED**:-

East Malling & Larkfield Parish Council:	Donation towards delivering & collecting Parish Minutes for binding	10.00
Multi Sports:	Income	80.00
Dittin Vets FC:	Food Prep	5.00
Ditton Junior School:	Grounds Maintenance	267.14
Ditton Infant School:	Grounds Maintenance	109.56
Photo Copy Users:	Income	18.20
Warmlake Bathrooms:	Gazette Advertisement	60.00
St Peters Church:	Use of Cricket Square	30.00

(b) **Accounts for Payment**

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	September	Gross: 14186.68	Net: 10536.39
DPC Imprest A/C:	Reimbursement of Expenses		4772.07
British Telecom:	Fax Line	48.09	
	Clerks Line	41.15	
	Admin Line	<u>41.15</u>	
		130.39	
		Vat <u>22.81</u>	153.20
Initial Fire & Security:	Intruder Alarm System	495.02	
	Annual Charge	Vat <u>86.63</u>	581.65
Kent County Council:	Superannuation Subs – September		2699.88
Kent County Council:	Internal Audit First Visit 2006/07	250.00	
		Vat <u>43.75</u>	293.75

Kent County Council:	Stationery	36.50	
	Brooms & Handles	9.20	
	Pitch Marker	<u>46.50</u>	
		92.20	
		Vat <u>16.14</u>	108.34
Kent Wildlife Trust:	Annual Subscriptions		38.00
Monro Horticulture Ltd:	Masks & Filters	49.00	
		Vat <u>8.58</u>	57.58
Nico Office Limited:	Waste Toner Box - Laser Printer	18.98	
	Black Toner - Laser Printer	<u>77.85</u>	
		96.83	
		Vat <u>16.94</u>	113.77
Parkfoot Garage:	Diesel for Parish Vehicle	41.86	
		Vat <u>7.32</u>	49.18
T Parker & Sons [Turf Management 2003]	Grass Seed & Surrey Loam	333.96	
		Vat <u>48.30</u>	382.26
Parker Merchanting:	Cable Ties, Ear Plugs Batteries And Latex Gloves	43.18	
		Vat <u>7.57</u>	50.75
Mr D Pullinger:	Locking & Unlocking Playarea September		25.00
Travis Perkins:	Paint, Paint Kettle & Turps Substitute for Posts on Village Green	28.96	
		Vat <u>3.97</u>	32.93

Promotions Account

It was **NOTED** that the Don Barcott Big Band are unable to perform at the Halloween Dance owing to illness and that Val Miller will be performing instead for the same fee.

Val Miller : Music for Halloween Dance 900.00

IMPREST ACCOUNT - Expenses during September 2006

Carried Forward 1 st September 2006	495.85
Add: PC reimbursement	<u>5504.15</u>
	6000.00
Deduct: September Expenses	
Voucher Charge	3.25
Inland Revenue	4339.95
Postage Stamps	110.00
Community Centre Expenses	149.75
Best Kept Garden Expenses	32.94
Cllr Mulcuck - Travelling Exp	50.50

Allotment Keys Refund	12.00	
Petty Cash	<u>72.40</u>	
	4772.07	<u>4772.07</u>
		1227.93

Sum to be drawn on 2nd October 2006 **4772.07***

BALANCE 6000.00

*Sum required to restore balance to £6000

(c) **Accounts Paid Between Meetings**

It was **NOTED** that there were no accounts paid between Meetings.

(d) **Direct Debits Paid During August 2006**

The following direct debits paid during August were **READ, APPROVED** and **NOTED:-**

(i) DITTON PARISH COUNCIL GENERAL ACCOUNT

01.08.2006	WPA	418.18
02.08.2006	O2	22.65
03.08.2006	Mentor	284.34
08.08.2006	Nildram	42.82
22.08.2006	EBS Direct Debits	63.00
29.08.2006	Euphony	11.70
29.08.2006	Nat West Business Card	369.27
	<i>[Mobile Top-up (CC); Steam Cleaner (CC); Payphone (CC) Football Quiz Cards(KBClub)]</i>	
31.08.2006	O2	21.73

(ii) COMMUNITY CENTRE BAR ACCOUNT

02.08.2006	Sky Business	276.13
07.08.2006	Post Office Ltd	58.52
21.08.2006	Scottish Courage- stock	4885.85
21.08.2006	Waverley TBS	922.03
22.08.2006	AMLD – Gaming Machine	124.00
25.08.2005	BOC Manchester – Beer Gas	229.13
29.08.2005	Walkers Snacks Ltd	112.91
31.08.2005	Nat West Account Charge	55.00

(iii) COMMUNITY CENTRE ACCOUNT

21.08.2006	T & M BC - Business Rate	1266.00
24.08.2006	EDF Energy Elec	700.00
30.08.2005	Nat West Account Charge	55.00

(e) **Report of 1st Internal Audit held for 2006/2007**

A letter from the Internal Auditor, which had previously been CIRCULATED, was **READ** and it was **NOTED** that the allotment rents must be reviewed annually and the allotment register must be kept up to date.

(f) **Mentor Service Renewal - Revised Details**

A notice of the revised charges for Mentor Services was **READ** and **NOTED**.

Discussion took place on the level of increase in charges, which was thought to be excessive.

RESOLVED to investigate if other companies provide a similar service for a lesser cost.

254. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

Co. Cllr. Geoff Rowe gave a report on the following:-

- **The Government** has begun a consultation on Statutory Guidance on the Civil Enforcement of Parking Contraventions. TMBC and KCC are working together to agree responses.
- **At the Parish Partnership Panel held on 14th September** TMBC reported, again, that it would be happy to assist, financially, any Parish Council that wished to be involved in progressing the Speedwatch Scheme. It was prepared to help with purchase of equipment etc.
- **The Tonbridge and Malling Access Group** would be happy to work with any Parish Council in the production of an access guide to cover the whole of the Borough, on the lines of the Tonbridge Easy Access Guide. Each Parish Council is being encouraged to appoint a disability champion to work with the group to audit access to public premises and businesses in Ditton.
- **KCC PROW** wish to extend their offer of transferring financial resources to parishes to encourage you to take over responsibility for footpaths in your area. It was **NOTED** that this Parish Council has already taken on this responsibility.
- **Section 215 Notices** are being investigated by TMBC to bring untidy buildings and land into better quality use.
- **KCC** have now published their Towards 2012 Report which the Council should have a copy of/or will get. It includes 63 targets with action plans of work they intend to progress to March 2010.
- **Kent's Local Democracy Week** is being held between 16th- 20th October. Members of Parish Councils are sometimes invited by their local schools to take part in democracy events during that week.
- **The Public Consultation on Household Waste** in Kent ends on Wednesday (Oct 4th). The Council should have received leaflets and is encouraged to respond. It was **NOTED** that Cllr Mulcuck has prepared a response.

- **As part of the expansion of Neighbourhood Policing**, Ditton has been identified as one that could benefit from the appointment of a PCSO. These appointments are planned over the next couple of years.
- **October 31st** is regarded one of the busiest nights of the year for ASB. Local councils are encouraged to provide alternative activity for your young people, if at all possible, in an attempt to alleviate possible problems.
- **Quality Status/Parish Council's role in planning** – Co Cllr Rowe suggested that the Parish Council should ask for an item to be included on the next Parish Partnership Panel Agenda. Alternatively, the Parish Council could ask its Borough Council members to raise the issue. An other option is that in the Constitution of the Borough Council there is section that allows for a member of the public to put a question to the Leader of the Council.
- **Woodlands Parade** – Cllr DeSave asked what was happening with the proposed development. Co Cllr Rowe advised that it is progressing but is in the hands of solicitors at the moment. Members commented that it is very unsightly and needs urgent attention. It was suggested that this could be an example of a Section 215 Notice being implemented.

RESOLVED to write to the Borough Council enclosing photographs to illustrate the unsightly area and express this Council's concern of the length of time that this matter has remained unresolved.

255. **REPORT FROM COMMUNITY POLICE OFFICER**

It was **NOTED** that no report was available.

256. **PLANNING, TRANSPORTATION & HIGHWAY MATTERS**

(a) **Plans Received for Comment**

- | | | |
|----------------|---|---------------------------------------|
| TM/06/01784/RD | Details of soft and hard landscaping and children's play space submitted pursuant to conditions 4 and 16 of planning permission TM/03/03415/FL (Erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings
DETAILS OF BOUNDARY TREATMENT BETWEEN CYCLE WAY AND CHILDREN'S PLAY ROUTE | Former Frantschach Site, New Hythe Ln |
| | RESOLVED THIS COUNCIL HAS NO OBJECTION | |
| TM/06/02988/RD | Revised hard landscaping details of the driveway and parking areas submitted pursuant to condition 2 of planning permission TM/01/02287/FL: Restoration of Old Mill House and erection of 2x5 bed detached and 2 terraces of 2x3 bed houses linked by a four bay garage | Old Mill House
51 The Stream |
| | RESOLVED THIS COUNCIL HAS NO OBJECTION | |
| TM/06/02040/FL | Single storey front, side and rear extension | |

incorporating bedroom, wc, kitchen enlargement and conservatory to rear
RESOLVED THIS COUNCIL IS CONCERNED ABOUT THE INTERNAL LAYOUT OF THE PROPOSED EXTENSION BECAUSE THE ONLY DOOR TO THE PROPOSED FOURTH BEDROOM IS VIA THE KITCHEN.

16 Acorn Grove
Ditton

TM/06/02891/FL Single storey side extension to existing store, removal of existing flat roof and rebuilding with new pitched roof
RESOLVED THIS COUNCIL HAS NO OBJECTION

Papas Fish Rest.
497 London Rd

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3.**

The following decisions were **READ** and **NOTED**:-

TM/04/04040/LDCP Lawful development certificate Proposed:
loft conversion
480 London Rd
CERTIFIED LAWFUL

TM/06/02689/TPOC Coppice one Chestnut tree, TPO Aylesford No.1, 1964 (ref. TPO 12-02-14)
78 Acorn Grove
GRANTED CONSENT

TM/06/02572/FL 4.2m long x 8.58m wide single storey
Wooden framed shiplap clad felt roofed
building to be used as changing
accommodation for bowls club members
and visiting players
Ditton Bowls Club
GRANTED PERMISSION

TM/06/02696/FL Conversion of garage for enlarged living room
and erection of enlarged porch
50 Acorn Grove
GRANTED PERMISSION

TM/06/01883/FL Conversion of garage and first floor side
extension
29 St Peter's Rd
GRANTED PERMISSION

TM/06/02582/TPOC Lift crown of one sweet chestnut tree by
removing lower branches to a height of 6
metres and reduce remaining crown by 20%,
Tree Preservation Order, Aylesford No.1 1964
ref. 12-02-14
50 Acorn Grove
GRANTED CONSENT

(c) **'B' Lists**

The following 'B' Lists were **READ** and **NOTED**:-

06/36 - 11.09.2006; 06/37 - 18.09.2006.

(d) **Minutes, Notes, Agenda for Area 3 Planning Committee**

It was **NOTED** that there were no Minutes, Notes or Agenda available.

(e) **Kent Waste Development Framework (WDF) Spatial Consultation and Kent Joint Municipal Waste Management Strategy (JMWMS) Headline Strategy**

A copy of Cllr. Mulcuck's report on his attendance at the Meeting held on 13th September 2006, together with a response to questions raised, was **READ** and **NOTED**.

RESOLVED to submit Cllr Mulcuck's comments as this Council's response.

257. **BONFIRE & FIREWORKS EVENING**

(a) **Bucket Collection**

The Administrative Assistant **READ** items from the Family Day Minutes from 17th November 2005 and the Parish Council meeting held on 5th December 2005. It was **NOTED** that the matter was first raised as it was felt people that donated were not clear who benefited from the donations. It was further **NOTED** that the Council **RESOLVED** that 100% of the bucket collection would be placed in the Charities account and used to make donations to local organisations including the Heritage Centre. Discussion took place and it was agreed that this **RESOLUTION** should stand to enable any charity in Ditton to benefit from this collection and the amount collected will reflect the donation made to the Ditton Heritage Trust, who organise the collection.

(b) **Final Arrangements**

Cllr Mulcuck advised that all arrangements were in hand.

258. **REMEMBRANCE DAY**

Cllr Mulcuck **REPORTED** that all arrangements were in hand.

259. **CLOSURE**

The meeting closed at 9.32pm.

Chairman
6th November 2006

