

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 20<sup>TH</sup> JULY 2009 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council

Telephone: 01732 844749

14<sup>th</sup> July 2009

### AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

BBp Plumbing & Heating:	Install Cisternisers	140.00	
	Repairs to Outside Toilet	<u>45.00</u>	185.00
Peter Dorrel & Company:	Neutral Floor Clean	57.50	
		Vat <u>8.63</u>	66.13
Edwardes Bros:	Reflector Lamps	42.78	
		Vat <u>6.41</u>	49.19
R J Hunt:	Servicing Foul Drains	65.00	
		Vat <u>9.75</u>	74.75
In Around Aylesford:	Full Page Advert July, August & September		195.00
Initial Washrooms:	July Towel Rental	62.54	
		Vat <u>9.38</u>	71.92
Kent County Council:	Cleaning Materials & Stationery Items	363.46	
		Vat <u>54.52</u>	417.98



Medway Oven Cleaning:	Cleaning Commercial Gas Burners		50.00
Southern Electric:	1 <sup>st</sup> Electric Account 1.4.09 to 22.06.09	2495.97	
		Vat <u>374.39</u>	2870.36
Top2Bottom Limited:	Repairs to Cedar Room	200.00	
		Vat <u>30.00</u>	230.00
Uniserve Security:	SIA Licensed Door Supervisors 6 <sup>th</sup> June 2009 & 13 <sup>th</sup> June 2009	135.00	
		Vat <u>20.26</u>	155.26
Veolia Environmental:	Refuse Collections May & June 2009	344.00	
		Vat <u>51.60</u>	395.60

Deposit Refunds

**Oaken Hall**

13.06.09 £100.00  
17.06.09 £50.00  
20.06.09 £90.00  
28.06.09 £75.00  
11.07.09 \* £600.00  
18.07.09 \* £500.00

**Don Carman Hall**

14.06.09 £50.00  
19.06.09 £50.00  
20.06.09 £50.00  
27.06.09 £100.00  
10.07.09 £50.00

\* Subject to inspection

[b] Bar Accounts for Payment

E J Cocker & Son Ltd:	Replacement Handle & Keys - Window In Kilnbarn Club	45.00	
		Vat <u>6.75</u>	51.75
Edwardes Bros [Dulwich]:	Spot Lights for Rafters	15.22	
		Vat <u>2.28</u>	17.50
Emprise Services plc:	June Key Holder Fee	20.83	
		Vat <u>3.13</u>	23.96
Kent Frozen Foods Limited:	Frozen Bar Snacks		49.75
Adrian Mecklenburgh:	Post Mix Syrup	370.64	
		Vat <u>55.60</u>	426.24
Nivek Catering Supplies:	Coffee & Creams		63.62
Poyntell Limited:	Callout & Repairs to Oaken Hall Bar Grille	153.00	
		Vat <u>22.95</u>	175.95
Silver Springs Mineral Water:	Soft Drinks	71.27	
		Vat <u>10.69</u>	81.96

[c] Financial Analysis – 1<sup>st</sup> Quarter - if available

[d] Bar Stocktake Result - 30<sup>th</sup> June 2009 – if available

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**

[a] Cash Machines/Cash Back Service - [Page 42, Item 84 [b]

6. **BAR**

- [a] Kilnarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Bottled Guest Beers - Pricing Structure
- [d] Update from Scottish & Newcastle Representative – if available
  - i. T Bar for – Kilnarn Club
  - ii. Community Centre Sign
  - iii. Sponsorship Cheque for BKG Competition & Hanging Baskets
- [e] ESPN Sports – Automatic transfer from Setanta Sports
- [f] Kilnarn Club Social Funds Balance Sheet – herewith
- [g] Introduction Letter from Automatic Gaming Services
- [h] Request for Cycle Barriers outside the Kilnarn Club
- [i] Christening 30<sup>th</sup> August 2009 – Don Carman Hall
- [j] Annual Maintenance Quotation - Coolers, Bootle Coolers & Ice Makers

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – if available

8. **RECORD AUTOMATIC DOORS – SERVICE CONTRACT** - Quotation9. **ADDITIONAL CIGARETTE DISPOSAL STAND** – Request from Pre – School10. **BOOKINGS**

- [a] 4<sup>th</sup> July 2009 – Floor Problems & Wine Brought onto Premises
- [b] Traill School of Dancing – Request for Reduction in Hire Rates from September 2009
- [c] Ditton Minors FC – Response to loss of Refundable Deposit.

11. **CORRESPONDENCE**

Cobtree Scottish Dance Group: Letter of thanks to the Staff

12. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, to permit members of the public to raise any items for the Council's attention.