

DITTON PARISH COUNCIL

NOTICE is hereby given of a **MEETING** of **DITTON PARISH COUNCIL** to be held in the **COUNCIL CHAMBER** at **DITTON COMMUNITY CENTRE** on **MONDAY 1st FEBRUARY 2010** at **7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilbarn Road
Ditton
AYLESFORD,
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

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26th January 2010

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 4th JANUARY 2010**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING JANUARY 2010**
 - (a) Community Centre Committee, 11th January 2010 - Circulated
 - (b) Planning Committee, 18th January 2010 - Circulated
 - (c) Open Spaces & Amenities Committee, 18th January 2010 - Circulated

Recommendation

- (i) QUOTATION TO REPAIR/REPLACE SAFETY SURFACES [Page 233, Item 459(b)]
- (d) Personnel Committee, 25th January 2010 – Herewith

Recommendation

- (i) LGPS POLICIES [Page 238, Item 474]



7. **CORRESPONDENCE**

(a) **For Noting**

Kent County Council:	<u>Community Wardens – Postponement of Recruitment of new Wardens until June/July</u>
	<u>Annual Performance Report</u>
Clerks & Councils:	<u>'Direct', January 2010, Issue 67</u>
Barry Stone:	<u>KCC's Withdrawal of 5% of Funding for Age Concern</u>
South East Region:	<u>EST Community Grants</u>
KALC:	<u>Minutes of Area Meeting held 17.12.2009</u>
Tonbridge & Malling BC:	<u>Mayors Charity Evening 26.3.2010</u>
East Malling & Larkfield PC:	<u>Provision of Grit Bins - Copy of correspondence sent to T&MBC Chief Executive</u>
English Rural Housing Assc:	<u>'The Bulletin', Winter 2009</u>
Mr Dearden:	<u>Letter of Thanks</u>
Mrs Webster:	<u>Letter of Thanks</u>
Mrs Grantham:	<u>Letter of Thanks</u>
Le Maire:	<u>New Year Greetings from Rang-du-Fliers</u>

(b) **For Decision** (Copies herewith)

Tonbridge & Malling BC:	<u>Draft Revised Gambling Policy Statement</u>
	<u>2010 Y2 Crewe Summer Scheme – Financial Support</u>

8. **FINANCE**

(a) **Accounts Received**

Advertisers:	Ditton Gazette	110.50
Ditton Petanque:	Food Reimbursement	36.05
Ditton Guides:	Energy Reimbursement	28.82
Ditton Junior School:	Grounds Maintenance	254.20
Ditton Infants School:	Grounds Maintenance	116.15
Ditton Minors:	Pitch Marking NRRG	37.95

Hirers:	Multi Sport			506.00
(b) <u>Accounts For Payment</u>				
Salaries:	Gross:	16508.17	Net	12319.95
DPC Imprest A/C:	Reimbursement			236.34*
KCC Superannuation:	January 2010 Payment			3726.35
AquAid:	Still Water and Sanitization		20.25	
			Vat <u>3.04</u>	23.29
DCK Beavers:	VAT Partial Exemption Calculation		578.75	
			Vat <u>86.81</u>	665.56
EDF Energy:	Changing Rooms NRRG		33.12	
			Vat <u>1.66</u>	34.78
Emprise:	Keyholding and Alarm Response		20.83	
			<u>3.65</u>	24.48
KAS:	Disposable Welding Gas Cylinder			43.47
KentARA:	Annual Membership Fee			35.00
Kent County Council:	Internal Audit Work 1 st Visit 2009/2010		260.00	
	Internal Audit Work 2 nd Visit 2009/2010		<u>260.00</u>	
			520.00	
			Vat <u>78.00</u>	598.00
Kent County Council:	Rock Salt, Snow Shovel, Stationery		368.78	
			Vat <u>56.19</u>	424.97
Kent County Council:	Vehicle Lease Fee 9/12/09 – 28/3/10		1071.00	
			Vat <u>160.65</u>	1231.65
Kentec Training:	Ladder Training (5 employees)		575.00	
			Vat <u>100.63</u>	675.63
Local Councils:	'Update' Annual Subscription			65.00
Merryweather:	Seat KBRG			350.00
Mr Pullinger:	Playarea locking			25.00
Sage (UK) Ltd:	Payroll Upgrade		270.00	
			Vat <u>47.26</u>	317.26
Sovereign:	Work to Minolta Printer		75.00	
			Vat <u>11.25</u>	86.25

Tonbridge & Malling BC: Administration of Parish By-Election	2095.50	
	Vat <u>314.33</u>	2409.83

(c) **Account Paid Between Meetings**

HMRC: VAT Payment		1987.45
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IMPREST ACCOUNT – Reimbursement of January expenses

Brought Forward 1 st January 2010		1351.00
Add: Raffle Reimbursement		131.00
Add: PC Reimbursement		<u>1149.00</u>
		2631.00
Deduct: January Expenses		
Voucher Charge	3.25	
Food for bands Christmas Dances	145.00	
Stamps	69.00	
SLCC Training Fee	55.00	
Petty Cash	70.09	
Floral Tribute	25.00	<u>367.34</u>
		2263.66
Sum to be drawn 1.1.2010 to restore Balance to £2500		<u>236.34*</u>
		2500.00

(d) **Direct Debits – Paid During December 2009**

[i] **DITTON PARISH COUNCIL ACCOUNT**

01.12.09	WPA	608.51
01.12.09	O2	28.36
01.12.09	Investec Asset Fin	115.69
02.12.09	Sky Business	450.80
03.12.09	Mentor	357.40
08.12.09	Nildram	41.91
17.12.09	BT Direct Debits	52.57
17.12.09	BT Direct Debits	52.57
17.12.09	BT Direct Debits	57.58
18.12.09	Information Commissioner	35.00
21.12.09	Heineken UK Ltd	5595.47
21.12.09	T&MBC	1200.00
21.12.09	Waverleys	459.86
21.12.09	Red Card Fuels	86.20
21.12.09	T&MBC	74.00
11.12.09	Euphony Comms	11.72
29.12.09	BT Direct Debits	54.48
29.12.09	BT Direct Debits	307.53
29.12.09	Walkers Snacks	163.50
29.12.09	EDF Energy	1015.97
29.12.09	NW Business MC	86.30
31.12.09	O2	24.85

- (e) Completion of Annual Audit for F/Y 2008/2009
- (f) Proposed Audit Plan for 2010/2011, if available.
- (g) Review of effectiveness of Internal Audit - copy herewith
- (h) Donations - Details of requests made, herewith

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

11. **PLANNING MATTERS**

(a) Plans Received for Comment

TM/09/03246/TPOC Willows growing beside pond which is to the east of Cobdown House and beside the M20. Pollard at 6m 4 weeping willows beside pond so as to reduce crown height and spread above previous pollard points. To pollard at 5m 1 Corkscrew Willow beside stream south of pond due to dead wood and broken limbs (TPO 12-09-04) Cobdown House 548 London Road

(b) Plans Dealt with by T & M Area Sub Committee No. 3

TM/09.02555/FL Single Storey Lounge/Kitchen/Garage extension (Resubmission of TM/06/00291/FL) 43 Acorn Grove
GRANTED WITH CONDITIONS

TM/09/02986/LDP Lawful Development Certificate Proposed: Loft conversion with rear dormer window 28 Orchard Grove
CERTIFIED LAWFUL

(c) 'B' Lists

09.52 - 4.01.2010; 10/1 - 11.01.2010; 10/2 - 18.1.2010

(d) Agenda, Minutes & Notes of Area 3 Planning Committee

(e) Rib Shack, 56 Primrose Drive – Response from Environmental Health

12. **ANNUAL PARISH MEETING, 26TH APRIL 2009**

(a) Format

(b) Speaker/s

13. **DITTON GAZETTE – COPY DEADLINE**

14. **CEDAR ROOM YOUTH PROJECT**

(a) Feasibility Study

(b) Request for Permission to Remove a Section of Cladding for Damage Inspection

15. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

16. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council’s attention.