

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 9<sup>TH</sup> MARCH 2009 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council

Telephone: 01732 844749

3rd March 2009

### AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Cannon:	Annual Rental Sanitary Bin	342.12	
		Less Credit <u>-24.66</u>	
		317.46	
		Vat <u>47.00</u>	364.46
Cube Plumbing & Heating Ltd:	Cleaning & Disinfect Water Storage Tank and Pipe Work	510.00	
		Vat <u>76.50</u>	586.50
Edwardes Bros:	White Fluorescents	15.00	
		Vat <u>2.25</u>	17.25
Easy Print UK:	Receipt Book – CC	81.50	
		Vat <u>12.23</u>	93.73
Initial Washrooms:	March Towel Rental	62.54	
		Vat <u>9.38</u>	71.92
Kent County Council:	Cleaning Materials, Paint & Stationery	169.90	
		Vat <u>25.48</u>	195.38



Kent County Council:	Fire Risk Assessment	235.00	
		Vat <u>35.25</u>	270.25
Kent Tec Tool Hire:	Scaffold Tower Hire – Valentines Dance	62.00	
		Vat <u>9.30</u>	71.30
Nisbets:	Stacking Cups & Saucers	109.95	
		Vat <u>16.49</u>	126.44
Veolia Environmental:	Refuse Collection 1.1.09 to 31.1.09	185.76	
		Vat <u>27.86</u>	213.62

Deposit Refunds

**Oaken Hall**

22.02.09 85.00  
25.02.09 50.00

**Don Carman Hall**

14.02.09 50.00  
21.02.09 50.00  
28.02.09 100.00  
07.03.09\* 50.00

\* Subject to inspection

[b] Bar Accounts for Payment

Emprise Ltd:	February 2009 – Key Holder Service	20.83	
		Vat <u>3.13</u>	23.96
Kent County Council:	Whiteboard Dry Wipe & Stationery	59.35	
		Vat <u>8.90</u>	68.25
Adrian Mecklenburgh:	Post Mix Syrup & Lime	93.40	
		Vat <u>14.01</u>	107.41
Nisbets:	Buffalo Deep Fat Fryer	109.99	
	Round Pie Bowls	<u>22.98</u>	
		132.97	
		Vat <u>22.69</u>	155.66
Nivek Catering:	Cocktail Sticks, Coffee & Cream	41.45	
		Vat <u>0.42</u>	41.87
Silver Springs:	Cans & Water etc.	31.72	
		Vat <u>4.75</u>	36.47

[c] Financial Analysis – if available

[d] Kitchen Flooring – Quotations

[e] Purchases from Lampards Catering – for noting

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

There were no items to bring forward

6. **BAR**

[a] Kilnbarn Club Takings – Copies herewith

- [b] Bar Matters
- [c] Gaming Machine – Update
- [d] Kilbarn Club Social Committee – Update
- [e] Kilbarn Club Membership & Guest Fees
  - i. Boundaries
  - ii. Opposing Teams & Supporters
  - iii. Under 18's
- [f] Meeting with S & N Club Representative – Report
- [g] Mini Oven - Offer from Faversham Scouts

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – if available

8. **HIRE RATE FOR 2010 & WEDDING PACKAGES FOR 2011** - Copy of 2009 Rates -  
herewith

9. **CCTV - UNINTERRUPTIBLE POWER SUPPLY** – Quotation

10. **FIRE RISK ASSESSMENT REVIEW**

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.