

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 2nd NOVEMBER 2009 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD,
Kent ME20 6AH

[Mrs] Sue Kavanagh
Clerk of the Council

27th October 2009

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AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 5th OCTOBER 2009**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING OCTOBER 2009**
 - (a) Community Centre Committee, 12th October 2009 - Circulated

RECOMMENDATIONS:

 - (i) OAKEN HALL WEDDING 26TH SEPTEMBER 2009 [Page 146, Item 304(b)]
 - (ii) FORMAT OF DANCES IN 2010
 - (b) Planning, Highways & Transportation Committee, 19th October 2009 - herewith
 - (c) Open Spaces & Amenities Committee, 19th October 2009 - herewith
 - (d) Personnel Committee, 26th October 2009 - herewith
7. **CORRESPONDENCE**
 - (a) For Noting

Local Councils:	<u>Update – October 2009, Issue 120</u>
Rural Kent:	<u>'Oast to Coast', Autumn 2009 with Encls.</u> <u>Annual Summary, 2008-2009</u>
Tonbridge & Malling Borough Cncl:	<u>Campaign to Tackle Crime & Anti-Social Behaviour</u> <u>Summary of Accounts 2008/2009</u>
Heart Of Kent Hospice:	<u>'Reflections', Autumn 2009</u>
NatWest:	<u>'Mentor Legal Update' – Issue 24, September 2009</u> <u>Monthly Update, October 3009</u>
Mayor of T&MBC:	<u>Invitation to Christmas Warm Up at Ightham Mote</u>
Tonbridge & Malling Crime Prevention Panel:	<u>Minutes of Meeting held 21st September 2009</u>
CPRE:	<u>'Kent Voice, Autumn 2009 + encls.</u>
(b) <u>For Decision</u>	
Mr R Barnes: Leybourne Grange Riding Centre for the Disabled	<u>Invitation to 17th Anniversary and Christmas Nativity & Blessing 11th December 2009</u>
KALC:	<u>Invitation to 62nd AGM 14th November 2009</u>
Kent County Council:	<u>Mobile Libraries</u>
Ditton Twinning Association:	<u>Funding</u>

8. **FINANCE**

(a) Accounts Received

Allbars:	Set up charges	1318.90
Alliance Insurance:	Reimbursement Damaged Fence – Quarry	565.00
DAMARA:	Photocopies:	51.36
Ditton Infant School:	Grounds Maintenance	116.15
Ditton Junior School:	Grounds Maintenance	354.20
Ditton Minors FC:	Line Marking & Energy Charges – NRRG	203.10
Environment Agency:	Refund – Waste	48.00
Ditton Gazette:	Advertisements	138.00

Multi Sports:	Income		394.00
Petanque Club:	Food		59.45

(b) Accounts for Payment

Salaries:	Gross: 15871.94	Net:	11879.94
Kent County Council:	Superannuation – October 2009		3721.94
Imprest Account:	Reimbursement		1104.60
AquAid:	Drinking Water & Sanitization	36.98 Vat <u>5.55</u>	42.53
Cobra Insurance:	Computer, GPA & Agriculture Vehicles Insurance renewal inc. IPT	11371.62 Vat <u>52.63</u>	11424.25
Ditton Electrical:	Checking Lights in Multi Sports	70.00 Vat <u>10.50</u>	80.50
Ernest Doe & Sons:	Parts for Ransome Gang Mowers	46.41 Vat <u>6.92</u>	53.33
Kent County Council:	Vehicle Hire to 28.12.09	1071.00 Vat <u>160.65</u>	1231.65
Kent County Council:	Stationery, Line Marking Materials & Refuse Sacks	169.66 Vat <u>25.46</u>	195.12
Parker Merchanting:	Vinyl Gloves	13.42 Vat <u>2.02</u>	15.44
Popi:	16 Page Gazette		1895.00
Mr D Pullinger:	Locking Play Area – October 2009		25.00
Trevor May:	Basket ball line marking	135.00 Vat <u>20.25</u>	155.25
S G World:	Printing Parish Council Cheques	216.00 Vat <u>32.40</u>	248.40
Emprise Services PLC:	Key Holder – Alarm System	20.83 Vat <u>3.13</u>	23.96

IMPREST ACCOUNT – Reimbursement of October expenditure

Brought forward 1 st October 2009	943.97
Add: PC Reimbursement	1556.03
Reimbursement of Band Expenses Halloween	<u>625.00</u>
	3125.00

Deduct October Expenses:

Voucher Charge	3.25
Bike Stands –Kilnbarn Club	76.00

Refuse Carrying Fee	152.00	
Bar Petty Cash	66.26	
PC Petty Cash	67.95	
Raffle Prize Reimbursement	406.14	
Power of Wellbeing – Nicola Greenaway	15.00	
Halloween Band	625.00	
Caretaking Wages	133.71	
Postage Stamps	69.00	
Playground Locking	25.00	
Costco Membership	41.30	
Shirts for Caretaking Staff	<u>48.99</u>	
		<u>1729.60</u>
		1104.60*
		<u>1395.40</u>
		<u>2500.00</u>

* Sum to be drawn on 2nd November 2009 to return the balance to £2500.00

(c) Cheque Drawn between Meetings

(d) Direct Debits - Paid During September 2009

01.09.2009	WPA	608.51
01.09.2009	Mentor RBS PLC	365.17
01.09.2009	02	20.90
03.09.2009	Sky Business	450.80
07.09.2009	Nildram	41.91
14.09.2009	Post Office Ltd	90.51
17.09.2009	BT Direct Debits	51.30
17.09.2009	“	51.42
17.09.2009	“	54.32
21.09.2009	Euphony Communications	17.73
21.09.2009	S & N UK	5,480.35
21.09.2009	Tonbridge & Malling BC	1,200.00
21.09.2009	Waverleys	78.12
21.09.2009	Red Fuel Cards	127.72
21.09.2009	Tonbridge & Malling BC	74.00
22.09.2009	EBS Direct Debits	20.00
22.09.2009	Investec Asset	259.44
25.09.2009	BOC Manchester	264.50
28.09.2009	BT Direct Debits	51.80
28.09.2009	“	301.89
28.09.2009	Walkers Snacks	179.63
28.09.2009	EDF Energy 1 Ltd	340.94
28.09.2009	Business Card	29.99
30.09.2009	O2	22.76

(e) Investment – Transfer of Funds, copy of information herewith

(e) Seasonal Donations copy of information herewith

(f) Hallowe'en Dance – Balance Sheet, if available

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM NEIGHBOURHOOD POLICING TEAM/COMMUNITY WARDEN**

11. **PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**

(a) Plans Received for Comment

TM/09/02555/FL	Single storey lounge/kitchen/garage extension (RESUBMISSION OF TM/06/00291/FL)	43 Acorn Grove
TM/09/02249/FL	Single Storey rear extension	82 Fernleigh Rise

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3

TM/09/01733/AT	2 x freestanding non-illuminated Advertisements (Signs B & C)	429-431 London Road <u>GRANTED WITH CONDITIONS</u>
TM/09/01733/AT	2 x freestanding non-illuminated advertisements (Signs A & D)	429-431 London Road <u>REFUSED</u>
TM/09/00452/FL	Erection of 6m light column with luminaire	429-431 London Road <u>REFUSED</u>

(c) 'B' Lists

09/41 - 12.10.2009 and 09/42 - 19.10.2009

(d) Agenda, Minutes, Notes etc. of Area 3 Sub-Committee – If available

(e) Probity in Planning - Awareness Session for Parish Councils

(f) Preliminary Consultation – Proposals for Prohibition of Waiting (Parking Action Plan – Phase 5) – Ditton - Further information, copy herewith

12. **POWER OF WELL BEING** – Motion to adopt the Power

13. **DITTON MAY DAY FETE** - Decision on whether to Proceed

14. **DITTON REMEMBRANCE DAY SERVICES** - Final Details

15. **DITTON GAZETTE**

(a) Letters of Complaint

(b) Christmas Edition

16. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

In view of the confidential nature of the following business, In accordance with Standing Orders 27 & 50, the remainder of the meeting will exclude the press and public.

17. **CONFIDENTIAL MEMORANDUM BOOK**

(a) Spinal Point Increases and Staff Salaries 2010/2011 Ref. CM 349

18. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items on the Agenda parts of this meeting will exclude the Press and Public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.