

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 3rd APRIL 2006 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

Telephone No: 01732 844749

28th March 2006

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF MEMBERS' INTERESTS & EXPENSES**
4. **CONFIRMATION AND SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 6th MARCH 2006**
5. **MATTERS ARISING**
 - (a) **Works at Coldharbour Roundabout** [Page 415, Item 579(g)] – Reply from KCC Highways
6. **MINUTES OF MEETINGS HELD DURING MARCH 2006**
 - (a) **Community Centre Committee – 13th March 2006** Circulated

RECOMMENDATIONS:

- (i) FINANCIAL ANALYSIS – SLIPPAGES [Page 429, Item 589(c)]
 - (ii) NO SMOKING IN OAKEN HALL & CORRIDOR [Page 429, Item 590]
 - (iii) KILNBARN CLUB [Page 419, Item 591(a)]
 - (iv) REPAIRS TO FLAPPER BARRIER {Page 421, Item 597]
 - (v) CCTV [Page 422, item 599]
- (b) **Planning, Highways & Transportation Committee – 20th March 2006**, herewith

(c) **Open Spaces & Amenities Committee - 20th March 2006**, herewith

RECOMMENDATIONS:

- (i) REQUEST TO SLIP FORWARD FUNDS [Page 427/8, Item 613(b)]
- (ii) VILLAGE GREEN [Page 429, Item 614(c)(i)] - request for slippage
- (iii) HANGING BASKETS [Page 430, Item 616]
- (iv) BEST KEPT GARDEN COMPETITION [Page 430, Item 617]

MATTERS ARISING:

- (i) PUBLIC RIGHTS OF WAY - FOOTPATH TO ST PETER'S CHURCH [Page 431, Item 619]

Copy of communication from T&MBC Planning Officer to KCC's Public Rights of Way Officer - copy herewith

(d) **Finance & Administration Committee - 27th March 2006**, to follow

RECOMMENDATIONS:

- (i) INVESTMENT [Page 434, Item 625(d)]
 - (ii) UNBUDGETED EXPENDITURE [Page 434, Item 625(f)]
 - (iii) SMOKE DETECTORS [Page 435, Item 625 (g)]
 - (iv) RISK ASSESSMENTS
- (e) **Ditton Family Day Committee - 23rd February 2006**, For noting
- (f) **Ditton Twinning Association - 23rd February 2006**, For noting

7. **CORRESPONDENCE**

(a) **For Noting**

Tonbridge & Malling Boro' Cncl: Standards Committee Annual report for 2004
Licensing Act 2003
Performance & Finance 2005-07
Minutes of meetings held 13.12.05 - 24.02.06
Minutes of Parish Partnership Panel meeting held 9/3/2006
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Kent Police: Single Strategic Police Force - Decision
Kent Police Area Restructuring
Circular letter to residents from PC Matt Roddick

KAPC: Membership Information for 2006/2007+ Encls.
Clerks' Information Day 16/5/2006
Parish News 315, 21st March 2006 + encls

Plus Publishing Ltd: Local Councils Update, Issues 75/76 & 77

Clerk & Councils Direct, March 2006- Issue 44

CPRE: 'Houses & Gardens 2006

'Countryside Voice' , Spring 2006 + Encls.

Action with Communities in Rural
Kent:

'Rural News' No. 72 & 73

'Oast to Coast', Spring 2006

NALC: What Does you Council do for Your
Community?

Yellow Partnership: Action for Street Kids (ASK)

DEFRA: Warm Front Grant

Maidstone & Tunbridge Wells
NHS Trust:

'Trust News', February 2006

Kent Fire & Rescue Service:

Integrated Risk Management Plan

Rang-Du-Fliers:

Village Magazine, September 2005

For Decision - Copies herewith

ROSPA: Membership Account for 2006/2007

Ton. & Malling Borough Council: Vacancy on Standards Sub-Committee

Mr Graeme Sedgewick: Application to Join Local Government Pension
Scheme

8. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

9. **REPORTS FROM COMMUNITY POLICE OFFICERS**

10. **FINANCE**

(a) **Accounts Received**

Allotment :	Rents	35.00
Castle Colts FC:	Food Prep	5.00
Ditton C E Junior School:	Grounds Maintenance	518.96

Ditton Vets Fc:	Food Prep		5.00
Multi Sports:	Income		699.50
Rural Action Kent:	Donation for delivering Leaflets		100.00

(b) **Accounts for Payment**

Salaries:	Gross: 13734.91		Net: 10290.96
DPC Imprest A/C:	Reimbursement		5118.50*
Kent County Council:	Superannuation Month 12		2329.47
AquAid (Kent):	Water	12.50	
		Vat <u>2.18</u>	14.68
British Telecom:	Ex Directory, Admin & Fax Lines	191.63	
		Vat <u>33.52</u>	225.15
CPRE:	Annual Membership		26.00
Initial Fire & Security:	Materials Used at Annual Visit	32.55	
	In Outbuildings	Vat <u>5.70</u>	38.25
K.A.P.C.	Annual Subscriptions	844.04	
	Local Council Review	<u>14.00</u>	
		858.04	
		Vat <u>147.71</u>	1005.75
Kent County Council:	Stationery & Whistles	123.51	
		Vat <u>21.61</u>	145.12
Kent Men of Trees:	Annual Membership		25.00
M B Tree Care:	Work to 2 lime trees on Village Green		950.00
Mower Plant Services:	Parts for Honda Mower	119.58	
		Vat <u>20.93</u>	140.51
T Parker & Sons (Turf Management 2003) Ltd:	Treatment for Cricket Square	173.83	
		Vat <u>30.43</u>	204.26
Parker Merchanting:	General Tools & Survey Spray	96.88	
		Vat <u>16.95</u>	113.83
Mr D Pullinger:	Locking Playarea - March 2006		25.00
Parkfoot Garage Ltd:	Diesel	76.57	
		Vat <u>13.40</u>	89.97
Peeks (Bournemouth):	Bulk Buy Raffle Tickets	64.22	

		Vat <u>11.24</u>	75.46
Clive Stanley:	Webmaster Services		363.00
David Stevens:	Electrical Work to Mess Room & Mower Store	213.50	
	Replacing Church Floodlight	160.00	
	DAMARA Batteries/Charger	<u>36.80</u>	410.30
Travis Perkins Co Ltd:	General Building Materials	585.37	
		Vat <u>102.45</u>	687.82

Donations made under sections 137, 142 & 144 of the Local Government Act 1972:

Under Section 137:	Ditton Infant School	250.00	
	1st Ditton Scout Group	300.00	
Under Section 142	Malling Area Volunteer Bureau	200.00	
	Malling Citizens Advice Bureau		100.00
	Victim Support	100.00	
	Kenward Trust	100.00	
Under Section 144	Ditton Heritage Centre	<u>100.00</u>	1150.00

PARISH COUNCIL IMPREST ACCOUNT - Expenditure up to 27th March 2006
(Expenditure from 28th - 31st March will be included in the next Agenda & Minutes, due to end of year requirements)

Carried Forward 1 st March 2006		452.78
Add: PC reimbursement		<u>5547.22</u>
		6000.00
Deduct: March Expenses		
Voucher Charge	3.25	
Inland Revenue	4838.25	
Postage Stamps	51.00	
OSA Expenses	117.44	
Com Centre Expenses	<u>108.56</u>	
	5118.50	<u>5118.50</u>
		881.50
Sum to be drawn on 3 rd April 2006		<u>5118.50</u>
BALANCE		6000.00

*Sum required to restore balance to £6000

(c) **Direct Debits - Paid During February 2006**

[i] DITTON PARISH COUNCIL ACCOUNT

02.02.06	02	20.17
03.02.06	WPA Health Care	380.15
03.02.06	RBS Mentor	284.35
07.02.06	Nildram Ltd	42.82

22.02.06	Nat West Bankline	40.00
27.02.06	Euphony	15.69
28.02.06	Nat West Debit Card	115.25

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

01.02.06	Sky Business	246.75
06.02.06	Post Office Ltd	58.52
20.02.06	Scottish Courage - Stock	3031.63
21.02.06	The Beer Seller	56.74
22.02.06	AMLD - Gaming Machine	124.00
24.02.06	BOC Manchester - Beer Gas	229.13
28.02.06	Walkers Snacks Ltd	252.47
25.02.06	Nat. West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE

25.02.06	Nat. West Account Charge	55.00
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(d) **Family Day End of Year Balance Sheet**, copy herewith

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/00832/FL	Single Storey Side Extension	12 Fernleigh Rise
TM/05/03247/RD	Details of site investigation and proposed remediation works submitted pursuant to condition 5A & 5B of planning permission TM/03/03415/FL erection of 370 dwellings including 30% of affordable housing with associated parking, landscaping and highways, following the demolition of the existing buildings SUBMISSION OF SOIL ANALYSIS BENEATH SLAB LEVELS	Former Frantschach Site New Hythe Lane
TM/06/008952/FL	Erection of white PVCU conservatory to rear of property	6 St Peter's Close
TM/06/00714/TNCA	Reduce height by one third of 2 rows Chamaecyparis Lawsoniana CHANGE OF PROPOSAL DESCRIPTION	The Rectory 2 The Stream

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No 3**

TM/06/00032/FL	Demolition of existing garage & erect two storey side extension	14 Cedar Close <u>GRANTED WITH CONDITIONS</u>
TM/06/00291/FL	Single Storey lounge/kitchen/garage extension	43 Acorn Grove <u>GRANTED</u>
TM/06/00284/FL	Single Storey rear extension: amendments to TM/04/00116/FL to increase width by 1.3m	464 London Road <u>GRANTED</u>

(c) **'B' Lists**

06/10 - 13.3.2006

(d) **South East Roadworks & Journey Planner Leaflet** (March to May 2006)

12. **DITTON GAZETTE - Summer Edition**

13. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

14. **ANNUAL PARISH MEETING** - To finalise details

15. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm, to permit members of the public to raise any items for the Council's attention, however, as some of the items on this Agenda are confidential, parts of this meeting will exclude the Press and Public in accordance with Standing Orders 27 & 50.