

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 5TH SEPTEMBER 2011

PRESENT: CLLRS. M J PORTER [Chairman], J A BEADLE [Vice-Chairman], MRS A R BEADLE, M D BRINE, W CORDWELL, MRS E DAY, A R MULCUCK, D H NUNN, MRS J THWAITES, MRS A THROSSELL & J YEARSLEY
KCC CLLR PETER HOMEWOOD & BOROUGH CLLR MRS C GALE
MRS N GREENAWAY [Clerk of the Council]

121. OPENING OF MEETING

The Chairman opened the meeting at 7.30pm.

122. APOLOGIES FOR ABSENCE

Apologies were **RECEIVED** from Cllrs Newman and Piper. The previously notified reasons for absence were **ACCEPTED** and **APPROVED** and recorded in the absence book ref. 124.

Apologies were also **RECEIVED** from PC Becky Ballard, PCSO Robert Sayer and Borough Cllr Mrs Jeannett Bellamy.

123. DECLARATION OF INTERESTS

Cllr Cordwell declared a personal interest in item 129 Report from Local Police as he is a witness in one of the matters discussed and item 130 (f) Planning Enforcement Investigation at Kentish Quarryman as he is a customer of the establishment.

124. CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 1st AUGUST 2011

The minutes of the above meeting, which had previously been **CIRCULATED**, were **CONFIRMED** and **SIGNED** as a correct record.

125. MATTERS ARISING

- (a) Section 32 County of Kent Act 1981- Breach of Ban [Page 85, Item 117] – resolution of Matter

It was **NOTED** that the recipient of the ban had worked on several tasks for the Parish Council to compensate for his previous actions and as a result the ban had been lifted. Members agreed it had been a satisfactory conclusion to the matter.



(b) Bar Matters – Professional Review [Page 85, Item 118] - response from Mr Blake

RESOLVED to holdover the above item until the closed session of the meeting.

(c) Queen’s Diamond Jubilee Celebrations [Page 85, Item 114]

It was **NOTED** that enquiries had been made about hiring a big screen but this could cost several thousand pounds. It was **FURTHER NOTED** that an article had been placed in the forthcoming gazette asking for suggestions from residents as to what celebrations they would like to see.

126. CORRESPONDENCE

(a) For Noting

The following correspondence was CIRCULATED, **READ** and **NOTED**:-

Ditton Heritage Centre: Letter of thanks for support and details of new book: ‘Ditton: The Story of a Kentish Village

Sue Kavanagh: Thank you

TMBC: Love where you live campaign

KCC: Health Overview and Scrutiny Committee Newsletter and Overview

Russet: Sheltered Accomodation

SLCC: Kent Branch Newsletter – July 2011

Kent Wildlife Trust: Wild Kent – Summer 2011 Events Diary and Notice of AGM

Kent Housing Group: Rural Homes

Action With Communities
In Rural Kent: Rural News – Issue 105

Local Councils: Update, August 2011 – Issue 142

Nat West: Mentor – August 2011

Campaign to Protect
Rural England: Countryside Voice

(b) For Decision

- KCC Warden: Home Office Funding for VCS, Crime Prevention/
Substance Misuse
An e-mail from the KCC Warden giving details of funding for tackling crime that would be available to voluntary groups was **READ** and **NOTED**.
RESOLVED To forward the details to the Youth Committee as it may be something they can utilise and advise that the Parish Council would support any project they may wish to apply for.
- TMBC: Scrutiny Review Panel – Planning Enforcement
Consultation meeting 15th September 2011
READ and **NOTED**.
RESOLVED Cllrs Mulcuck and Mrs Throssell will attend this meeting if they are able to.
- KALC: Learning and Development Update
READ and **NOTED** that applications can now be made to attend the Finance Conference at Lenham on Friday 7th October 2011.
RESOLVED any members wishing to attend should notify the Clerk.
- NHS Kent and Medway: End of Life Conference 6th October 2011
The Hop Farm, Paddock Wood
READ and **NOTED**.
RESOLVED Cllr Mrs Day will attend this conference.

127. **FINANCE**(a) Accounts Received

The following accounts received were **READ** and **NOTED**:-

Aylesford Pterodactyls:	Remainder of Square Fees etc	330.00
Ditton Junior School:	Maintenance Charge	394.80
Ditton Minors FC:	Pitch Fees 2011/12 and NRRG Energy Charge	220.05
Holtwood Rangers FC:	Pitch Fees 2011/12	400.00
Invicta Glazing:	Gazette Advertisement	90.00
Key Deposit:	Lost Key	5.00
Maidstone United FC:	Pitch Fees 2011/12	95.00
Multi Sports:	Income	213.00

(b) Accounts for Payment**RESOLVED** the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	Gross £13307.58	Net	10359.65
DPC Imprest A/C:	Reimbursement of Expenses		899.99
AquAid :	July Water Supply	50.48	
		Vat <u>10.10</u>	60.58
Astra Security:	Keys for Mess Room and Workshop	8.90	
		Vat <u>1.78</u>	10.68
Emprise Services plc:	Keyholder Service – August 2011	20.83	
		Vat <u>3.65</u>	24.48
Kent County Council:	Tag Day Medway Valley Countryside	185.00	
	Volunteer Day – 03.02.2011	Vat <u>37.00</u>	222.00
Kent County Council:	Vehicle Lease Fee 8.8.11 to 7.9.11	326.00	
		Vat <u>65.20</u>	391.20
Kent County Council:	Stationery, Refuse Sacks etc	127.89	
		Vat <u>25.58</u>	153.47
Lyreco UK Limited:	Planner, Bleach & Stationery	71.58	
		Vat <u>14.32</u>	85.90
Parker Merchanting:	Emergency Drain Cover	57.52	
		Vat <u>11.50</u>	69.02
Mr D Pullinger:	Locking Play Area – August 2011		25.00
RBS Software Solutions:	Planning Software Maintenance	99.00	
		Vat <u>19.80</u>	118.80
Travis Perkins:	Materials for Refurbishment of	128.83	
Noticeboards		Vat <u>25.75</u>	154.48

Imprest Account – Breakdown of Expenditure during August 2011

Brought forward 1 st July 2011	1401.80
Reimbursement	<u>1401.80</u>
	2803.60
Plus Written Back Cheque – Lost in Post	<u>25.00</u>
	2828.60

August Expenses

Voucher Charge	3.25
OSA Expenses	19.74

Best Garden Expenses	100.00	
Community Centre Expenses	510.00	
Travel Costs – Bastille Day	58.00	
Bar Expenses	187.66	
Petty Cash – PC	66.25	
Petty Cash – Bar	79.70	
Air Ambulance Donation	100.00	
Gift	67.99	
Postage Stamps	<u>36.00</u>	<u>1228.59</u>
		1600.01
		<u>899.99*</u>
		2500.00

* Reimbursement required on 5th September 2011 to restore balance to £2500.00

(c) Direct Debits Paid During July 2011

The following direct debits paid during July were **APPROVED, READ** and **NOTED**:-

01.11.2011	Sky Business	517.20
01.11.2011	Scottish Power	892.00
05.07.2011	RBOS	365.17
05.07.2011	Greenleasing Limited	905.62
11.07.2011	Rentokil	83.36
12.07.2011	Public Works Loan Board	2335.41
12.07.2011	Talk Talk	12.00
15.07.2011	Matthew Clark	348.09
20.07.2011	BT	75.18
20.07.2011	Heineken UK	3804.08
20.07.2011	TMBC	1111.00
20.07.2011	The Fuelcard	105.40
20.07.2011	TMBC	70.00
26.07.2011	BNP Paribas	36.00
26.07.2011	BNP Paribas	598.03
26.07.2011	BNP Paribas	102.10
27.07.2011	Hive Telecom	18.71
27.07.2011	Walkers	286.37
28.07.2011	Veolia UK	194.40
29.07.2011	Rentokil	83.36
29.07.2011	NCS Group	54.00
29.07.2011	NCS Group	90.00

(d) F&A Committee Membership

The Chairman REPORTED it had previously been suggested that it would be beneficial for another member with financial training be co-opted onto the F&A Committee and he had approached Cllr Newman to ask if he would happy to be co-opted onto the Committee.

RESOLVED to co-opt Cllr Newman onto the F&A Committee.

The Chairman moved that an additional item be considered:-

(e) TMBC - Financial Arrangements with Parish Councils

It was **NOTED** that the allocations for the 2012/13 under the Scheme of Financial Arrangements with Parish Councils will be considered by the Finance and Property Advisory Board on 28th September 2011 and subsequently determined at the Cabinet meeting on 12th October 2011.

128. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

Borough Cllr Mrs Carol Gale REPORTED on the following items:-

- Complaints have been received from elderly and disabled residents in Nursery Road as staff from the newly opened Papas Restaurant are parking there and hindering their access. Cllr Gale has spoken with a TMBC officer who is looking to make 2 temporary Disabled Parking bays, which if they become permanent will be enforceable. She will contact the owners of Papas to make them aware of the problem.
- Residents at Cobdown have been experiencing extreme anti-social behaviour and received little support from Cobdown Club. Cllr Gale has discussed the problem with PCSO Sayer and is looking to organise a public meeting with the Police. Other issues may arise as the lease on the site expires in 2014.
- Character Area Appraisal – some details are incorrect. If anyone has any further corrections or comments they should be received by 14th October. There is a public meeting at the Hamlets Hotel on 12th September.
- Pembury Hospital – a response regarding the breakdown of service at the new hospital is still awaited from the Chief Executive.

Kent County Councillor Peter Homewood advised that the Council had been in summer recess so he did not have anything to report but would be happy to answer any questions.

The Clerk informed Cllr Homewood about parking problems in Fernleigh Rise and will forward details to him via e-mail.

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ADJOURNMENT

Two residents from New Road attended to express their concerns about the repeated damage to the trees in New Road. One of the residents was also extremely disappointed in the response he had received from the Council when he had written to them about this matter. The Chairman apologised that the resident's letter had not been dealt with as it should and advised that the Council would be discussing the damage to the trees in the next item as it was now in the hands of the Police. The Clerk also apologised for the inadequate response to the resident's letter and advised that the issues of the letter were being looked into by the Open Spaces Committee at their next meeting on 19th September. The Chairman thanked the residents for attending and bringing their concerns to the Council's attention and the residents thanked the Council for their time.

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129. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

It was **NOTED** that PC Ballard had been unable to send in a crime figures report but had sent in information regarding the damage to the trees at New Road Recreation Ground and anti-social behaviour at Woodlands Parade:-

(a) **Damage to Trees at New Road Recreation Ground**

It was **NOTED** that the Police had identified a suspect for the damage to the trees and had visited the person and warned them that they must not cause any more damage. However the damage had continued and the suspect had also been seen putting bird boxes in part of the remaining trees. PC Ballard has discussed this matter with her Sergeant and the Police will pursue this matter if the Council wish them to do so. Photographs of the damage caused were CIRCULATED and it was **NOTED** that the Council's Grounds Staff have removed six trailer loads of debris from the site and have had to make safe the remains of the trees.

RESOLVED to ask the Police to pursue this matter and take any action necessary against the offender.

FURTHER RESOLVED to remove the bird boxes.

The Chairman asked that it be recorded that an apology was made to the resident for the unprofessional response to his letter and the matter would be investigated.

130. **PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**(a) **Plans Delegated to Chairman & Clerk During Recess**

The following plans dealt with by the Chairman and Clerk during the August recess were **READ** and **NOTED**:-

TM/11/01787/TNCA	Line of 6 Sycamores – lift crown and reduce the canopy by 20% and thin	37 The Stream
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NO OBJECTION

TM/11/01821/FL	Conservatory to side elevation	37 The Stream
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NO OBJECTION

(b) **Plans Received for Comment**

TM/11/00957/OA	Outline application for a 3 bedroomed house as an extension to the existing terrace with all matters reserved.	6 Peartree Ave
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RESOLVED THIS COUNCIL HAS NO OBJECTION IN PRINCIPAL TO THIS APPLICATION BUT DOES HAVE CONCERNS ABOUT VEHICLES ACCESSING AND EXITING THE PROPERTY AS IT IS SO CLOSE TO THE PRIMARY SCHOOL ENTRANCE WHICH MAY COMPROMISE THE SAFETY OF THE CHILDREN

TM/11/0157/TPOC	Pollard two ash trees	24 Acorn Grove
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RESOLVED THIS COUNCIL HAS NO OBJECTION TO THIS APPLICATION SUBJECT TO TMBC'S TREE OFFICER'S APPROVAL.

(c) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3

The following plans dealt with by Tonbridge & Malling Area 3 Sub-Committee were **READ** and **NOTED**:-

TM/11/00848/AT	Details pursuant to condition 3 (mechanical air extraction) and 6 (refuse storage arrangements) of consent ref no TM/10/01203/FL (demolition of existing fire damaged single storey restaurant and takeaway. Construction of non single storey restaurant and takeaway to replace fire damaged building)	Papas Fish Restaurant
	APPROVED	
TM/11/00848/AT	External illuminated signage to new resident.	Papas Fish Restaurant
	REFUSED	

(d) B' Lists

The following 'B' lists were **CIRCULATED, READ** and **NOTED**:-

11/29 - 25.07.2011; 11/30 - 01.08.2011; 11/31 - 08.08.2011; 11/32 - 15.08.2011;

(e) Notes & Agenda

READ and **NOTED** there were not items concerning Ditton.

(f) Planning Enforcement Investigation at Kentish Quarryman

READ and **NOTED** that an investigation will be undertaken to ascertain if a breach of planning has occurred in respect of the operation of a sea food stall at the premises.

The Chairman asked that an additional item be considered:-

- (g) Town & Country Planning Act 1990 – S.77, Town & Country Planning (Inquiries) Planning Inspectorate Ref. APP/W2275/V/11/2158341. Called in planning application (TM/10/2029) by Gallagher Aggregates Ltd for proposed westerly extension to Hermitage Quarry, Hermitage Lane, Aylesford

It was **NOTED** that the above application has been called-in by the Secretary of State for determination.

131. REMEMBRANCE DAY

Cllr. Mulcuck reported that arrangements are in hand and requested permission to order a wreath and PA system for the Remembrance Services. Cllr Mulcuck also asked that permission be sought from the organisations attending to take photos that can be used in the gazette and asked for a volunteer to read the lesson.

RESOLVED to grant permission to order a wreath and PA system etc and to write to the uniformed organisations asking for permission to take photographs. Cllr Mrs Liz Day will read the lesson.

132. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Cllr Mulcuck suggested that the article about free trees in Rural News magazine be passed to the Open Spaces Committee.

The Chairman moved that in view of the confidential nature of the following item, the meeting will be closed to the press and public in accordance with Standing Orders 27 & 50, the remainder of the meeting will exclude the press and public.

133. **MATTERS ARISING FROM MINUTES OF MEETING ON 1ST AUGUST 2011**

(b) Bar Matters – Professional Review [Page 85, Item 118] - response from Mr Blake

A letter from Mr Blake advising that he could not undertake the review under the terms of reference provided was **READ** and **NOTED**.

RESOLVED to invite Mr Blake and a representative from the brewery to meet with the Chairman, the Vice-Chair and the Chairman of the Community Centre Committee to discuss this matter further.

134. **CLOSURE**

The meeting closed at 8.55pm.

Chairman
3rd October 2011

