

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 12<sup>TH</sup> OCTOBER 2009

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council  
6<sup>th</sup> October 2009

Telephone: 01732 844749

### AGENDA

1. **OPENING OF MEETING**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATION OF MEMBERS' INTERESTS**

4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Easyprint:	Community Centre Invoices	84.50	
		Vat <u>12.68</u>	97.18
Edwardes Bros:	12 Fluorescent Bulbs	23.40	
		Vat <u>3.51</u>	26.91
Imperial Contract Cleaning:	Cleaning Centre Windows		55.00
Initial Washroom Solutions:	Towel Rental 1.10.09 to 31.10.09	62.54	
		Vat <u>9.38</u>	71.92
Kent County Council:	Fire Extinguisher Service	122.49	
	Stationery & Cleaning Materials	95.13	
	Testing Portable Electrical Appliances	<u>306.21</u>	
		523.83	
		Less Credit <u>1.99</u>	
		521.84	
		Vat <u>78.28</u>	600.12

Poyntell Limited:	Cloning Kitchen Door Lock & Supply & Fit Security Lock and new Keys to new door	298.76 Vat <u>44.81</u>	343.57
Sage [UK]:	Laser Invoices	47.00 Vat <u>7.05</u>	54.05
Travis Perkins:	Ply for Cedar Room Structure, Workshop & Kilnbarn Club Bike Rack	79.32 Vat <u>11.90</u>	91.22
Uniserve Security:	Door Supervisor – 26.08.09	67.50 Vat <u>10.13</u>	77.63
Veolia ES [UK]:	August Refuse Collection	154.00 Vat <u>23.10</u>	177.10

#### Deposit Refunds

<b>Oaken Hall</b>		<b>Don Carman Hall</b>	
18.09.09	88.60	03.10.09	62.50
19.09.09	50.00	04.10.09	50.00
20.09.09	100.00	*10.10.09	115.00
02.10.09	50.00		
03.10.09	90.00		

\* Subject to inspection

#### [b] Bar Accounts for Payment

BBp Plumbing & Heating:	Plumbing Work to New Cellar – Allbars		174.93
Grogans Electrical:	Light Fitting s– Kilnbarn Ladies Toilet & Corridor & Acorn Room Corridor	143.75	
	Installation if New Sockets – Cellar - Allbars	<u>65.00</u>	
		208.75	
		Vat <u>31.31</u>	240.06
Kent County Council:	Latex Gloves & Mop Heads	13.74 Vat <u>2.06</u>	15.80
Poyntell Limited:	Additional Kilnbarn Club Bar Gate Keys	10.00 Vat <u>1.50</u>	11.50
SSG Emprise:	September Key Holder	20.83 Vat <u>3.13</u>	23.96
Travis Perkins:	Materials for the installation of the Cycle Rack	66.43 Vat <u>9.96</u>	76.39

#### [c] Financial Analysis - 6 Months Outcome – Herewith

### 5. ITEMS BROUGHT FORWARD FROM LAST MEETING

[a] Cash Machines/Cash Back Service – [ Page 117, Item 239a]

[b] Record Electric Doors Service Contract – [Page 117, Item 239b]

6. **BAR**

- [a] Kilbarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Signing in Guests to the Kilbarn Club
- [d] Incident in the Kilbarn Club Friday 25<sup>th</sup> September 2009 – Further Investigations
- [e] Kilbarn Social Club Balance Sheet - Herewith
- [f] Time Clock at Bar Entry Door Light - Quotation
- [g] Re-angle Spot Lights to try to alleviate Strobe Effect – Quotation
- [h] Suggestion to Concrete area next to Ramp to Office/Kilbarn Club for Mobility Scooters
- [i] Service to Coolers, Ice Makers & Glass Washers - Quotation

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – if available
- [c] Request for a Heavy Duty Chair Shifter for the Don Carman Hall

8. **BOOKINGS**

- [a] Cage Bird Show 20<sup>th</sup> September 2009 – Problems with Stall in Car park and Catering
- [b] Oaken Hall Wedding 26<sup>th</sup> September 2009 – Various Problems

9. **CORRESPONDENCE**

- [a] Advertising – In and Around Kent Publications

10. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, to permit members of the public to raise any items for the Council's attention.