

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 6th NOVEMBER 2006 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
ME20 6QR

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[Mrs] Sue Kavanagh
Clerk of the Council
31st October 2006

AGENDA

1. **OPENING OF MEETING**
 2. **APOLOGIES FOR ABSENCE**
 3. **CASUAL VACANCY**
 4. **DECLARATION OF INTERESTS**
 5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 2nd OCTOBER 2006**
 6. **MATTERS ARISING**
 7. **MINUTES OF MEETINGS HELD DURING OCTOBER 2006**
 - (a) **Community Centre Committee, 9th October 2006** - Circulated
 - (b) **Planning, Highways & Transportation Committee, 18th October 2006** - Circulated
 - (c) **Open Spaces & Amenities Committee, 17th October 2005** - Circulated
 - (i) REMOVAL OF DOG LOO [Page 163, Item 291] - Recommendation
 - (d) **Personnel Committee, 23rd October 2006** - Herewith
- Recommendations:
- (i) LGPS POLICY AMENDMENTS [Page 166, Item 300(c)]

[ii] AGE DISCRIMINATION (Policy Amendments) [Page 168, Item302]

(e) **Finance & Administration Committee, 23rd October 2006** - Herewith

Recommendations:

[i] CO-OPTION TO FINANCE AND ADMINISTRATION COMMITTEE
[Page 171, Item 307]

[ii] GENERAL RESERVE RESTORATION [PAGE 172, ITEM 310(c)]

[iii] REVIEW OF STANDING ORDERS & FINANCIAL REGULATIONS [Page 172,
Item 311]

[iv] AGENDA – SUPPORTING INFORMATION [Page 173, Item 313]

8. **CORRESPONDENCE**

(a) **For Noting**

ROSPA: 'Staying Alive' Autumn 2006

Notice of AGM 2006

KAPC: Minutes of T & M Area Committee Meeting held
7/9/2006

'Parish News' Issues 319, 18th September 2006 &
320, 24th October 2006

Notice of 59th AGM

Finance Information Day, 18/11/2006

Ton. & Malling Borough Cncl: T & M Public Transport Panel – 7th November 2006

Parish Partnership Panel – Minutes of meeting
14/9/2006 & Notice of Meeting 9/11/2006

Summary of Accounts 2005/2006

'Here & Now' Issue No 5, Oct/Nov 2006

Minutes of Council, Cabinet & Committee Meetings
2006 Vol 4 July 5th – Sept 6th

Plastic Recycling

Footpath 95 Larkfield/Ditton

ERHA: Rural Housing – The next generation of affordable
homes

Rural Kent: 'Oast to Coast' Autumn 2006

Ditton Infant School:	<u>Letter of Thanks</u>
The Local Channel	<u>The Local Column, Issue 21</u>
Plus Publishing:	<u>'Local Council's Update', Issue 84, October 2006</u>
Big Lottery Fund:	<u>Launch of Breathing Places Phase 2 & Community Libraries Programme</u>
NatWest	<u>Mentor Magazine, Issue 7 Autumn 2006</u> <u>'Legal Update', Issue 17 – September 2006</u>
Kenward Trust:	<u>'New Life', Issue 3 2006</u>
KCVYS:	<u>Rural Youth Conference 'Make it Happen' 11/11/2006</u>
Wouldham Parish Council:	<u>Proposed Loss of Services at Maidstone Hospital</u>
NALC:	<u>'Local Council Review' , Vol 59, No 4 – November 2006</u>
SEERA:	<u>Update on the South East Plan, No. 10 – Sept. 2006</u>
Local Works:	<u>Sustainable Communities Bill</u>
Maidstone & Tunbridge Wells NHS:	<u>Annual Report Summer 2006</u>
CPRE:	<u>'Countryside Voice' Autumn 2006</u>
(b) <u>For Decision</u>	
Maidstone & Tunbridge Wells NHS:	<u>Public Consultation</u> - Copies herewith
Kent County Council:	<u>Promoting Kentcarshare in Your Parish</u> – Copy herewith <u>Towards 2010 – How Does it Affect You</u> – Copy herewith
Mr & Mrs Martin:	<u>Bus Stop Opposite T A Centre</u> - Copy herewith
Ton & Malling borough Cncl:	<u>Cleaner Borough Campaign – Survey</u>
Kent Youth:	<u>Invitation to Service of Lessons and Carols 2/12/2006</u>
Leybourne Grange Riding School for the Disabled:	<u>Invitation to Christmas Nativity & Blessing 8/12/2006</u>

9. **FINANCE**

(a) **Accounts Received**

Barfield Farm:	Summer Gazette Advertisement	28.00
C & K Maintenance:	Summer & Autumn Gazette Advertisement	56.00
Ditton Infants School:	Grounds Maintenance	219.12
Ditton Junior School:	Grounds Maintenance	620.06
Ditton Minors FC:	Line Marking – NRRG	44.00
Ditton Petanque Club:	Food	135.00
Ditton Vets FC:	Food Prep	5.00
Ditton Vets FC:	Pitch Fee 2006/07	135.00
Multi Sports:	Income	404.00

(b) **Accounts for Payment**

Salaries:	Gross: 14739.21	Net:	10964.99
Kent County Council:	Superannuation – October 2006		2699.88
DPC Imprest Account:	Reimbursement		5751.67
Aquaid (Kent) Ltd:	Water	18.75	
		Vat <u>3.28</u>	22.03
Cooks Garden Machinery:	Filing Kit	8.34	
		Vat <u>1.46</u>	9.80
CSP Collector Set Printers:	Printing – Autumn Gazette	1375.00	
		Vat <u>240.63</u>	1615.63
Cobra Insurance Brokers:	Commercial Insurance Renewals		9737.05
Ditton Infants School:	Donation to Children’s Christmas Party		200.00
Ditton C of E Junior School:	Donation to Children’s Christmas Party		200.00
Ditton Community Centre:	Hall Hire Christmas & New Years Eve Dances		817.00
EDF Energy:	Cedar Rm, Mess Rm & Multi Sports	91.35	
		Vat <u>4.57</u>	95.92
EDF Energy:	Unmetered Street Lights Energy Charges	65.30	
		Vat <u>3.27</u>	68.57
Floodlighting Limited:	100 Floodlighting Coins		38.00

		Vat <u>6.65</u>	44.65
Kent Association of Parish Councils:	6 x New Councillors Guides		6.00
Kent County Council:	Fire Training	415.00 Vat <u>72.63</u>	487.63
Kent County Council:	Pitch Marking Powder & Tape	98.60 Vat <u>17.26</u>	115.86
MB Tree Care:	Cut Down Cherry Tree – Centre Car Park		150.00
Mower Plant Services:	Ransome Spares	88.66 Vat <u>15.52</u>	104.18
T Parker & Sons (Turf Management)	Charger for Famura Sprayer	38.00 Vat <u>6.65</u>	44.65
Parker Merchanting:	Spray & Gloves Protective Clothing	17.86 <u>18.15</u> 36.01 Vat <u>6.31</u>	42.32
Parkfoot Garage Ltd:	Fuel Account	73.19 Vat <u>12.81</u>	86.00
Dean Pullinger:	Locking Play Area - September 2006		25.00
N P Saunders:	Spring Bedding Plants – War Memorial		72.00
Sisis Equipment:	Parts for Spreader	76.04 Vat <u>13.30</u>	89.34
Travis Perkins:	General Tools	17.91 Vat <u>3.14</u>	21.05
United Balloon Co:	Balloons for Hallowe'en Dance	8.00 Vat <u>1.40</u>	9.40

IMPREST ACCOUNT

Carried Forward 1 st October 2006	1227.93
Add: PC reimbursement	<u>4772.07</u>
	6000.00

Deduct: October Expenses

Voucher Charge	3.25
Inland Revenue	4222.09
Postage Stamps	57.20
Community Centre Expenses	250.00
Graeme Segwick – Trav Exp	85.30
Chain Saw Course Fee	436.50
SLCA Course	195.00
Gazette Delivery	106.26

Halloween Dance Refunds	270.00	
Costco Registration	37.60	
Refreshment for Band 28.10.06	25.00	
Petty Cash	<u>63.47</u>	
	5751.67	
Sum to be drawn on 6 th November 2006		<u>5751.67</u>
		248.33
BALANCE		6000.00

*Sum required to restore balance to £6000

(c) **Cheque Drawn between Meetings**

Mr J Riddle: Chain Saw Course Fee – G Sedwick 430.00

(d) **Direct Debits - Paid During September 2006**

(i) DITTON PARISH COUNCIL GENERAL ACCOUNT

01.09.2006	WPA	418.18
05.09.2006	Mentor RBS PLC	284.34
07.09.2006	Nildram	42.82
20.09.2006	Pace Petroleum	28.63
07.09.2006	Euphony	15.77
28.09.2006	Business Card	516.09

(ii) COMMUNITY CENTRE BAR ACCOUT

01.09.2006	Sky Business	276.13
11.09.2006	Post Office Ltd	73.14
21.09.2006	Scottish Courage- stock	5727.79
21.09.2006	Waverelys	788.40
22.09.2006	HMC&E – Gaming Machine	121.75
25.09.2006	BOC Manchester – Beer Gas	229.13
28.09.2006	Walkers Snacks	144.10
30.09.2006	Nat West Account Charge	55.00

(iii) COMMUNITY CENTRE ACCOUNT

20.09.2006	T & M BC - Business Rate	1266.00
25.09.2006	EDF Energy	700.00
30.09.2005	Nat West Account Charge	55.00

(e) **Seasonal Donations**

(f) **Audit - Annual Return**

(g) **Internal Audit Report - 2nd Visit of Audit Programme**

(h) **Hallowe'en Dance – Balance Sheet**

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

12. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/01445/AT	Erection of post mounted and banner signs, along with flag poles & revised signage detailing signs actually displayed on site	Former Frantschach Site New Hythe Lane
TM/06/03287/FL	Insertion of mezzanine floor to provide office and storage space and installation of window	Gluck Engineering Unit 1 New Hythe
TM/06/3246/TPOC	Raising of crown and thinning out; removal of any dangerous branches [TPO 12.06.11]	The Weir 17 Ditton Place
TM/06/3246/TPOC	Raising of crown and thinning out; removal of any dangerous branches + slight thinning of adjoining sycamore [TPO 12.06.11] AMENDED DESCRIPTION OF WORKS	The Weir 17 Ditton Place
TM/06/03277/FL	New mezzanine floor and 7 no. new windows on the existing elevation	Unit 15 Access 4:20 New Hythe
TM/06/03297/RD	Details of foul and surface water drainage submitted pursuant to conditions 13 & 14 of permission TM/03/03415/FL: Erection of 370 dwellings etc.	Former Frantschach Site New Hythe

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/06/01488/RD	Details of refuse storage submitted pursuant to condition 12 of TM/03/03415/FL: Erection of 370 dwellings etc.	Former Frantschach Site New Hythe
TM/06/01784/RD	Details of soft and hard landscaping and children's play space submitted pursuant to conditions 4 & 16 of TM/03/03415/FL: Erection of 370 dwellings etc.	Former Frantschach Site New Hythe

(c) **'B' Lists**

06/39 - 2.10.2006; 06/40 - 9.10.2006; 06/41 - 16.10.2006

(d) **Agenda, Minutes, Notes etc. of Area 3 Sub-Committee**

- (e) **Ditton Bowls Club** – Copy of communication from T&MBC to the Bowls Club
- (f) **TM/06/02589/FL – Single Storey front extension**

Communication from Neighbour and T&MBC

- 13. **RAGSTONE COURT/DITTON QUARRY BOUNDARY** – Further Information
- 14. **QUALITY COUNCIL – BENEFITS** – Copy of information herewith
- 15. **DITTON REMEMBRANCE DAY SERVICES** - Final Details
- 16. **BONFIRE & FIREWORKS**
 - (a) **Report of Event**
 - (b) **Arrangements for 2007**
- 17. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**
- 18. **CHAIRMAN’S REPORT**

*In accordance with Standing Orders 27 & 50, the remainder of the meeting
will exclude the press and public.*

- 19. **CONFIDENTIAL MEMORANDUM BOOK**
 - (a) **Spinal Point Increases 2007/2008: Ref. CM 337**
- 20. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council’s attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.