

DITTON PARISH COUNCIL

NOTICE is hereby given of a **MEETING** of **DITTON PARISH COUNCIL** to be held in the **COUNCIL CHAMBER** at **DITTON COMMUNITY CENTRE** on **MONDAY 7th FEBRUARY 2011** at **7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilbarn Road
Ditton
AYLESFORD,
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749
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1st February 2011

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 5th JANUARY 2011**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING JANUARY 2011**
 - (a) Community Centre Committee, 10th January 2011 - Circulated
 - (b) Planning Committee, 17th January 2011 - Circulated
 - (i) MATTERS ARISING
Planning Issues 429 -431 London Road – Reply from T &MBC
 - (c) Open Spaces & Amenities Committee, 17th January 2011 - Circulated
7. **CORRESPONDENCE**
 - (a) **For Noting**

KALC: Minutes of Meeting held 16.12.2010
Parish News – Issue 352, 25th January 2011

T & MBC: Minutes of Meeting held 24.3.2010

SLCC: ‘The Clerk’. January 2011, Vol 43. No. 1

Clerks and Council’s: ‘Direct’, January 2011 - Issue 73

T&M Crime Prevention Panel: Minutes of Meeting held 29.11.2010

Ditton Twinning Association: Minutes of Meeting held 6.1.2011 + Provisional Balance Sheet as at 31.12.2010

English Housing Rural Housing Association: ‘The Bulletin’, Winter 2010

Mrs Dearden: Letter of Thanks

Le Maire: New Year Greetings from Rang-du-Fliers

Kent County Council: Community Safety Unit Newsletter October 2010

Nat West: ‘Mentor’, January 2011

(b) **For Decision** (Copies herewith)

T & MBC: Private Water Supplies
Request for contribution to the 2011 Y2 Crew Summer Scheme

Ditton Twinning: Hire Charges for Twinning Facilities

CPRE: Localism Bill: Briefing for Parish Councils and Amenity Groups

T & MBC: Parish Partnership Panel Meeting 3.3.2011 – Agenda Items

Mrs Taylor: Grounds Work

KALC: Planning Conference 12th March 2011

8. **FINANCE**

(a) **Accounts Received**

Allotments:	Key Deposit & Rent	22.75
Ditton Gazette:	C & F Joinery	35.25
Ditton Infant School:	Grounds Maintenance	122.20

Ditton C of E Juniors:	Grounds Maintenance	
Ditton Minors FC:	Energy Charges NRRG	24.56
Ditton Petanque Club:	Food Prep	11.33
Photocopies:		20.00
Multisports:	Hire Fees	595.00

(b) **Accounts For Payment**

Salaries:	Gross: 16261.94		Net: 12540.93
DPC Imprest A/C:	Reimbursement		991.38
KCC Superannuation:	January 2011 Payment	3551.58	3551.58
Astra Security:	Cedar & Mess Room Keys	63.20	
		Vat <u>12.64</u>	75.84
Clerks & Council Direct:	Annual Subscription		70.00
Ernest Doe:	Blades for Gang Mower & Sundries	95.51	
		Vat <u>16.71</u>	112.22
EDF Energy:	NRRG Energy Charges	25.83	
	Cedar Room & Mess Room	<u>475.83</u>	
		501.66	
	Less Vat Credit	-2.56	
		Vat <u>84.56</u>	583.66
Emprise Services plc:	Key Holder Charges –January 2011	20.83	
		Vat <u>3.65</u>	24.48
Grogans Electrical Services:	Repairs to Acorn Room Lights	70.00	
	Bench Lights in Workshop	<u>160.00</u>	
		230.00	
		Vat <u>40.25</u>	270.25
KentARA:	Annual Corporate Membership Fees		35.00
Kent County Council:	Pitch Marker & Stationery	97.63	
		Vat <u>34.94</u>	132.57
St Peters Parochial Church Council:	Annual Floodlighting & Upkeep of Churchyard		400.00
Lyreco UK Limited:	Photocopy Paper	30.00	
		Vat <u>5.25</u>	35.25
Monro Horticulture Ltd:	Twine for Football & Sport Marking and Chemicals	36.96	
		Vat <u>7.40</u>	44.36

Mower Plant Services:	Service to Gang Mowers	150.00	
	Pole Saw Extension Tube & Oil	<u>92.89</u>	
		242.89	
		Vat <u>44.82</u>	287.71
National Playing Fields Association:	Membership Fees		35.00
Parker Merchanting:	WD40, Hazard Tape, Loppers	56.10	
	And Rigger Gloves	Vat <u>10.41</u>	66.51
Mr D Pullinger:	Locking Play Area – January 2011		25.00
Three Towns Office Equipment:	Storage Boxes	92.34	
		Vat <u>16.15</u>	108.49
Travis Perkins Trading:	Hire of Compactor, Shelving & Tools	320.85	
		Vat <u>58.22</u>	380.07

(c) **Account Paid Between Meetings**

There were no accounts paid between meetings

IMPREST ACCOUNT – Reimbursement of January expenses

Brought forward 1 st January 2011	1537.84
Reimbursement	<u>962.16</u>
	2500.00

January Expenses

Voucher Charge	3.25	
Community Centre Expenses	899.37	
OSA Expenses	96.00	
PC Dance Food	160.00	
Society Local Clerks Membership	190.00	
Postage Stamps	73.00	
Safety Glasses G.S.	62.00	
Fruit Basket N.S.	<u>25.00</u>	-1508.62

Sum Required to restore balance	<u>991.38*</u>
	2500.00

*Sum to be drawn on 7th February 2011 to restore balance to £2500.00

(d) **Direct Debits – Paid During December 2010**

01.12.2010	02	23.07
01.12.2010	Investec Asset Finance	118.21
01.12.2010	Sky Business	506.43
03.12.2010	RBS Mentor	365.17
10.12.2010	Opal Connect Ltd	42.82
20.12.2010	BT Direct Debits	56.70
20.12.2010	BT Direct Debits	57.05
20.12.2010	BT Direct Debits	64.75

20.12.2010	Information Commissioners	35.00
20.12.2010	Heineken UK Ltd	2506.36
20.12.2010	T &MBC	1137.00
20.12.2010	The Fuelcard Co	95.01
20.12.2010	T&MBC	67.00
23.12.2010	Hive Telecom Ltd	18.05
24.12.2010	Matthew Clark	352.11
24.12.2010	EDF Energy 1 Ltd	973.33
29.12.2010	BT Direct Debits	56.69
29.12.2010	BT Direct Debits	655.47
29.12.2010	GBP Walkers Snacks	127.12
29.12.2010	Veolia ES UK	235.00
31.12.2010	NCS Office Systems	107.20
31.12.2010	02	28.02

(e) Review of effectiveness of Internal Control and Internal Audit

(f) Donations - Details of requests received, herewith

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

11. **PLANNING MATTERS**

(a) Plans Received for Comment

TM/10/2029	Proposed westerly extension to Hermitage Quarry	Hermitage Quarry
	ADDITIONAL DETAILS	
TM/11/00111/LDE	Retail Showroom with ancilliary office storage and car parking	HM Potts Ltd Kilbarn Road
	LAWFUL DEVELOPMENT CERTIFICATE	APPLICATION
TM/11/00155/FL	Change of use of ground floor of the premises from A1 (Retail) to A5 (Hot food take-away) and erection of an extraction flue	1 Woodlands Parade

(b) Plans Dealt with by T & M Area Sub Committee No. 3

TM/10/03144/RD	Details pursuant to condition 13 (part C & d) of consent reference no. TM/06/02288/FL (alternative scheme of residential development comprising 9 no 2 bedroom flats, 20 no 2 bedroom houses, 66 no 3 bedroom houses and 1 no four bedroom house (96 dwellings in total) together with the realignment of the public right of way (alternative dwelling mix to that approved under planning permission
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TM/05/01013/FL) in respect of final remediation certificate New Rd. Business Est.

APPROVED

(c) 'B' Lists

10/51 & 10/52 - 4.1.2011; 11/1 - 10.1.2011; 11/2 - 17.1.2011

(d) Agenda, Minutes & Notes of Area 3 Planning Committee

(e) Future Development North of the Parish

12. **ANNUAL PARISH MEETING, 27TH APRIL 2011**

(a) Format

(b) Speaker/s

13. **DITTON GAZETTE – COPY DEADLINE**

14. **CEDAR ROOM PROJECT**

(a) Progress Report

(b) Storage for Grounds Equipment

15. **ROYAL WEDDING COMMEMORATIVE MUGS**

16. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

17. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.