

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 6th MARCH 2006 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

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28th February 2006

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 6TH FEBRUARY 2006**
5. **MATTERS ARISING**
 - (a) **Standards of Conduct In English Local Government: The Future**
Cllr Mulcuck's Comments – copy herewith
 - (b) **Licences for Tables & Chairs on the Highway** *[Page 385, Item 511(f)]*
Reply from KCC, if available.
6. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2006**
 - (a) **Extraordinary Personnel Committee, 14th February 2006**
 - (b) **Emergency Community Centre Committee, 14th February 2006** - Herewith
 - (i) QUOTATION TO REPAINT PARISH OFFICES & CHAMBER *[Page 392, item 526(d)]*
Recommendation
 - (c) **Planning Committee, 20th February 2006** - Herewith

- (d) **Open Spaces & Amenities Committee, 20th February 2006** - Herewith
 - (i) WALL BEHIND SCOUT HUT [Page 400, item 548(b)(i)] - Recommendation
- (e) **Personnel Committee, 27th February 2005**
 - (i) AIMS & OBJECTIVES [Page 404, Item 558(b)] - Recommendation
 - (ii) POLICY DECISION [Page 404, Item 562(a)] - Recommendation
 - (iii) POLICY DECISION [Page 404/5, Item 562(b)] - Recommendation
- (f) **Notes of a meeting to discuss Remembrance Day Service** – Herewith (for noting)

7. **CORRESPONDENCE**

(a) **For Noting**

- | | |
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| Cllr. John Day: | <u>Letter of thanks</u> |
| Tonbridge & Malling Borough Cncl: | <u>Tonbridge & Malling Stock condition Survey</u>
<u>Fly-tipping and Householders “Duty of Care”</u>
<u>Smoking Litter Campaign</u>
<u>Here & Now, Issue 1 No. 1 February/March</u> |
| <u>2006</u> | |
| Kent County Council: | <u>Press Release - ‘Search for Funds’</u>
<u>Agenda for Local Board Meeting 9.3.2006</u> |
| KAPC: | <u>‘Parish News’, Issue 314 – 30th January 2006</u>
<u>Planning Information Day, 29/3/2006</u>
<u>Chairmanship Training Day 29/3/2006</u> |
| Mid Kent Water | <u>Hosepipe Ban Poster Campaign</u> |
| Age Concern | <u>Letter of Thanks</u> |
| Canine Crisis Council: | <u>Memorandum 12 – 2006</u> |
| Action with Communities In Rural Kent: | <u>Service Review 2006</u> |
| The Standards Board for England | <u>Town and Parish Standards:06</u> |
| NALC | <u>Local Council Review, Vol 57, No.6 March 2006</u> |

Mrs S Sparks

Letter of thanks from Heart of Kent Hospice for donation of proceeds of Cloakroom proceeds at St. Valentine Dance

(b) **For Decision** - copies herewith

Kent Police

Engaging Partner Funding for Police Community Support Officers

Tonbridge & Malling Borough Cncl:

Serving you Better – A Community Strategy for Tonbridge & Malling – Draft Strategy

Mrs Pobgee:

(Copy of Communication from Russet Homes) **Medina Road Garage Area**

8. **FINANCE**

(a) **Accounts Received**

CK Maintenance:	Part Payment Gazette Ads	50.00
Ditton Guides:	HQ Annual Rental	20.93
Ditton Junior School:	Maintenance to Grounds	259.48
Ditton Infant School:	Maintenance to Grounds Dec & Jan	212.82
Ditton Petanque Club	Food Prep etc.	60.00
Ditton Vets FC:	Food Prep	10.00
Haffenden Skips:	Gazette Advertisement	50.00
Multi Sports :	Income	481.00
Photocopies:	Hirers	35.95

[b] **Accounts For Payment**

Salaries:	Gross: 13603.00	Net:	10203.47
DPC Imprest A/c:	Reimbursement		5547.22
Kent County Council:	February - Superannuation		2326.67
Astra Security:	Additional Multi Sports Keys	29.40	
		Vat 5.15	34.55
Kent County Council:	Stationery	39.60	
		Vat 6.93	46.53
Land Technics Ltd:	Coupling & Grease Cartridge	12.91	
		Vat 2.26	15.17

Mower Plant Services:	Strimmer Blade & Thread Nut	17.50	
		Vat <u>3.07</u>	20.57
Parkfoot Garage:	Diesel for Parish Vehicle	78.09	
		Vat <u>13.67</u>	91.76
Parker Merchanting:	Forestry Unit Pack & Rubber Mallet	42.66	
		Vat <u>7.47</u>	50.13
Mr D Pullinger:	Locking Play Area – February 2006		25.00
RBS Software Solutions:	Annual Maintenance	300.00	
		Vat <u>52.50</u>	352.50
ROSPA:	Annual Membership	70.00	
		Vat <u>12.25</u>	82.25
Travis Perkins:	Road Stone for Allotments Track & Temporary Lock Top Track	438.08	
		Vat <u>76.68</u>	514.76

PARISH COUNCIL IMPREST ACCOUNT - Expenditure during February 2006

Carried Forward 1 st January 2006	816.67
Add: PC reimbursement	<u>5183.33</u>
	6000.00

Deduct: January Expenses		
Voucher Charge	3.25	
Inland Revenue	5310.22	
Petty Cash	70.22	
Postage Stamps	81.00	
Flowers – Liz Day	15.00	
NPFA Subs	25.00	
OSA Expenses	<u>42.53</u>	<u>5547.22</u>
		452.78
Sum to be drawn on 6 th March 2006		<u>5547.22</u>
BALANCE		<u>6000.00</u>

*Sum required to restore balance to £6000

(c) **Direct Debits - Paid During January 2006**

[i] DITTON PARISH COUNCIL ACCOUNT

04.01.06	O2 – Mobile Phone	19.90
05.01.06	WPA Health	351.99
07.01.06	RBS Mentor	284.35
12.01.06	Public Works Loan Board	3170.26
18.01.06	CF Asset Finance - Computers	846.98
25.01.06	Nat West Bank Line	40.00
27.01.06	Euphony	8.61
28.01.06	Siemens Financial Services - Copier	564.00
28.01.06	Nat West Business Card	303.92

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

04.01.06	Sky Business	227.95
11.01.06	Post Office Ltd	58.52
20.01.06	Scottish Courage – Stock	13265.63
21.01.06	The Beer Seller	1137.68
24.01.06	HMC &E- Gaming Machine	124.00
25.01.06	BOC Manchester – Beer Gas	199.75
31.01.06	Nat West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE ACCOUNT

20.01.06	Ton & Malling BC – Business Rate	1541.00
31.01.06	Nat West Account Charge	55.00

(d) **Valentine Dance Balance Sheet** - copy herewith

(e) **Bonfire Night 2005 Balance Sheet** - copy herewith

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM PARISH CONSTABLE/COMMUNITY WARDEN**

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/00458/TPOC	Reduce canopy of Oak Tree by 20% (TPO 12-02-14)	9 Acorn Grove
TM/05/04087/FLA	Construction of underpass to all weather training gallop	Kiln Barn Farm
TM/06/00529/TPOC	30% crown reduction, thin 20% of deadwood and lift lower 3 branches of oak tree (TPO 12.2.14)	62 Acorn Grove

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/06/00214/ORM	Minor Amendments to increase number of units to 18 resiting of buildings to bring them closer together and increase in floor area of units 5 & 18 by 10 square metres	Site 2 Former PC Allots Bellingham Way <u>APPROVED</u>
TM/06/00059/LDCP	Use as a data centre and a computer, data and telecommunications exchange	Unit A Link 20 Bellingham Way <u>CERTIFIED LAWFUL</u>

TM/05/04207/FL Installation of two additional 700 cubic metres ash storage silos complete with ancillary equipment

Aylesford Newsprint
Bellingham Way
GRANTED

(c) **'B' Lists**

06/07 - 20.02.2006

(d) **Agenda, Minutes, Notes of Area 3 Sub-Committee**

(e) **Appeal Decision – TM/05/01329/FL, Erection of Garages for Units 1 & 2, Sheldon Court**

(f) **Agenda, Minutes, Notes of Joint Transportation Board**

(g) **Works at Coldharbour Roundabout** - Information from Kent Highway Services

12. **QUALITY PARISH COUNCIL**

(a) **Certificate – Presentation Celebration**

(b) **Congratulations from T&MBC**

13. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

14. **QUOTATION FOR CCTV** – if available

15. **DITTON GAZETTE, SPRING EDITION** - for approval, draft available at Meeting

Chairman to move that in view of the confidential nature of the following agenda items, the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27.& 50.

16. **CONFIDENTIAL MEMORANDUM BOOK**

17. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.