

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 3rd JULY 2006 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749

27th June 2006

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTERESTS & EXPENDITURE**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH JUNE 2006**
5. **MATTERS ARISING**
 - (a) Public Footpath MR100 – Access to St Peter’s Church - Reply from Footpaths Officer regarding meeting dates, if available
 - (b) Ditton Community Warden [Page 40, Item 75] – Reply from KCC
6. **CONFIRMATION & SIGNING OF MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 26TH JUNE 2006**
7. **MATTERS ARISING**
8. **MINUTES OF MEETINGS HELD DURING JUNE 2006**

(a) **For Confirmation**

(i) COMMUNITY CENTRE COMMITTEE, 12TH JUNE 2006 - Circulated

Recommendations

1. Kilnbarne Club Refurbishment [Page 48, Item 87(c)]

(ii) PLANNING COMMITTEE, 19TH JUNE 2006 - Herewith

(iii) OPEN SPACES & AMENITIES COMMITTEE, 19TH JUNE 2006 - Herewith

(iv) PERSONNEL COMMITTEE, 26TH JUNE 2006 - Herewith

9. **CORRESPONDENCE**

(a) **For Noting**

The Rev. Priscilla Payne

St Peter's Church:

Letter of Thanks

Rural Kent:

'Oast to Coast', Autumn 2005 & Summer 2006

Ton. & Malling Boro Cncl:

Green Waste Service – Phase 6 Expansion

Minutes of meeting of Parish Partnership Panel held 1st June 2006 +Encls

Kent County Council:

Kent Tonbridge & Malling Local Board – Agenda for 19/7/2006

NALC:

Community Empowerment Awards

KAPC:

Agenda for Meeting held on 22nd June 2006 – previously sent to KAPC representative

Plus Publishing:

Local Councils Update Issue 80, June 2006

Campaign to Protect Rural
England:

Fieldwork – June 2006

Kent Community Rail
Partnership:

'News' Spring 2006

Kenward Trust: 'New Life', Issue 2 - 2006

Medway Valley
Countryside Partnership: Medway Gap Landscape & Access Study Report

(b) **For Decision**

Kent County Council: NHS Overview & Scrutiny Committee – Invitation to attend Meeting on 20th July 2006

'Towards 2010 Consultation

Jey Selvaratnam: Premises Licence – Regular Meeting with PC & Police
Texaco Xpress Budgens

RBS Software Solutions: Computer Data Security

Mr D Williams
Ton. & Malling Crime
Prevention Panel: Invitation to become a Member of the Panel

Kent Photocopy Services: Increase in Charges

10. **FINANCE**

(a) **Accounts Received**

Ditton Bowls Club:	Keys and Water Account	292.68
Ditton Infants School:	Grounds Maintenance	109.56
Ditton Petanque Club:	After Game Food	65.00
Mr & Mrs Geering:	Funeral Food	60.00
Multi Sports:	Hire Fees	165.00
The Vineyard:	Summer Gazette Advertisement	35.00

(b) **Accounts For Payment**

Salaries:	Gross: 13863.86	Nett:	10196.13
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DPC Imprest A/C:	June Reimbursement		5449.88
Kent County Council:	Superannuation Subscriptions – June		2721.58
AquAid [Kent]:	Still Eater & Annual Cooler Rental	64.50	
		Vat <u>11.29</u>	75.79
Aylesford Tyre & Auto Centre:	Inner Tubes for Framed Gang Mower	11.10	
		Vat <u>1.94</u>	13.04
Collectors Set Printers Limited:	Parish Council Compliment Slips	166.05	
	Parish Council Letterheads	<u>191.27</u>	
		357.32	
		Vat <u>62.53</u>	419.85
Canine Crisis Council:	Annual Membership to 30 th April 2007		15.00
EDF Energy Contracting Limited:	To Upright and Reinstate S/L Downderry Way	72.67	
		Vat <u>12.72</u>	85.39
Initial Fire & Security:	Annual Maintenance Charge	73.00	
	Grounds Staff Buildings		
		Vat <u>12.78</u>	85.78
Initial Fire & Security:	Additional Work to Intruder Alarm System & monitoring of Digicom System	740.64	
		Vat <u>129.62</u>	870.26
Kent County Council:	Stationery, Fencing Pins & First Aid Kit for Tractor	156.02	
		Vat <u>27.29</u>	183.31
Mower Plant Services:	Steam Clean and Service Dennis Mower	123.00	
		Vat <u>21.53</u>	144.53
Naturescape:	Assorted Bulbs for Quarry	255.34	
		Vat <u>44.66</u>	300.00
Nico Office Limited:	Value Kit for Laser Printer	345.00	
	Less Credit Note 1390	<u>-22.77</u>	
		322.23	
		Vat <u>56.40</u>	378.63
Open Spaces Society:	Subscription due 01/07/06		30.00

T Parker [Turf Management]	Spraying of Weed Killer	275.00	
		Vat <u>48.13</u>	323.13
Parker Merchating:	Speedline & Blue Centrefeed Rolls	49.04	
		Vat <u>8.58</u>	57.62
Parkfoot Garage Ltd:	Diesel for Parish Vehicle	76.61	
		Vat <u>13.40</u>	90.01
Playground Installations Limited:	Repairs to Safety Surfaces KBRG Play Area	350.00	
		Vat <u>61.25</u>	411.25
Mr D Pullinger:	Locking Play Area - June		25.00
RBS Accounting Solutions:	Prepare Year End Accounts in Band C Format	870.00	
		Vat <u>152.24</u>	1022.24
Three Towns Office Equipment Limited:	Nobo Stick It Notice Boards	47.46	
	Verco Desk High Pedestal	<u>202.30</u>	
		249.76	
		Vat <u>43.70</u>	293.46
Travis Perkins Trading Co Ltd:	Long Reach Hedge Trimmer	16.44	
		Vat <u>2.88</u>	19.32

Accounts paid between Meetings

BT:	Fax, Clerks Line, 2 nd Enquiry Line	151.61	
		Vat <u>23.90</u>	175.51
Penfolds Amusements;	Carousel, Inflatable Castle & Giant Games for 25/6/2006		215.00

Breakdown of Expenditure from Imprest Account during June

Carried Forward 1 st June 2006		820.94
Add: PC reimbursement		<u>5219.06</u>
		6040.00
Deduct: June Expenses		
Voucher Charge	3.25	
Inland Revenue	4991.67	
Postage Stamps	57.30	
OSA Expenses	93.00	
Com Centre Expenses	225.36	
Kilnbarn Club Expenses	29.30	
APCM Photographs	40.00	

Kent Fire & Rescue - Donation	<u>50.00</u>	<u>5489.88</u>	
		550.12	-
Sum to be drawn on 3 rd July 2006		<u>5449.88</u>	
BALANCE		6000.00	

*Sum required to restore balance to £6000

(c) **Direct Debits - Paid During May 2006**

[i] **DITTON PARISH COUNCIL ACCOUNT**

04.05.06	Mobile Telephone	15.65
02.05.06	WPA Health Care	418.17
05.05.06	RBS Mentor	284.34
08.05.06	Nildram	42.82
23.05.06	Nat West Bank Line	43.25
30.05.06	Euphony Communications	12.81
30.05.06	NW Business Card	23.97

[ii] **DITTON COMMUNITY CENTRE BAR ACCOUNT**

04.05.06	Sky Business	246.75
09.05.06	Post Office Ltd	29.26
22.05.06	Scottish Courage - Stock	5511.37
22.05.06	Beer Cellar	893.75
23.05.06	AMLD - Gaming Machine	124.00
25.05.06	BOC Manchester - Beer Gas	229.13
30.05.06	Walkers Snacks Ltd	334.00
31.05.06	Nat West Account Charge	55 00

[iii] **DITTON COMMUNITY CENTRE ACCOUNT**

22.05.06	Tonbridge & Malling BC - Business Rate	1266.00
25.05.06	Seeboard Energy Elec.	700.00
31.05.05	Nat West Account Charge	55.00

(d) **Bank Mandate - Imprest Accounts** - Request to add CC Admin Assistant to mandate

(e) **Internal Audit**

(i) REPORT OF FINAL VISIT OF AUDIT PROGRAMME FOR 2005.2006

(ii) 2005/2006 ANNUAL REPORT

11. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

12. **REPORT FROM COMMUNITY POLICE/PARISH WARDEN**

13. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/01628/FL	Variation of Condition (v) of planning permission TM/91/718 to allow opening on Sundays and Bank Holidays	5 Woodlands Parade
TM/06/01963/FL	First Floor extension	9 Linkway
TM/06/01965/FL	Loft conversion incorporating a front dormer	68 Bell Lane
TM/06/02011/RD	Details of landscaping submitted pursuant to condition 5 of planning permission TM/05/03410/FL change of use to industrial and office use plus works to accommodate additional floorspace	Broadmead House College Road New Hythe Bus. Park
TM/06/02067/AT	Fascia Sign	Target Express Unit 2, Bellingham Way
TM/06/02052/FL	Revised House Types on plots 210-213, 144, 150, 118 & 119	Former Frantschach Site New Hythe Lane

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/06/01261/RD	Details of external materials submitted pursuant to condition 2 of planning permission TM/03/03415/FL erection of 370 dwellings etc.	Former Frantschach Site New Hythe Lane Larkfield <u>APPROVED</u>
TM/06/01062/FL	First Floor side and single rear extension	45 Ragstone Court <u>GRANTED WITH CONDITIONS</u>
TM/06/01443/FL	Double storey pitched roof side extension and single storey pitched	

roof extension to front porch
providing extended facilities

3 Fernleigh Rise

GRANTED WITH CONDITIONS

TM/06/01366/FL New security fencing and gates to
perimeter of site

Target Express
Unit 2 Bellingham Way

GRANTED WITH CONDITIONS

(c) **'B' Lists**

06/23 - 12.06.2006; 06/24 - 19.06.2006

(d) **Minutes/Notes/etc. of Area 3 Planning Sub-Committee**

14. **JUNIOR SCHOOL CLOCK** - Quotation for repair/replacement

15. **ARTICLES FOR AUTUMN GAZETTE**

16. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"** [Item 7(a)]

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Chairman to move that in view of the confidential nature of the following items, the remainder of the meeting will be closed to the press and public in accordance with Standing Orders 27 & 50.

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17. **CONFIDENTIAL MEMORANDUM BOOK**

18. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.