

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 1ST JUNE 2009

PRESENT: CLLRS. M J PORTER [Chairman], J A BEADLE [Vice-Chairman], R ANGEL, R G W BAKER, MRS A R BEADLE, W CORDWELL, A R MULCUCK, D H NUNN, B STONE AND MRS A THROSSELL
MRS M GRANTHAM [Community Centre Administrator], MRS N GREENAWAY [Admin. Assist.]

59. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm.

60. **APOLOGIES FOR ABSENCE**

Apologies were RECEIVED from Cllrs. Brine, Lander and Mrs Thwaites. The previously notified reasons for absence were approved and are recorded in the Absence Book ref 30.

61. **DECLARATIONS OF INTERESTS & EXPENDITURE**

Borough Cllr Stone declared a personal interest in Planning matters as he is a member of the Borough Council Planning Committee and he requested it be NOTED that his comments on planning applications at this meeting are a preliminary view and, in accordance with the Code of Conduct, he will look at applications afresh at Borough Council level.

The Chairman moved that the Police and Warden reports be taken next to allow the officers to return to their duties.

62. **REPORT FROM POLICE AND COMMUNITY WARDEN**

PC Roddick reported that there were a total of 16 crimes committed in May: 6 criminal damage, 1 vehicle crime and 9 other crime (3 of which were damage to car mirrors in the same road on the same night).

PC Roddick also reported that the mobile CCTV unit is still required as vital evidence in an ongoing major crime investigation and to move the camera now could jeopardise the evidence. Members of the Council expressed concern that the use of the camera is being determined by the police without asking the Council's permission. PC Roddick will convey the Council's concerns to his superior officers.

Community Warden Tony James introduced himself and said he was providing cover while Paul Crispe attended to supervisory duties and additional training.

63. **CONFIRMATION & SIGNING OF MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 6th MAY 2009**

The minutes of the above meeting were **CONFIRMED** and **SIGNED** subject to the removal of Cllrs Angel and Cordwell as being present on Page 1 and to the addition of Cllr Baker to the Cedar Room Sub-Committee on page 4.

64. **MATTERS ARISING**

(a) Emergency Planning [Page 5, Item 11(c)]

It was **NOTED** that Mr Holder of Ditton Junior School, Rev Priscilla Payne, Flt Lt A A Barker of 2374 Squadron, Ian Hardie of EMR and St Peter's and St Paul's Pre-School would be willing to assist with the development of the plan. An article is to be placed in the next gazette asking for volunteers to assist with this project.

65. **MINUTES OF MEETINGS HELD DURING MAY 2009**

(a) For Confirmation

(i) COMMUNITY CENTRE COMMITTEE, 11th MAY 2009

The above minutes were presented by Cllr. Beadle and **CONFIRMED** and **SIGNED**.

(ii) PLANNING COMMITTEE, 18th MAY 2009 - Herewith

The above minutes were presented by Cllr. Beadle and **CONFIRMED** and **SIGNED**.

(iv) OPEN SPACES & AMENITIES COMMITTEE, 18th MAY 2009

The above minutes were presented by Cllr. Baker and **CONFIRMED** and **SIGNED** subject to one amendment; page 25, item 50, should read **SECONDED** by Cllr Mrs Throssell.

Recommendation [Page 27, item 56] - 'Application to hold Football Tournament 1st/2nd May 2010'

RESOLVED to **RATIFY** the RECOMMENDATION to give permission for the football tournament to go ahead and a fee of £300.00 be charged to cover the cost of labour and materials.

Cllr Mrs Throssell REPORTED that the quarry opening had gone very well and that Mike Easterbrook did an excellent job guiding guests around the quarry. Cllr Mrs Throssell also thanked Marilyn Grantham and Nicola Greenaway for providing the refreshments.

RESOLVED to send a letter of thanks to Mike Easterbrook.

Cllr Mulcuck reminded members that the July Planning and Open Spaces meetings have been moved to Wednesday 15th July.

(b) For Noting

(i) DITTON MAY DAY FETE, 12TH May 2009

READ and NOTED.

66. **CORRESPONDENCE**

The following items of correspondence were **CIRCULATED, READ and NOTED:-**

(a) For Noting

T & M Crime Prevention Panel:	<u>Minutes of Meeting held 20.4.2009</u>
	<u>Monthly Bulletin</u>
Communicorp:	<u>'Clerks and Councils Direct'</u>
	<u>'Local Councils Update', May 2009 – Issue 115</u>
KALC:	<u>'Parish News', April 2009 - Issue 339</u>
Mr Chris Tarrant, Children with Leukaemia:	<u>Letter of Thanks</u>
Protect Kent (formerly CPRE)	<u>'Kent Voice', Spring 2009</u>
T&MBC:	<u>Acknowledgement re. Review of Parish Arrangements</u>
SLCC:	<u>'The Clerk'. May 2009 – Vol 41. No. 3</u>
Kent County Council:	<u>'Inside Track', Issue 141. 28.4.2009</u>

(b) For Decision

KALC:	<u>Councillors' Information Day, 20.6.2009</u>
	RESOLVED CLLR NUNN WILL ATTEND.
Kent County Council:	<u>Emergency Planning Training in Kent</u>
	RESOLVED CLLRS BEADLE, MRS BEADLE AND MRS THROSSELL AND THE CLERK (IF AVAILABLE) WILL ATTEND THIS MEETING.

67. **FINANCE**

(a) Accounts Received

The following accounts received were **READ and NOTED:-**

Jims Mowing:	Gazette Advert	28.00
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Hirers:	Multi Sports	73.45
Damara:	Photocopies	78.42
Petanque Club	Lease fee 2009/2010	50.00
Ditton Minors FC:	Reimbursement – Water Use NRRG	21.70
Ditton Infants School:	Grounds Maintenance	116.15

(b) Accounts For Payment**RESOLVED** the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	Gross: 15891.82	Net:	11908.85
DPC Imprest Account:	May 09 Reimbursement		1032.97*
Kent County Council:	Superannuation May 2009		3798.65
AquAid:	Drinking Water Annual Rental	13.50	
	Annual Rental	52.00	
		Vat <u>9.83</u>	75.33
Clive Stanley Associates:	Webmaster Services 24.2.09 – 19.5.09		335.50
Cobra Insurance:	Traders Combined (General)		10332.41
Emprise:	Keyholding Servces – May	20.83	
		Vat <u>3.13</u>	23.96
Ernest Doe & Sons Ltd:	Mower Parts	22.80	
		Vat <u>3.42</u>	26.22
Kent County Council:	Linemarker, Salt, Gloves, Paper	103.91	
		Vat <u>15.59</u>	119.50
Kent Co. Playing Fields Assoc:	Annual Subscription		20.00
Kent Photocopier Svs:	Copy charge	97.11	
		Vat <u>14.57</u>	111.68
Kent Trainers:	Training Course	305.00	
		Vat <u>45.75</u>	350.75
Kentec Tool Hire:	Rotavator Hire 5.5.09	126.00	
	Delivery & Collection	<u>8.00</u>	
		134.00	
		Vat <u>20.10</u>	154.10
Monro South:	Polyprop Twine	7.58	
		Vat <u>1.14</u>	8.72
Mower Plant:	Maintenance to Ransome Super Bowls	40.00	
		Vat <u>6.00</u>	46.00
Nat. Soc. of Allotment & Leisure Gardeners:	Membership Fees	55.00	

Parker Merchating:	Speedline Survey Paint Yellow	Vat <u>8.25</u>	63.25
		6.48	
		Vat <u>0.98</u>	7.46
Penfold's Amusements:	Carousel and Clown Inflatable		200.00
Mr Pullinger:	Playground Locking		25.00
South East Water:	NRRG (DMFC to reimburse)	21.70	
	Kilbarn Rec. Ground	<u>38.82</u>	60.52
Southern Water:	Wastewater NRRG (DMFC to reimburse)		36.31
Travis Perkins:	Brushes, Cleaners etc.	28.62	
		Vat <u>4.29</u>	32.91
Trevor May:	Resurface MUGA - Final Payment	3000.00	
		Vat <u>450.00</u>	3450.00
Trident Trailers:	Wheel Clamp Less Discount	13.78	
		Vat <u>2.07</u>	15.85
Viking Direct:	Coloured Paper	49.90	
	Protection Plus	1.48	
		Vat <u>7.71</u>	59.09

Breakdown of Expenditure from Imprest Account during May 2009

Carried Forward 1 st May 2009		724.26
Add: PC Reimbursement		<u>1775.74</u>
		2500.00
Deduct: May Expenses		
Voucher Charge	3.25	
OSA Expenses	42.99	
Community Centre Expenses	472.70	
Petty Cash Reimbursement	60.88	
SLCC - Exam Fee	15.00	
Bar Petty Cash Reimbursement	85.69	
Turf for work at Junior School	50.00	
Nature Reserve Direction Signs	34.20	
Bar Snacks & Soap Powder	173.47	
Postage Stamps	69.00	
Emergency Casual Bar Wages	<u>25.79</u>	<u>1032.97</u>
		1467.03
Sum to restore balance		<u>1032.97*</u>
		2500.00

*Sum to be drawn on 2nd June 2009 to restore balance to £2500

(c) Direct Debits - Paid During April 2009

The following direct debits paid during April 2009 were **READ, NOTED** and **APPROVED**:-

[i] DITTON PARISH COUNCIL ACCOUNT

01.04.2009	WPA Health	608.51
01.04.2009	02	19.21
01.04.2009	Sky Business	402.50
03.04.2009	RBOS Mentor	365.17
07.04.2009	Nildram	41.91
15.04.2009	Post Office Ltd	54.30
14.04.2009	British Gas Business	69.74
20.04.2009	BT Direct	71.91
20.04.2009	S & N UK Ltd	5915.82
20.04.2009	T & MBC (Business Rates)	1203.75
20.04.2009	Red Fuelcards	54.23
20.04.2009	T& MBC	73.63
21.04.2009	Waverley TBS	288.50
22.04.2009	Euphony Comms	13.60
22.04.2009	EDG Energy	68.57
23.04.2009	Siemens Fin. Services	552.00
24.04.2009	EBS Direct Debits	20.00
24.04.2009	BOC Manchester	264.50
28.04.2009	Walkers Snacks	244.19
28.04.2009	NW Business MC	103.59
20.04.2009	EDF Energy	1023.13

68. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

The Chairman **READ** an e-mail from County Councillor Geoff Rowe thanking members for the retirement card and their good wishes. It was **NOTED** Cllr Rowe wished everyone involved with Ditton Parish Council best wishes for the future and that he had considered it an honour to have had the opportunity represent Ditton at KCC for the last 10 years.

Borough Councillor Stone had nothing to report.

69. REPORT FROM NEIGHBOURHOOD POLICING TEAM

Dealt with earlier in the meeting under Minute No. 62.

70. PLANNING MATTERS**(a) Plans Received for Comment**

TM/09/01011/RD	Details of materials submitted pursuant to cond. 2. of TM/03/01309/FL: Demolition of existing dwelling and erection of replacement dwelling (as renewed by TM/06/01834/FL	Bramley House Kilnbarn Road
RESOLVED	NO OBJECTION	
TM/09/01074/TPOC	Remove goat willow growing too close to property	35 Acorn Grove
RESOLVED	NO OBJECTION SUBJECT TO TMBC TREE OFFICER'S APPROVAL	

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3

The following plan dealt with by Area 3 was **READ** and **NOTED**:

TM/09/00700/LDP Lawful Development Certificate: Loft conversion 551 London Road
CERTIFIED LAWFUL

(c) 'B' Lists

The following 'B' Lists were CIRCULATED, **READ** and **NOTED**:-

09/19 - 11.5.2009

(d) Agenda, Minutes & Notes of Area 3 Planning Sub-Committee

It was **NOTED** that an objection to a Tree Preservation Order in the rear garden of 429 London Road had not been upheld.

(e) Kent Minerals and Waste Development Framework: Adoption of revised Kent Minerals and Waste Development Scheme

READ and **NOTED**.

(f) T & M Local Strategic Partnership: 2009-2012 Sustainable Community Strategy, Consultation Draft

READ and **NOTED**.

71. **THE 'POWER OF WELL-BEING' TRAINING**

It was **NOTED** that training for Councils has been arranged at two venues – Sevenoaks on 24th June and Wingham on 30th June and would cost £20.00 per head.

RESOLVED Cllrs Beadle, Mrs Beadle, Baker, Cordwell, Mulcuck, Porter and Mrs Throssell plus the Clerk be booked on the course at Sevenoaks and Cllr Nunn be booked on the course at Wingham. Also to ask Cllrs Brine, Lander and Mrs Thwaites if they can attend one of these courses.

Cllr Angel said he did not wish to attend this training course.

72. **DITTON GAZETTE**

It was **NOTED** the final day for copy was 14th June and that Cllr Brine required more items for inclusion. The Administrative Assistant will prepare a report on the Opening of the Quarry, Cllr Mulcuck will do something about the KentARA dance and also DAMARA's activities. It was also suggested Cllr Brine be asked to do an article about the successful BBQ held by the Kiln Barn Club Social Committee on Cup Final day.

Cllr Mulcuck CIRCULATED a copy of the Kent ARA newsletter and it was **NOTED** that it cost £900.00 to print 7,000 copies. Cllr Beadle said that the Review Committee would be looking at the cost of printing the gazette.

73. **DITTON MAY DAY FETE**

Cllr Mulcuck requested the backing of the Council to use the whole Community Centre from 11am . He was looking at ideas for next year including holding a school band competition. Concern was expressed about the lack of support and attendance on the day.

Cllr Beadle suggested that at the next meeting of the May Day Fete Committee, it should be established what other organisations could be asked to assist with the day eg Scouts. Cllr Mulcuck said he would prepare a report and more information on what the football club will be doing for the next Council meeting. It was also suggested that it would be beneficial if a member of the Office Staff could attend the committee meeting to answer any queries.

RESOLVED a decision on whether to proceed with the May Day Fete next year be made at the next Full Council Meeting.

74. **FAMILY DAY JOINT VENTURE WITH THE CHURCH – 28TH JUNE 2009**

It was **NOTED** that the bouncy castle and roundabout had been booked and that the Church would welcome help from Councillors and staff if they are available. Cllrs J and Mrs Beadle said they would be helping along with Sue and Mike Kavanagh. Cllr Mulcuck said he and Mrs Mulcuck should be able to assist. The Administrative Assistant will confirm what time help is required from.

75. **TWINNING ASSOCIATION** - Visit to Rang-du-Fliers

It was **NOTED** that at present Cllrs Beadle and Mrs Beadle would be attending the Bastille Service in Rang-du-Fliers and they would be attending a Twinning Meeting later in the week to finalise arrangements.

76. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Cllr Mulcuck suggested that on reading the notice of KALC’s AGM, it might be good to prepare an item to go on the Agenda to look at the possibility of business rates going to Parish Councils to assist with running costs. He will visit the Parish Office to prepare an item with the assistance of the office staff.

The Chairman moved that an emergency item be considered:

77. **SAFETY OF GUIDE HQ AND CEDAR ROOM**

The Community Centre Administrator REPORTED that the Guide Leader had raised concerns over the safety of their hut as the rear wall appeared to be “bowing”. Following this an architect had inspected the building and advised he felt it unsafe to be used in its current state.

Cllr Stone declared a Personal Interest in this item as he is related to the Leader of Ditton Brownies.

Discussion took place and an excerpt from the lease stating that 3 months notice of termination of use of the building was required, was **READ**. It was suggested that the opinion of a Building Inspector be sought immediately.

The Community Centre Administrator said she had made provision for the guides and brownies to be accommodated in the Community Centre as soon as rooms were available.

RESOLVED to notify the Guides and Brownies that they must not use the building and would be provided with accommodation in the Community Centre until further notice. Also to notify the Grounds Staff not to use their part of the building until the TMBC Building Inspector has visited the site and given a report on the safety.

78. **CLOSURE**

The meeting closed at 9.26pm.

Chairman
6th July 2009