

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF **A MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 9<sup>th</sup> NOVEMBER 2009 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council

Telephone: 01732 844749

3<sup>rd</sup> November 2009

### **A G E N D A**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Best Developments:	Chair trolley and delivery	77.95	
		Vat 11.69	89.64
Chubb Fire Ltd:	Call out to faulty alarm panel	179.59	
		Vat <u>26.94</u>	206.53
Initial Washroom Solutions:	November Towel Rental	62.54	
		Vat <u>9.38</u>	71.92
Kent Country Appliance Services:	Supply and fit new drive belt to tumble drier	77.00	
		Vat <u>11.55</u>	88.55
Kent County Council:	Cleaning Materials	171.33	
		Vat <u>25.70</u>	197.03
Poyntell Ltd:	Remedial work to Don Carman Fire door	67.50	
		Vat <u>10.13</u>	77.63
Veolia Environmental Services:	Refuse Collections - September	154.00	
		Vat <u>23.10</u>	177.10



## Deposit Refunds

<b>Oaken Hall</b>		<b>Don Carman Hall</b>	
18.10.09	100.00	24.10.09	50.00
24.10.09	75.00	31.10.09	50.00
05.11.09*	50.00	01.11.09	42.50
06.11.09*	50.00	07.11.09*	50.00
07.11.09*	95.00		
21.11.09	273.00		

\* Subject to inspection

### [b] Bar Accounts for Payment

Emprise Services PLC	October Key Holder Fee	20.83	
		Vat <u>3.13</u>	23.96
Nivek Catering Services:	Headstart Pint and Half Pint glasses	75.80	
	Straws	<u>10.32</u>	
		86.12	
		Vat <u>12.92</u>	99.04

### [c] Financial Analysis – Month 6 herewith

## 5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

[a] Cash Machines/Cash Back Service- Report from Cllr Porter – [Page 143, Item 301(a)]

[b] Oaken Hall Wedding Conditions of Hire – [Page 146, Item 304(b)]

[c] Incident in Kilnbarn Club 25<sup>th</sup> September 2009 – [Page 143, Item 302(b)]

[d] Quotation for CCTV in Kilnbarn Club – [Page 144, Item 301] – Quotation herewith

## 6. **BAR**

[a] Kilnbarn Club Takings – Copy herewith

[b] Bar Matters

[c] Beer Gas

## 7. **CLEANING & CARETAKING**

[a] Current situation

[b] Cleaning Inspection – if available

[c] Painting of the Don Carman Hall

## 8. **DRAFT ESTIMATES FOR 2010/11** – copy herewith

## 9. **HIRE FEE INCREASE FOR 2010**

10. **EMERGENCY REPAIRS TO WATER TANK & OFFICE / KILNBARN HEATING SYSTEM** –  
For Noting
11. **CEDAR ROOM YOUTH PROJECT**
12. **CHILDRENS HALLOWEEN PARTY**
13. **DAMAGE TO CARPARK BARRIER** – 3<sup>RD</sup> November 2009
14. **BOOKING**
  - [a] Ditton Minors Christmas Function – Permission to Park Games Bus – copy herewith
  - [b] Cancellation of Booking 18<sup>th</sup> December 2009 – copy herewith
15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.