

## DITTON PARISH COUNCIL

**NOTICE** is hereby given of a **MEETING** of **DITTON PARISH COUNCIL** to be held in the **COUNCIL CHAMBER** at **DITTON COMMUNITY CENTRE** on **MONDAY 6<sup>th</sup> FEBRUARY 2006** at **7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD,  
Kent ME20 6QR

(Mrs) Sue Kavanagh  
Clerk of the Council

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31<sup>st</sup> January 2006

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 4<sup>th</sup> JANUARY 2006**
5. **MATTERS ARISING**
6. **CONFIRMATION & SIGNING OF MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING HELD 16<sup>TH</sup> JANUARY 2006**
7. **MATTERS ARISING**
8. **MINUTES OF MEETINGS HELD DURING JANUARY 2006**
  - (a) **Community Centre Committee, 9<sup>th</sup> January 2006** - Circulated
  - (b) **Finance & Administration Committee, 16<sup>th</sup> January 2006** - Circulated
  - (c) **Planning Committee, 23<sup>RD</sup> January 2006** - Herewith
  - (d) **Open Spaces & Amenities Committee, 23<sup>RD</sup> January 2006** - Herewith
9. **CORRESPONDENCE**

(a) **For Noting**

Kent Wildlife Trust:	<b><u>'Wildlife Matters'</u></b>
ROSPA:	<b><u>'Staying Alive', Winter 2006</u></b>
Pop-in-Club (Mrs Dearden):	<b><u>Letter of Thanks</u></b>
Mrs S Sparks:	<b><u>Letter of Thanks from Heart of Kent Hospice</u></b>
Nationwide:	<b><u>Awards for Voluntary Endeavour</u></b>
Kent Can:	<b><u>Notice of Representation Workshop/Conference</u></b>
Action with Communities in Rural Kent:	<b><u>Invitation to Join</u></b>
Ton & Malling Borough Cncl:	<b><u>Standards Committee</u></b>  <b><u>Borough Councillor Visits to Parish Council meetings 2006</u></b>
Kent County Council:	<b><u>Recycle for Kent</u></b>
Kent Highway Services:	<b><u>Parish Council Liaison</u></b>
Clerks & Councils:	<b><u>'Direct', January 2006 – Issue 34</u></b>
KAPC:	<b><u>Minutes of T &amp; M Area Committee meeting held 8/12/2005</u></b>
NHS:	<b><u>Newsletter, Issue 2 December 2005</u></b>
Gullands:	<b><u>'News' Issue 5</u></b>
Kent Police:	<b><u>Appointment of Chief Superintendent Area Commanders and Deputies</u></b>
St Peters PCC:	<b><u>Yorkstone Footpath Leading to Church Gate</u></b> (Copy of communication sent to Borough Cllr. Porter by PCC Secretary)

(b) **For Decision** (Copies herewith)

Ton & Malling Borough Cncl:	<b><u>Diversion of Footpath MR100, New Road, Ditton Informal Consultation</u></b>  <b><u>Fourth Week Contribution to 2006 Summer Playscheme</u></b>  <b><u>Heritage Open Days 2006</u></b>
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Office of the Deputy Prime	<b><u>Standards of Conduct in English Local</u></b>
Minister:	<b><u>Government</u></b>
	<b><u>The Future</u></b>
Action with Communities in Rural Kent:	<b><u>Kent Village of the Year</u></b>
Clive Stanley Associates:	<b><u>Webmaster Services</u></b>
Maidstone Weald NHS:	<b><u>Commissioning a Patient-LED NHS</u></b>
	Copy of Mrs Day's draft response, herewith

10. **FINANCE**

(a) **Accounts Received**

Multi Sports Users:	Income	444.50
Laminating & Copying:	Income	12.00
Ditton Junior School:	Grounds Maintenance	731.78
Ditton Vets FC	Food Preparation	5.00
Warmlake Bathrooms:	Gazette Ads	120.00

(b) **Accounts For Payment**

Salaries:	Gross: £13951.72	Net:	10431.63
DPC Imprest A/C:	Reimbursement		5183.33
KCC Superannuation:	January 2006 Payment		2369.55
AquAid [Kent]:	12/12/05 – Water	12.50	
		Vat <u>2.19</u>	14.69
Chubb Fire Limited:	Supply & Fit Redcare to Alarms	149.00	
	Connect Redcare	<u>365.00</u>	
		514.00	
		Vat <u>89.96</u>	603.96
Ditton Community Centre:	Hire of Hall Valentines Dance 11/2/06		258.00
Ditton Electrical:	Changing Light Switch/Mess Rm	269.96	
		Vat <u>47.24</u>	317.20
EDF Energy:	Fixed Energy Charges	65.30	
	Street Lighting	Vat <u>3.27</u>	68.57
Glasdon UK Limited:	Trimline Bin	48.37	
		Vat <u>8.46</u>	56.83

Mrs N Greenaway:	Call Out -Restart Heating 30/12/05		10.00
Kent County Council:	Vehicle Lease 29/12/05 to 28/3/06	1071.00 Vat <u>187.43</u>	1258.43
Kent County Council:	Pitch Marker & Stationery	135.44 Vat <u>23.71</u>	159.15
Land Technics Limited:	Gear Oil & Grease Nipple Kit	38.16 Vat <u>3.82</u>	41.98
Mower Plant Services:	Honda Generator, Service to Hedge Cutter & Honda Spares	353.53 Vat <u>61.87</u>	415.40
Nico Office Limited:	Toner for Hewlett Packard Printer Toner for Minolta Printer	75.89 <u>77.85</u> 153.74 Vat <u>26.90</u>	180.64
Parker Merchanting:	Pliers, Boiler Suite, Gas Torch, Latex Gloves & Silver Tape	89.24 Vat <u>15.62</u>	104.86
Parkfoot Garage Ltd:	Vehicle Diesel	40.43 Vat <u>7.07</u>	47.50
Mr D Pullinger:	Locking Play Area at Weekends		25.00
RBS Accounting:	Consultancy – 7 <sup>th</sup> December 2005	295.00 Vat <u>51.62</u>	346.62
Seeboard Energy:	Cedar Rooms Changing Rooms NRRG	207.99 <u>21.70</u> 229.69 Vat <u>11.49</u>	241.18
John Shaw:	Replacement Belts – Toro	231.89 Vat <u>40.58</u>	272.47
Southern Water:	Toilet Block NRRG		20.32
Three Towns Office Equipment:	Stationery	13.78 Vat <u>2.41</u>	16.19
Travis Perkins:	New Padlock , Hose & Brackets	67.17 Vat <u>10.17</u>	71.88
Trident Trailer:	Plugs, Light Tester & Bulbs	23.20 Vat <u>4.06</u>	27.26

**Imprest Account – Breakdown of Expenditure during January 2006**

Carried Forward 1 <sup>st</sup> January 2006	185.22
Add: PC reimbursement	<u>5814.78</u>
	6000.00

Deduct: January Expenses		
Voucher Charge	3.25	
Inland Revenue	4955.19	
Post Office	102.00	
Petty Cash	75.39	
Framing PC Photograph	10.00	
Locking Play Area	<u>37.50</u>	<u>5183.33</u>
		816.67
Sum to be drawn on 6 <sup>th</sup> February 2006		<b><u>5183.33*</u></b>
BALANCE		<u>6000.00</u>

\*Sum required to restore balance to £6000

(c) **Promotions Account**

Schools Entertainment Phil Dando Big Band for Valentines Dance  
Services: 1800.00

(d) **Direct Debits – Paid During December 2005**

[i] DITTON PARISH COUNCIL ACCOUNT

01.12.05	02	18.08	
06.12.05	WPA	380.15	
02.12.05	RBS (Mentor)	284.34	
08.12.05	Nildram (Broadband)	42.82	
08.12.05	Information Commissioners	35.00	(Data Protection Fee)
20.12.05	Pace Petroleum	24.00	
22.12.05	Nat West Bank Line	56.25	
22.12.05	EBS Direct Debits	40.00	
28.12.05	Euphony	21.00	
20.12.05	Nat West Business Card	143.06	

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

01.12.05	Sky Business Centre:	246.75	
12.12.05	Post Office Ltd	58.51	
20.12.05	Scottish Courage: Stock	6,191.10	
21.12.05	The Beer Seller	367.01	
22.12.05	HMC&E –Gaming Machine	124.00	
23.12.05	BOC Manchester: - Beer Gas	229.13	
28.12.05	Walkers Snacks Ltd	255.19	
31.12.05	Nat West Account Charge	55.00	

[iii] DITTON COMMUNITY CENTRE ACCOUNT

20.12.04	Tonbridge & Malling BC	1541.00	
31.12.04	Nat West Account Charge	55.00	

(f) **Notice of Certification of Completion of the Audit of Accounts for 2004/2005**

(g) **Internal Auditors Report on visit 4<sup>th</sup> January 2006** - Copy herewith

11. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

12. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

13. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/00192/ORM Minor amendment of permission  
TM/03/03415/FL (Erection of 370  
Dwellings including 30% affordable  
housing with associated parking,  
landscaping & highways following  
demolition of existing buildings  
CHANGE IN HOUSE TYPE OF Former Frantschacht Site  
PLOT 192 New Hythe Lane

TM/06/00214/ORM Minor Amendment to increase  
number of units to 18 resiting of  
buildings to bring them closer  
together and increase in floor area Site & Former DPC Allots  
of units 5 & 18 by 10sq metres Bellingham Way

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

None notified during past 14 days

(c) **'B' Lists**

06/02 - 16.01.2006; 06/03 - 23.01.2006

(d) **Maidstone Local Development Framework Café Conversations –  
Consultation Events for the Core Strategy** - copy herewith

(e) **Priory Park Industrial Estate: Planning Application TM/04/04376/FL**

Copy of residents' communication to KCC Planning - copy herewith

(f) **Licences for Tables & Chairs on the Public Highway** – Communication from  
KCC, copy herewith

14. **ANNUAL PARISH MEETING, 24<sup>th</sup> APRIL 2006**

(a) **Format**

(b) **Speaker/s**

15. **DITTON GAZETTE – COPY DEADLINE**

16. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

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*Chairman to move that in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27 & 50.*

17. **CONFIDENTIAL MEMORANDUM BOOK REF: CM 333**

Details of individual staff salaries for financial year 2006/2007.

18. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm, to permit members of the public to raise any items for the Council’s attention, however, as some of the items on this Agenda are confidential, parts of this meeting will exclude the Press and Public in accordance with Standing Orders 27 & 50.