

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 3rd AUGUST 2009 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

Mrs) Sue Kavanagh
clerk of the Council

Tel: 01732 844749
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28th July 2009

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF CASUAL VACANCY**
4. **DECLARATION OF INTERESTS**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 6th JULY 2009**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING JULY 2009**
 - (a) **For Confirmation & Signing**
 - (i) PLANNING COMMITTEE, 15TH JULY 2009 - herewith
 - (ii) OPEN SPACES & AMENITIES COMMITTEE, 15TH JULY 2009 – herewith

All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.

Recommendation [Page 77, item 169(a)(i)] – 'Ditton Court Quarry – Land on License'



(iii) EXTRAORDINARY MEETING OF THE PARISH COUNCIL, 15TH JULY 2009 -herewith

(iv) COMMUNITY CENTRE COMMITTEE, 20TH JULY 2009 - herewith

(v) FINANCE AND ADMINISTRATION COMMITTEE, 27TH JULY 2009 – herewith

(b) **For Noting**

(i) DITTON TWINNING ASSOCIATION, 23RD JULY 2009 – for noting

8. **CORRESPONDENCE**

(a) **For Noting**

Action with Communities in Rural Kent:	<u>Invitation to 86th AGM - 1st September 2009</u> <u>Community Grants Leaflet</u>
Coast to Coast:	<u>Summer Issue</u>
Ditton Village Show:	<u>Results from Show - 25th July 2009</u>
English Heritage Rural Housing Assoc:	<u>Newsletter Summer 2009</u>
Sue Kavanagh:	<u>Letter of thanks for flowers</u>
Kent Assoc of Local Councils:	<u>Minutes of 18th June 2009 Meeting</u>
Kent County Council:	<u>Data Base for Guided Walks</u> <u>Kent Free Trees Scheme</u> <u>My Kent Highways On-Line</u>
Landscape Matter:	<u>Kent Newsletter 2nd July 2009</u>
Local Councils:	<u>Update Issue 117</u>
Local Works:	<u>Making Sustainable Communities Stronger</u>
NALC:	<u>2009 NALC Leadership Academy</u> <u>Report form the Chief Executive</u>
Peoples Trust:	<u>Spring Edition</u>
St Peters Church:	<u>Letter of thanks – 28th June 2009</u>
Society of Local Council Clerks:	<u>July 2009 Edition</u>

Tonbridge & Malling Community Safety Partnership: Newsletter Summer Edition

(b) **For Decision** - Copies herewith

Chubb Electronic Security: Quotation for changes to Bar Alarm System

BT Local Business: Quotation for Additional Phone in Oaken Hall Bar
Quotation for above and to include new Telephone System

9. **FINANCE**

(a) **Accounts Received**

Cast Colts FC:	Pitch Fees 2009/10	181.00
Ditton Bowls Club:	Photocopies	8.76
Ditton Gazette:	Payment for Advertisements	312.00
Ditton Infants School:	Grounds Maintenance	116.15
Ditton Junior School:	Grounds Maintenance	354.20
Multi Sports:	Income	188.00

(b) **Accounts for Payment**

Salaries:	Gross: 15703.93	Net: 11774.74	
Kent County Council:	Superannuation	3825.42	
DPC Imprest	Account: July Reimbursement	1774.72	
Astra Security:	Replacement Padlock for Allotments	48.30	
		Vat <u>7.25</u>	55.55
Aquaid [Kent]:	Water and Rental of Water Cooler	122.73	
		Vat <u>18.42</u>	141.16
Ditton Parish Council:	Hire of Hall 31 st October 2009		300.00
EDF Energy:	Cedar Room, Mess Room, Garages & Multi Sports	276.82	
		Vat <u>13.84</u>	290.66
Emprise Services plc:	Key Holder – OSA	20.83	
		Vat <u>3.13</u>	23.96
Fairline Distribution:	Surge Protector & Trunking – Parish Office	36.71	
		Vat <u>5.51</u>	42.22

Kent County Council:	Vehicle Lease Fee to 28/09/09	1071.00	
		Vat <u>160.65</u>	1231.65
Kent County Council:	Internal Audit Work Carried 24 th June 2009	260.00	
		Vat <u>39.00</u>	299.00
Mr Pullinger:	Playarea Locking – July		25.00
Sage [UK] Limited:	Payslips & Envelopes	66.00	
		Vat <u>9.90</u>	75.90
Travis Perkins:	Hooks, Paint Brushes & Wire	22.57	
		Vat <u>3.39</u>	25.96
Trident Trailers Limited:	Full Service & Welding Corner to Tipping Trailer	223.20	
		Vat <u>33.48</u>	256.69

(c) **Cheques Drawn Between Meetings**

There were no payments made between Meetings

Breakdown of Expenditure from Imprest Account during July 2009

Brought forward 1 st July 2009	666.27
Add: PC Reimbursement	<u>1833.73</u>
	2500.00

Deduct July Expenses:

Voucher Charge	3.25	
Bastille Expenses	58.00	
Bar Petty Cash	83.03	
Repairs to Chain of Office	20.00	
Deposit Refund	500.00	
PC Petty Cash	74.54	
Flowers	45.00	
Bar Stock	206.90	
Gaming Machine Float	360.00	
Postage Stamps	69.00	
Best Kept Garden Judge – Expenses	40.00	
Horticulture Show – Float	<u>315.00</u>	1774.72*
	Balance	<u>725.28</u>
		2500.00

* Sum to be drawn on 3rd August 2009 to return the balance to £2500.00

—(d) **Direct Debits Paid During June 2009**

01.06.09	WPA Health Care	608.51
03.06.09	O2	21.05
03.06.09	Sky Business	306.68

04.06.09	Mentor RBOS	365.17
12.06.09	Nildram	41.91
16.06.09	Post Office Ltd	90.51
17.06.09	BT Direct Debits	51.30
17.06.09	BT Direct Debits	51.42
17.06.09	BT Direct Debits	59.89
20.06.09	Red Fuel Cards	70.05
20.06.09	Euphony Comm. Ltd	18.18
20.06.09	S&N UK Ltd	11327.19
20.06.09	Tonbridge & Malling BC	1200.00
23.06.09	Waverleys TBS	965.80
24.06.09	EBS Direct Debits	20.00
25.06.09	BOC Manchester	264.50
25.06.09	EDF Energy – Gas	537.09
27.06.09	Walkers Snacks	438.71
29.06.09	BT Direct Debit	54.05
29.06.09	BT Direct Debit	344.12

(e) **Accounts for Payment – Community Centre**

BBp Plumbing:	Repairs to Blocked Toilet - Oaken Hall Ladies Toilet		120.16
Chubb Fire Limited:	Service to Fire Alarms	135.75	
		Vat <u>20.36</u>	156.11
Cube Plumbing & Heating:	Replacing Gents Toilet Siphon – Oaken Hall Gents Toilet	39.13	
		Vat <u>5.87</u>	45.00
Initial Washrooms Solutions:	Towel Rental – August 2009	62.54	
		Vat <u>9.38</u>	71.92
Kent County Appliances:	Checked Bearing on Washing Machine & Checked oven in Don Carman Hall	59.00	
		Vat <u>8.85</u>	67.85
Nisbets plc:	Dessert Bowls for Oaken Hall	143.82	
		Vat <u>21.57</u>	165.39
Parkers Merchanting:	Hazard Tape, Duct Tape & Paint	7.04	
		Vat <u>1.06</u>	8.10
Uniserve Security Limited:	SIA Doorman – 18 th July 2009	64.12	
		Vat <u>9.62</u>	73.76

Deposit Refunds

Oaken Hall	Don Carman Hall
23.07.09 £50.00	24.07.09 £50.00
25.07.09 £90.00	

* Subject to inspection

(f) **Accounts for Payment - Bar**

Empris <u>e</u> Services plc: Key Holder – July 2009	20.83
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		Vat <u>3.13</u>	23.96
Adrian Mecklenburgh:	Post Mix Syrup	135.00	
		Vat <u>20.25</u>	155.25
Silver Springs:	Soft Drinks	46.89	
		Vat <u>7.03</u>	53.92

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM PARISH WARDEN/COMMUNITY POLICE**

12. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/09/00452/FL Erection of 6m high light column with luniare.
New site area and additional details. 429-430 London Rd

TM/09/01762/FL Variation of condition 6 of planning permission
TM/07/03375/FL (conversion from club to Public
House – external and internal alterations) to amend
opening hours to 10.00am to 00.30am Sunday
to Thursday and 10.00am to 01.30am on Friday
Saturdays. Kentish Quarryman
42 New Road

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/09/01211/LB To reinstate No1 and No2 Sheldon Court as
two dwellings as per planning permission
TM/05/00282/LB 1 Sheldon Court
GRANTED LISTED BUILDING CONSENT

TM/09/01209/FL To reinstate No1 and No2 Sheldon Court as
two dwellings as per planning permission
TM/05/00282/LB 1 Sheldon Court
GRANTED PERMISSION

TM/09/00985/FL Extension to kitchen/lounge and single storey
garage 18 Woodlands Road
GRANTED SUBJECT TO CONDITIONS

(c) **'B' Lists**

09/27 - 07.07.2009; 09/28 - 13.07.2009; 09/29 - 20.07.2009

(d) **Agenda/Minutes/Notes/etc. of Area 3 Planning Sub-Committee**

(e) **KIG Revised Application** – Communication from Joint Parishes Group herewith

13. **BEST KEPT GARDEN COMPETITION** – Details of Winners and Presentation
14. **REPORT OF VISIT TO RANG-DU-FLIERS FOR BASTILLE DAY**
15. **DITTON GAZETTE** – Autumn Edition
16. **EMERGENCY PLAN**
 - (a) Council Representatives
 - (b) Date of First Meeting
17. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

The Chairman to move that in view of the confidential nature of the following items, the press and public be excluded from the meeting in accordance with Standing Orders 27 and 50.

18. **CONFIDENTIAL MEMORANDUM BOOK**
19. **REPORT ON CEDAR ROOM**
20. **CLOSURE**