

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 7th AUGUST 2006 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749

1st August 2006

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 3rd JULY 2006**
5. **MATTERS ARISING**
 - (a) **NHS Overview & Scrutiny Committee** (Page 71, item 137(b))
 - (i) REPORT OF MEETING ATTENDED BY CLLRS. DAY & MRS THWAITES, if available
 - (ii) SUGGESTED COMMUNICATION TO KENT MESSENGER
6. **MINUTES OF MEETINGS HELD DURING JULY 2006**
 - (a) **For Confirmation & Signing**
 - (i) COMMUNITY CENTRE COMMITTEE, 10TH JULY 2006 - Herewith
 - (ii) PLANNING COMMITTEE, 17TH JULY 2006 - Herewith
 - (iii) OPEN SPACES & AMENITIES COMMITTEE, 17TH JULY 2006 - Herewith

(b) **For Noting**

(i) DITTON FAMILY DAY COMMITTEE, if available

(ii) DITTON TWINNING ASSOCIATION, 27TH JULY 2006 – Copy herewith

7. **CORRESPONDENCE**

(a) **For Noting**

Ditton Junior School: **Maintenance of 'Eco Garden'**

ROSPA: **'Staying Alive' Summer 2006**
Nat. Water Safety Congress 9th – 10th October 2006

T & M Crime Prevention Panel: **Minutes of Meeting held 3/7/2006**

Kent County Council: **Funding Opportunities**
Annual Plan 2006/07

Kent Police: **Merger Update Newsletter, July 2006**
Policing Plan 2006/09

Ton. & Malling Boro' Council: **Cycling Development**
Corporate Performance Plan 2006/2007

Kent Fire & Rescue Service: **Service Performance Plan 2006/2007**

Plus Publishing: **'Clerks & Councils Direct', July 2006 – Issue 46**

NALC: **'Local Council Review', Vol 58, No. 2 July 2006**

SLCC: **'The Clerk' Vol 36. No. 4 July 2006**

KAPC: **'Parish News', Issue 317, 20th June 2006**

Applause: **Rural Touring**

Mentor Services: **Legal Update – Issue 16, July 2006**

(b) **For Decision** [Copies herewith]

Mrs Hooper: **Request to have 'Bouncy Castle' on Kilnbarn Recreation Ground on 12/8/2006**

Ms. Wall: **Car Park Bollards**

Ton & Malling Boro' Cncl: **Community and Neighbourhood Groups**

Parish Partnership Panel – Agenda Items

8. **FINANCE**

(a) **Accounts Received**

Cornhill Insurance:	Vandalism Claim	225.00
Ditton Guides:	Guide HQ Energy Charges	8.85
Ditton Infants:	Grounds Maintenance	219.12
Ditton Juniors School:	Grounds Maintenance & Sports Marking	364.67
Ditton United FC:	Food & Facilities	108.47
Multi Sports Income:	Multi Sports Users	830.00
Harland Fencing:	Gazette Advertisement	28.00
C & F Carpentry:	Gazette Advertisement	28.00

(b) **Accounts for Payment**

Salaries:	Gross: 13925.29	Net: 10241.82
DPC Imprest:	Account: July Reimbursement	5322.08
Kent County Council:	Superannuation - July 2006	2699.88
AquAid (Kent):	Water & Sanitization June 2006	52.50
		Vat <u>9.18</u> 61.68
Aylesford Tyre & Auto Centre:	Wheel Barrow Tubes	23.80
		Vat <u>4.16</u> 27.96
Ditton Community Centre:	Hire of Hall – Halloween Dance	258.00
EDF Energy:	Unmetered Street Lighting	65.30
	Changing Rooms – NRRG	20.25
	Multi Sports & Cedar Rooms	<u>176.56</u>
		262.11
		5% Vat <u>13.11</u> 275.22
Kent Association Of Parish Councils:	Local Council Administration 7 th Edition	48.00
	Draft Standing Orders	6.00
	Postage	<u>5.71</u> 59.71
Kent County Council:	Data Protection Visit- Internal Auditor	125.00
	4 th Visit for 2005/06	250.00
	Final Internal Audit Visit 2005/2006	<u>250.00</u>
		625.00
		Vat <u>109.38</u> 734.38

Kent County Council:	Parish Council Vehicle Lease fee 29.06.06 to 28.09.06	1071.00 Vat <u>187.43</u>	1258.43
Kent County Council:	Stationery	24.25 Vat <u>4.24</u>	28.49
Land Tecnics Ltd:	Lynch Pins for Tractor	2.48 Vat <u>0.43</u>	2.91
Monro Horticulture:	Glyfos Fence Lines – Spot Treatment	17.20 Vat <u>3.01</u>	20.21
Mower Plant Services:	Long Eye Bolts for Ransome Mower	26.94 Vat <u>4.71</u>	31.65
Parker Merchanting:	Latex Gloves, Insulation Tape & Tufanega	32.67 Vat <u>5.72</u>	38.39
Parkfoot Garage:	Vehicle Fuel – June	40.85 Vat <u>7.15</u>	48.00
Mr D Pullinger:	Play Area Locking – July 2006		25.00
RBS Software Solutions:	Annual Planning Software Maintenance VAT Partial Exemption Calculation Attendance at P C Meeting 26/6/06	50.00 790.00 <u>395.00</u> 1235.00 Vat <u>216.12</u>	1451.12
Sage [UK] Limited:	Sage Payroll Cover to 6 th July 2007	250.00 Vat <u>43.75</u>	293.75
Smart Decorating:	Redecoration of Parish Office & Council Chamber		1740.00
Southern Water:	Wastewater Toilet Block – NRRG		21.88
Travis Perkins:	Hire of Hedge Trimmer Assorted Sundries	82.23 <u>71.03</u> 153.26 Vat <u>26.82</u>	180.08
Three Towns Office Equipment:	Stationery	55.95 Vat <u>9.79</u>	65.74

Breakdown of Expenditure from Imprest Account during July 2006

Carried Forward 1 st July 2006	550.12
Add: PC reimbursement	5449.88
Horticultural Show Refund	<u>154.40</u>
c/fwd	6154.40

	b/fwd	6154.40
Deduct: July Expenses		
Voucher Charge	3.25	
Inland Revenue	4595.18	
Postage Stamps	110.60	
OSA Expenses	50.00	
Best Kept Garden – Judge	36.00	
Com Centre Expenses	67.74	
Horticulture Show	400.00	
Delivery of Ditton Gazette	100.56	
Petty Cash	<u>113.15</u>	<u>5476.48</u>
Balance		677.92
Sum to be drawn on 7 th August 2006		<u>5322.08*</u>
		6000.00

*Sum required to restore balance to £6000.00

[c] **Direct Debits Paid During June 2006**

[i] **DITTON PARISH COUNCIL ACCOUNT**

01.06.06	O2	30.47
01.06.06	WPA Health Care	418.18
05.06.06	Mentor RBIS	284.35
07.06.06	Nildram	42.82
20.06.06	Pace Petroleum	25.00
27.06.06	Euphony Comm. Ltd	12.87
28.06.06	Nat West Business Card	168.42
26.06.06	Nat West Bank Line	59.75

[ii] **DITTON COMMUNITY CENTRE BAR ACCOUNT**

01.06.06	Sky Business	246.75
12.06.06	Post Office	58.52
20.06.06	Scottish Courage – Stock	9337.89
20.06.06	Sky Business (Subscription)	793.12
21.06.06	Waverley TBS	1077.79
22.06.06	AMLD - Gaming Machine	124.00
26.06.06	BOC Manchester – Beer Gas	229.13
28.06.06	Walkers Snacks Ltd	628.59
30.06.06	Nat West Account Charge	55.00

[iii] **DITTON COMMUNITY CENTRE ACCOUNT**

20.06.06	Tonbridge & Malling BC	1266.00
23.06.06	EDF Energy (Electric)	700.00
30.06.06	Nat West Account Charge	55.00

[d] **Accounts Paid Between Meetings**

There were no accounts paid between meetings.

[e] **Accounts for Payment – Community Centre**

Astra Security:	Retractable Key Fobs – Caretakers	16.50	
		Vat <u>2.89</u>	19.39
John Black:	Internal & External Window Cleaning		70.00
Chubb Fire Limited:	Service to Fire Alarm System	115.79	
		Vat <u>20.26</u>	136.05
Cleanaway Ltd:	Refuse Collection – June 2006	131.40	
		Vat <u>22.99</u>	154.39
EDF Energy:	Repairs to Street Light in Carpark	80.16	
		Vat <u>14.03</u>	94.19
Edwardes Bros [Dulwich] Ltd:	4 x Fans [2 for Centre 2 for Bar]	49.00	
		Vat <u>8.57</u>	57.57
Easyprint UK:	Printing Receipt Books	75.10	
		Vat <u>13.14</u>	88.24
Initial Washroom Solutions:	August Rental Charges	58.50	
		Vat <u>10.24</u>	68.74
Kent County Council:	Fire Extinguisher Service & Replacements	253.00	
	Name Badges & Cleaning Materials	<u>162.89</u>	
		415.89	
		Vat <u>72.79</u>	488.68
Parker Merchanting:	Hazard Tape & Paint Roller & Tray	16.46	
		Vat <u>2.88</u>	19.34
Phonographic Licence Performance:	Fees 07.07.06-06.09.07	642.92	
		Vat <u>112.51</u>	755.43
Southern Water:	Waste Water Charges		1095.16
Tubular Motion Furniture:	Ferrules for Chairs in Oaken Hall	5.48	
		Vat <u>0.96</u>	6.44

DEPOSIT REFUNDS

<u>Oaken Hall</u>		<u>The Don Carman Hall</u>	
14.07.06	£81.25	15.07.06	£50.00
15.07.06	£50.00	21.07.06	£75.00
22.07.06	£81.25	22.07.06	£50.00
		29.07.06	£50.00

(f) **Bar Accounts for Payment**

Adrian Mecklenburgh:	Post Mix Syrups	425.92	
		Vat <u>74.54</u>	500.46

Astra Security:	Assorted Keys	46.04	
		Vat <u>8.07</u>	54.11
Charus Automatic:	Gaming Machine & Cabinet Rental To 31 st July 2006	173.34	
		Vat <u>30.33</u>	203.67
Forge Engineering:	Welding Frame for Cigarette Disposal Bin	125.00	
		Vat <u>21.88</u>	146.88
Kent County Council:	Desk Fan	14.95	
		Vat <u>2.62</u>	17.57
Kent Refrigeration:	Repairs to Kilnbarn Club Glass Washer	167.43	
		Vat <u>29.30</u>	196.73
Kent Frozen Food:	Hot Bar Snacks		15.92
Nivek Catering:	Straws & Optics	62.54	
		Vat <u>10.94</u>	73.48
Silver Spring:	Soft Drinks	59.86	
		Vat 10.48	70.34
SSG Emprise Ltd:	July Key Holder Service	30.00	
		Vat <u>5.25</u>	35.25
Travis Perkins:	Rawlbolts for Fixing Cigarette Bin	16.56	
		Vat <u>2.90</u>	19.46

(g) **Investment** - Notes of Working Party Meeting held 19/7/2006 - copy herewith

[h] **Internal Audit** - Copies herewith

[i] REPORT OF FINAL VISIT FOR 2005/2006

[ii] REPORT OF DATA PROTECTION AUDIT

(i) **VAT Partial Exemption 2005-2006 – Calculation** - Copy herewith

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM PARISH WARDEN/COMMUNITY POLICE**

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/00248/FL First Floor Rear Extension 18 Primrose Drive

TM/06/02268/FL Conversion of outbuilding to office
accommodation and renovation of Park Farm

	existing storage buildings	Bradbourne Lane
TM/06/02288/FL	Revised house types and realignment of public right of way of planning permission TM/05/01013/FL : Demolition of existing industrial buildings and erection of new residential development comprising 6 one bedroom flats; 2 two bedroom houses; 62 three bedroom houses and 7 four bedroom houses. Total 96 units 186 garage [car port] surface parking spaces, new estate roads, open space and assoc. landscaping	New Rd Business Est
TM/05/03247/RD	Details of site investigation & proposed remediation works submitted pursuant to condition 5a & 5b of planning permission TM/03/03415/FL: Erection of 370 dwellings including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings	Former Frantschach Site New Hythe Lane
TM/06/02444/FL	Conversion of garage to garden store and widening of hardstanding area	30 Ragstone Court
TM/06/03247/RD	Details of boundary treatment submitted pursuant to condition 4 of planning permission TM/03/03415/FL: Erection of 370 dwellings including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings	Former Frantschach Site New Hythe Lane
TM/06/02363/TPOC	Remove lower branches of sweet chestnuts (TPO 12.06.26]	10 Cedar Close
TM/06/TEMP/0042	Provision of GRP Kiosk (S73A)	Ditton Wastewater Treatment Works
TM/06/02141/FL	Formation of Vehicular Access AMENDMENT SHOWING ALTERATION TO POSITION OF DRIVEWAY WITHIN SITE	427 London Road
The Chairman moved that the following additional plans be taken, in view of the dates given for comments to be made:-		
TM/06/02466/RD	Details of external materials and boundary treatment submitted pursuant to conditions 2 and 7 of planning	

- permission TM/06/0271/FL:
Erection of a warehouse/storage building with access, car and lorry parking and forecourt. Vacant Plot Adj. Site 6 Mills Road, Quarry Wood
- TM/06/02461/ORM Minor amendment of planning permission TM/03/03415 (erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings) involving the erection of conservatories on house types A, B, C1 and D Former Frantschach Site New Hythe Lane
- TM/06/02469/RD Revised details of hard landscaping and boundary treatment submitted pursuant to condition 4 of planning permission TM/03/03415/FL: Erection of 370 dwellings etc. Former Frantschach Site New Hythe Lane
- TM/06/02509 Single storey extension & Conservatory 56 Cobdown Close

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

- TM/06/01731/FL Conservatory to rear of 8 Ragstone Court
GRANTED
- TM/06/01834/FL Variation of condition 1 of consent TM/03/01309/FL to extend the period for the demolition of existing dwelling and erection of replacement dwelling Bramley House Kilnbarn Road
GRANTED WITH CONDITIONS
- TM/06/01936/FL First Floor Extension 9 Linkway
GRANTED WITH CONDITIONS
- TM/06/02011/RD Details of landscaping submitted pursuant to donction 5 of planning permission TM/05/03410/FL: Change of use to industrial and office use plus works to accommodate additional floorspace Broadmead House New Hythe Bus. Park
APPROVED

(c) **'B' Lists**

06/27 - 10.07.2006; 06/28 - 17/07.2006; 06/29 - 24.07.2006

(d) **Agenda/Minutes/Notes/etc. of Area 3 Planning Sub-Committee**

(e) **Kent County Council – Public Consultations**

- (i) KENT WASTE DEVELOPMENT FRAMEWORK: SPATIAL OPTIONS CONSULTATION
- (ii) KENT JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY: HEADLINE STRATEGY

(f) **Planning Enforcement Investigation at 30 Ragstone Court** - Copy herewith

(g) **Car Park Extension at East Malling Research Station [TM/06/01699/FL]** –
- Copy herewith

12. **FINANCE & ADMINISTRATION COMMITTEE MEETING 25/9/2006**

13. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

14. **PERSONNEL MATTER** - Contract Confirmation

15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council’s attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.